



Job Title: Youth Diversion Case Manager
Designation: Level 6
Work Unit: Community Development
Responsible To: Regional Manager - Youth, Sport and Recreation (YSR)

Primary Objective:

Provide responsive, culturally sound case management to clients referred on Youth Diversion (YD), and facilitate relevant early intervention activities for young people at risk of entering the criminal justice system, adhering to best practice principals.

Key Responsibilities:

1. Provide high quality Youth Diversion case management for young people aged 10 – 17 years, referred by the Northern Territory Police or Court under the Youth Justice Act.
2. Case management lead for clients referred in Yirrkala, Gunyangara and Nhulunbuy.
3. Work with YSR teams to facilitate appropriate early intervention activities for young people at risk of entering the youth justice system.
4. Work within a legislative framework to coordinate family and victim offender conferences.
5. When needed, provide support to YSR teams working with YD clients in Gapuwiyak, Milingimbi, and Ramingining.
6. Work collaboratively with relevant community stakeholders to support appropriate referral pathways and through care.
7. Assist YSR Regional Manager to identify and coordinate training opportunities including Trauma Informed Care, Restorative Practice and Mental Health First Aid.
8. Display a positive influence in the community and maintain a safe working environment through adherence to all health and safety policies and relevant legislation and guidelines.
9. Assist with the management of Council assets and equipment and report any damages or faults immediately via the correct EARC processes.
10. Ensure all YSR facilities are regularly cleaned and maintenance issues are reported in a timely matter.

Essential Selection Criteria:

- Tertiary qualifications or able to demonstrate significant prior experience in Youth Justice case management context.
- Demonstrated prior experience in Youth Work, preferably in a remote Indigenous community context.
- Understanding of Restorative Process and Trauma Informed practice.
- Strong experience and success working with vulnerable youth, with an understanding of social justice issues that affect Indigenous communities.
- Strong organisational skills including ability to develop and implement case management plans, maintain accurate case notes, and write case management reports.
- Have a knowledge of and commitment to apply a community development approach.
- Demonstrated interpersonal skills, including high level written and oral communication, mediation and negotiation skills.
- Demonstrated ability to operate effectively in a cross cultural environment, including cultural competency in First Nations settings.
- Must hold a current C Class Driver's Licence

Desirable Selection Criteria:

- Four wheel drive experience.
- Previous experience working or living with Yolngu people and ability to demonstrate a high level of cross cultural awareness and sensitivity in the workplace.

The preferred applicant must have the ability to travel to remote communities in small aircraft. The preferred applicant will be required to undergo a Criminal History Check and obtain a Working with Children Clearance. Criminal history will not exclude an applicant unless it is relevant to the position.

Dale Keehne
Chief Executive Officer
East Arnhem Regional Council