

yourtown Position Description

yourtown – Human Resources – All Sites



Job Title:	Child, Youth and Family Counsellor
Position ID:	New
Location:	Kingston
Division/Programme:	Client Services
Immediate Manager:	Coordinator Community Programs
Direct Reports:	N/A
Bipers Class, Grade:	Class 52, Grade 8
Motor Vehicle Provided:	N/A, pool vehicle available for work purposes if required
Limit of Authority:	N/A
Uniform:	Elective
Practice Supervision:	Monthly
Compliance Requirements:	Working with Children Clearance – Blue Card, QLD Maintain a satisfactory National Criminal History Check

Background

yourtown is a charity with services young people can access to find jobs, learn skills, become great parents and live safer, happier lives.

Our mission is to enable young people, especially those who are marginalised and without voice, to improve their quality of life.

yourtown is committed to providing services that protect and keep children, young people and adults at risk free from harm. All **yourtown** personnel have a shared responsibility to bring to life, through our actions and behaviours, our Values and our commitment to practices which ensure the safety and well-being of others, especially children, young people and adults at risk.

Purpose of the Position:

Establish, deliver and evaluate individual, family and group responses that provide early intervention and therapeutic support to children and young people (0-18 years), and their families early in a situation where mental health risk factors may be emerging. This support seeks to address personal, family and environmental factors to reduce the risk of the onset of and/or the impact of mental illness. This role also provides outreach services with schools and community organisations.

Responsibilities/Duties:

May include, but are not limited to:

Provide screening, assessment, and counselling interventions within a strengths-based, client centered and culturally sensitive framework for children and young people 0 – 18 years and their families:

- Develop and implement family and group work responses and contribute to the development, delivery and review of workshops and community education programs.
- Provide appropriate interventions using a range of therapeutic modalities.
- Provide targeted outreach counselling services.
- Contribute to the development of Family Action Plans.
- Provide referrals to internal support and/or external specialist assistance.

Work collaboratively with program staff and other agencies to achieve positive outcomes for young people and their families.

- Participate in case consultations with **yourtown** Youth and Family Advocates and other internal and external stakeholders.
- Respond to community needs by engaging with local schools and community bodies and providing targeted outreach counselling services.
- Work collaboratively with program staff and other agencies to achieve positive outcomes for children, young people and their families.
- Actively liaise and network with local agencies.
- Co-facilitate staff training on mental health issues.

Work within Organisational policies, procedures, and frameworks:

- Develop and maintain client records, internal and external data collection and contribute to service evaluation.
- Demonstrate capacity to enter data with a clinical component with technical accuracy for purposes of case management.
- Provide reports for internal and external agencies as required.
- Actively participate in professional development through Line management and practice supervision as well as organizational evaluations and research.
- Comply with the **yourtown** Case Management framework and Duty of Care policy, and related policies and procedures.
- Participate in other duties as may be required in order to achieve efficient and effective **yourtown** services.
- Demonstrate an understanding of and meet the requirements of the position and all performance expectations
- Participate in and meet the expectations as agreed pursuant to the Organisational Performance System processes
- From time to time you may be required to assist in other locations. You may also be required to travel intrastate, or interstate, as required.

Selection Criteria:

Essential Knowledge, Skills, Abilities:

1. Relevant Bachelor Degree in Psychology, Social Work or Counselling and a minimum 3 years' experience providing assessment and therapy with children, young people and families.
2. Eligibility for professional registration with a supervisory body/ board i.e. Australian Association of Social Workers (AASW), Psychological Society Australia (PSA) or other as relevant.
3. Demonstrated high level of commitment to the principles of client-centered practice, empowerment and professional ethical standards.
4. Demonstrated commitment to evidenced-based clinical practice and knowledge of counselling and psychological theories.
5. Demonstrated skills in clinical assessment, psychological testing, case formulation and planning, therapeutic interventions, and capacity to provide culturally appropriate counselling responses to clients.
6. Demonstrated experience in developing, facilitating and participating in co-case management responses.
7. Knowledge and understanding of relevant ethical standards and legislation, e.g. Child Protection, Alcohol and Other Drugs, Juvenile Justice and Mental Health.
8. Demonstrated high level communication skills, including written skills and the ability to prepare and contribute to reports.

Requirements:

The successful applicant must at all times:

- Comply with the relevant state or territory requirements for working with children
- Possess an unrestricted current Driver's Licence
- Demonstrate professional conduct, behaviour and communication that is in line with **yourtown's** Values and Behaviours.

Brendan Bourke		9/11/20
Head of Client Services Name	Head of Client Services Signature	Date

Employee's Name	Employee's Signature	Date
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(In signing and reading this position description, I understand and acknowledge its contents)

Date Position Description last reviewed: **November 2020**