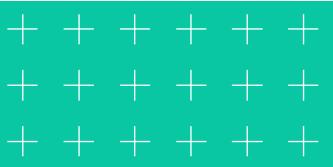


# Advancing health for everyone, everyday.

Could this be you?

Join The Royal Melbourne Hospital Team





Position Description
Senior Social Worker
Neuropsychiatry





#### THE ROYAL MELBOURNE HOSPITAL

The Royal Melbourne Hospital (RMH) began in 1848 as Victoria's first public hospital. And while we only had 10 beds to our name, we had the community of Melbourne behind us, and we were ready to provide the best possible care for those in need.

Since those early years, we've moved forward with purpose. Always at the forefront, leading the way on improving the quality of life for all.

Today the RMH is one of the largest health providers in the state, providing a comprehensive range of specialist medical, surgical, and mental health services; as well as rehabilitation, aged care, outpatient and community programs.

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

#### **OUR VISION**

## Advancing health for everyone, every day.

#### THE MELBOURNE WAY

People are at the heart of everything

understand how we can make the

most positive difference for them.

we do. We take the time to

At The RMH we're inspired by our vision of Advancing health for everyone, every day. While we're each going about our different roles, we're united by a shared understanding of the way we do things around here. We call it The Melbourne Way. We put people first — leading with kindness and working together, we excel as one Royal Melbourne Hospital.

### People First



Lead with Kindness

unique.



Our care and compassion sets
us apart. We lead the way with
a respectful, inclusive spirit —
embracing the things that make us all

True exceller
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# Excellence Together



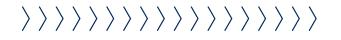
True excellence is only possible when we work as one Royal Melbourne Hospital community. Through collaboration, we set the highest of standards and achieve our goals.

#### **OUR PRIORITIES**

The RMH Strategic Plan: Towards 2025. Advancing health for everyone, every day is our plan for the future — one which we are committed to achieving together. This position contributes to the achievement of the five Strategic Goals, articulated in the plan:

- 1. Be a great place to work and a great place to receive care
- 2. Grow our Home First approach
- 3. Realise the potential of the Melbourne Biomedical Precinct
- 4. Become a digital health service
- 5. Strive for sustainability





## **Position Description**

Position Title: Senior Social Worker

Service: Inner West Area Mental Health Service

**Location:** Neuropsychiatry, RMH City Campus

Reports To: Program Manager

**Enterprise Agreement:** Victorian Public Mental Health Services Enterprise

Agreement 2016–2020

Classification: YC46 – YC49

**Employment Status:** Part Time

Immunisation Risk Category: Category A

Date of Review: October 2021

#### **POSITION SUMMARY**

The purpose of this role is to contribute to excellence in patient care through social work services within Neuropsychiatry at the Royal Melbourne Hospital – City Campus. The Senior Social Worker is a member of the multidisciplinary team who works closely with consumers and their families to achieve positive outcomes for individuals. They will work collaboratively with the wider team, including, acute health, allied health, lived experience workforce, and inclusive of other Neuropsychiatry team members.

The Neuropsychiatry Unit has an 8-bed inpatient ward and a specialist outpatient clinic for Young Onset Dementia, General Neuropsychiatry, Huntington's disease, Mental Health, Metabolic and Deep Brain Stimulation for Obsessive Compulsive Disorder. The Neuropsychiatry Unit is a nationwide service that provides diagnostic assessment and treatment for patients with neurological, neuropsychiatric and psychiatric conditions. The team has a strong research focus, provides consultation, education and training for a variety of organisations and health services across Australia.

The Senior Social Worker position requires experience and expertise in social work with a commitment to high standards of patient care including skilled interventions with families, carers and community agencies. Preferably the applicant would have experience in the area of progressive neurological disorders, aged care, and public mental health or hospital settings. The position requires a demonstrated capacity to work effectively as a member of the multidisciplinary team with the capacity to lead and supervise other social work staff and students.

- Provision of social work expertise to the multidisciplinary outpatient clinic, including individual, family and carers, referral pathways, advocacy, education and counselling.
- Provision of social work support to the inpatient unit including individual, family and carer support, referral, advocacy, education and counselling. Inpatient services include psychosocial screening, assessment, case work, discharge planning, family and carer engagement and community liaison work.
- Facilitation and collaboration with key stakeholders, including Dementia Australia, Huntington's Victoria, NDIA, Family Violence Specialist Services, Child First, Child Protection and other relevant providers.
- This position is 64 hours per fortnight, Monday to Friday





#### **KEY ACCOUNTABILITIES**

- Take reasonable care for your safety and wellbeing and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Work collaboratively with colleagues across all RMH teams.
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work including participation in annual performance discussion.
- · Speak up for safety, our values and wellbeing.
- Respect that the RMH is a smoke-free environment.
- Provide assessments, integrated casework service and other social work interventions, including: income support, accommodation placement, applications for Guardianship and Administration orders, counselling, support and information provision regarding resources and services, to clients, their families or carers.
- Promote and deliver cultural and gender inclusive practices
- Recognise and respond to the needs of dependent children and vulnerable families
- Ensure continuity of care to consumers, families and carers across inpatient, outpatient and community settings through close liaison and consultation.
- Collaborate with members of the multi-disciplinary team in decision making pertaining to consumer care.
- Participate in clinical supervision and seek assistance, support, advice, training as required
- Assist the Chief Social Worker in the development and implementation of Social Work initiatives and Social Work workforce development.

- Ensure direct reports receive regular feedback and participate in annual discussions.
- Contribute to organisation-wide and service/division initiatives and planning activities.
- Ensure training needs of direct reports are identified and undertaken.
- Maintain relationships with key partners in health, research and education by working collaboratively with staff from community, aged, and restorative care services
- Promote and maintain the Melbourne Health Values
- Demonstration of Melbourne Health values, being a role model for living the values;
- Completion of required mandatory training activities, including training related to the National Standards;
- Provide Clinical supervision to social work staff and Social Work Students
- Support the implementation of the Entry Level Program within Neuropsychiatry
- Maintain documentation and records of interventions and services delivered
- Participate in and contribute to in-service staff development (CPD) and training programs both internal and external to the service
- Pursue development of knowledge of neuropsychiatry and social work
- Participate in evaluation relevant to services provided by the Neuropsychiatry Unit and social workers of the unit, Inner West Area Mental Health Service and North Western Mental Health.

#### **KEY RELATIONSHIPS**

#### Internal

- Program Manager Eating Disorders and Neuropsychiatry
- Director Neuropsychiatry
- · Area Senior Social Worker

#### External

- · Consumers and carers
- Dementia Australia
- Huntington's Victoria
- Other key stakeholders





#### **KEY SELECTION CRITERIA**

Formal Qualifications:

An approved degree in Social Work and eligibility for membership of the Australian Association of Social Workers.

#### **Essential:**

- Commitment to live the Melbourne Way putting people first, leading with kindness and achieving excellence together.
- Minimum of 7 years' experience as a Social Worker
- Knowledge of issues associated with neuropsychiatric illness and young onset dementia, and awareness of the impact of these on dependent children, family and carers including those from culturally diverse communities and backgrounds.
- Demonstrated ability to provide advanced social work practice, including individual, family and group work with consumers with complex mental health and psychosocial needs utilising a Recover Based Framework.
- Ability to provide professional leadership, to initiate, develop and evaluate social work services in a
  psychiatric setting.
- Demonstrated experience in the supervision of social work staff and social work students
- Knowledge of the Mental Health Act, Guardianship and Administration Act, Children, Youth and Families Act 2005, Family Violence and Child Information Sharing Schemes and other related legislation,
- Excellent interpersonal skills and the ability to communicate effectively with consumers, families/carers, colleagues and senior staff, agency workers and other service providers.
- Well-developed written skills and an ability to promptly prepare case assessments, clinical notes, reports, plans and other forms of documentation

#### Desirable:

- · Advanced counselling experience
- Current AASW Accredited Social Worker status and/or Accreditation as a Mental Health Social Worker
- Previous experience within a neurological or psychiatric inpatient or outpatient setting; an aged care related service, or progressive neurological setting.
- Postgraduate qualification in Family Therapy or Social Work
- Experience in working with Aboriginal Community Controlled Health Organisations and/or Aboriginal communities and families
- Ability to speak a community language

#### **KEY PERFORMANCE INDICATORS**

Your performance will be measured through your successful:

- Demonstration of RMH values
- Achievement of portfolio specific KPI targets
- Participation in and satisfactory feedback through the annual performance review process
- Ability to maintain a safe working environment and ensure compliance with legislative requirements





#### AT THE RMH WE:

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Effective, Person-centred Care (STEP) in line with our clinical governance framework.
- Are an equal opportunity employer, committed to providing a work environment free of harassment and discrimination. We promote diversity and inclusion in the workplace.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

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I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.							
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Date							