

Job description

Agency	Department of Territory Families, Housing and Communities	Work unit	Child Safety, Greater Darwin Region
Job title	Manager	Designation	Senior Professional 1
Job type	Full time	Duration	Ongoing
Salary	\$123,559 - \$138,034	Location	Darwin
Position number	2346	Closing	19/01/2022
Contact	Ms Susan Moore, Director, Child Safety, Greater Darwin Region on 08 8946 5071 or susan.moore@nt.gov.au		
About the agency	tfhc.nt.gov.au		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=228342		

Applications must be limited to a one-page summary sheet and detailed resume

Information for applicants – Inclusion and diversity and Special measures

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

Primary objective

Be responsible for the management and delivery of statutory and non-statutory welfare services to individuals, groups and communities under the Territory Families program.

Key duties and responsibilities

1. Manage the delivery of statutory and non-statutory welfare services, and exercise delegations in accordance with departmental policies and procedures.
2. Develop and maintain effective, collaborative partnerships and strategic alliances with internal and external stakeholders at local and Territory levels.
3. Manage human and financial resources in accordance with legislative and delegated responsibilities.
4. Provide leadership and professional support to staff within the designated program areas.
5. Ensure the implementation of corporate requirements such as accurate and timely data collection and performance management.

Selection criteria

Essential

1. A degree of an Australian tertiary institution, which gives eligibility for membership of the Australian Community Workers Association, the Australian Association of Social Workers, or the Australian Psychological Society, or equivalent OR Diploma of Child, Youth and Family Intervention AND Vocational Graduate Certificate in Community Services Practice (Statutory Child Protection).
2. Extensive post-graduate experience in the delivery of statutory welfare services, including experience in management, supervision and coordination of a team.
3. Significant knowledge and understanding of the legislation and policy frameworks relevant to statutory welfare practice in the Northern Territory.
4. Demonstrated ability to manage human, financial and physical resources, including the ability to lead, motivate and support staff to achieve outcomes, build effective teams and relationships, and negotiate and manage conflict between team members.
5. Demonstrated strategic, conceptual and analytical skills, including the ability to interpret service delivery trends and develop practical, creative and innovative solutions to complex welfare issues.
6. Well-developed knowledge of contemporary issues and initiatives relevant to child and family welfare practice and the relationship with the strategic directions of the agency and of Government.
7. Highly developed oral and written communication skills, and a demonstrated ability to work effectively in a cross-cultural environment.
8. An ability to interact effectively with people of diverse cultures.

Desirable

1. Post graduate qualification or other formal training in a discipline relevant to child and family welfare practice, management, supervision, cross cultural awareness and/or public administration.
2. Current NT driver's licence or ability to obtain.

Further information

From 13 November 2021 all NTPS employees subject to the Chief Health Officer Directions No.55 of 2021 are required to provide evidence of at least one dose of an approved COVID 19 vaccination and evidence of two doses completed by 24 December 2021 except in circumstances where there is a medical exemption.

The preferred or recommended applicant will be required to hold a current Working with Children Clearance notice and undergo a criminal history check. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history

Approved:

Karen Broadfoot, General Manager