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Position Title:	Justice Reinvestment Development Officer	Effective Date:	November 2021
Team:	Social Reinvestment WA	Reports to:	Social Reinvestment WA Campaign Manager
Hours:	Full time (37.5 hrs p/week)	Line Management to:	Nil
EBA Classification:	Level 5	Contract Term:	18 months
Our Vision, Purpose and Values - Why Wungening Aboriginal Corporation exists			
Our Vision A healthy, safe, strong and sustainable Aboriginal community.			
Our Purpose WUNGENING (Healing) NALUNGH (Our) KUNGYAH (Spirit) Our Purpose is to provide culturally secure and holistic programs and strategies that inform, educate and address the harmful effects of alcohol, drugs and other substances on individuals, families and communities and strengthen the mind and body and heal the spirit.			
Our Values <div> Responsive Trustworthy Innovative Honest Open Transparent Professional Compassionate Confidential Culturally Sensitive Non-Judgemental Integrity </div>			
Who We Are			
Wungening Aboriginal Corporation (Wungening) is a progressive Aboriginal Community Controlled Organisation based in Perth. Wungening provides culturally secure alcohol and other drug programs, manages a refuge for women and children escaping family violence and an emergency relief program. Wungening also leads two large consortia of four agencies each, supporting people to reintegrate back into community after release from prison and an in-home support service aimed at keeping children safe at home. Recently Wungening has also moved into the homelessness space and is a contracted partner in the delivery of housing first services. We are governed by 100% Aboriginal Board of Directors and Chief Executive Officer and maintain at least 70% Aboriginal staff. Starting with two unfunded staff in 1989 after Aboriginal people lobbied for services that better suited their needs; Wungening is now a leading community controlled not-for-profit with nine locations and over 200 staff furthering our vision of a healthy, safe, strong Aboriginal community.			
Social Reinvestment WA			
Social Reinvestment WA (SRWA) is an Aboriginal led state-wide coalition of 25 non-profits, working for the last 5 years for smart justice, healthy families, and safe communities; and ultimately to end the overrepresentation of Aboriginal and Torres Strait Islander people in WA's justice system.			
This Position			
SRWA has been leading state-wide advocacy for justice reinvestment initiatives, and are key partners in supporting WA's first justice reinvestment site Olabud Doogethu in Halls Creek.			



Employed by Wungening Aboriginal Corporation who auspice Social Reinvestment WA, and based at WACOSS in West Leederville, who currently host the SRWA team, this role will expand upon the existing work and networks of SRWA, to support 2 more communities (including one in the metro area) as they establish place based justice reinvestment sites; And help to build the growing evidence base and documentation of the work in Australia.

Key Responsibilities

Justice Reinvestment Development Officer

- Supporting and engaging with a maximum of three communities around the state as they lead place based justice reinvestment sites.
- Supporting development of a Perth based JR site co-design in conjunction with SRWA coalition members.
- Building the evidence base for social and justice reinvestment around the state by producing evaluations, policy papers, and toolkits for communities.

Workplace Health and Safety (WHS) Occupational Safety and Health:

Staff have a 'duty of care' responsibility for safety and health at the workplace. 'Duty of care' means that you must:

- work safely to ensure your own safety and health;
- make sure your actions do not cause injury or harm to others;
- follow instructions on safety and health and abide by Police and procedure and ask for assistance if you do not understand the information;
- report any hazards, injuries or ill health to your line supervisor; and
- cooperate as directed for safety and health at the workplace.

Other:

- Other duties as requested by SRWA Campaign Manager
- Efficient use and maintenance of agency materials and equipment.
- Undertake appropriate training and maintain qualifications, licences, certificates, checks and clearances.

Selection Criteria

Essential:

- A relevant tertiary level qualification.
- Knowledge or Experience in a similar field (voluntary or paid).
- Demonstrated ability to undertake community engagement and build relationships with a wide variety of people.
- Demonstrated ability to produce written content across a wide variety formats including policy/academic pieces, briefings, guides for community members.
- Demonstrated cultural competency, experience working with Aboriginal and Torres Strait islander people.
- Experience working in the justice reinvestment
- Proficient in using technology such as Microsoft Suite, Outlook, Social Media, Canva etc.
- Excellent work planning, administration, and prioritisation skills.

Desirable:

- Aboriginality
- Community Development, Collective Impact, Co Design, Justice Reinvestment

Essential Pre-Employment Requirements:

- Working with Children Card



- National Police Clearance
- Current Drivers Licence
- Current COVID Vaccination Certificate

Certification:

As occupant of this position I have noted the responsibilities and other requirements detailed in the document.

NAME: _____

SIGNATURE: _____

DATE: _____

NAME	DATE APPOINTED	SIGNATURE	DATE	DATE REVIEWED