



Applications are
NOW OPEN!

Powering lived experience, driving positive change

GENERAL MANAGER (3 DAYS A WEEK) Heads Together For ABI

*Powering lived experience and driving positive change
For young people and families impacted by acquired brain injury.*

POSITION SUMMARY

Are you someone who is ready to take an impactful career step into a newly created General Manager role with an eye on becoming the future CEO of a dynamic Victorian non-profit organisation?

We offer:

- A flexible work environment, including options for both in person and remote work
- Flexible workdays and hours in conjunction with our team
- A family friendly culture
- Excellent remuneration, including salary sacrificing
- A clear pathway for career advancement and access to CEO mentoring

This role is best suited to a 'CEO in training' who can bring their strengths to the table, bring out the best in others and have the ability to 'operationalise our strategy' to deliver on our four organisational pillars -

1. Great not good
2. Meeting the need
3. Community driven
4. Giving voice

What we do is connect and support young people and families impacted by acquired brain injury through a range of programs, targeted at families, parents, young adults, teens and kids. Our programs focus on creating fun and safe spaces where peers can connect and support each other through social opportunities, leadership training, education and advocacy, and volunteer training.

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POSITION DESCRIPTION

As our new General Manager, we want your experience and passion to join our lived experience, expert program delivery and effective community engagement to bring real change, social equity and a deeper acceptance and understanding for young people and families impacted by acquired brain injury.

Target start date is December 2021.

The **General Manager** reports directly to the Founder, Kate Heine. This is a new position to the organisational structure, complementing nine other employees.

In this role, you can expect to have a key leadership role with authority over all aspects of the organisation. There will be two main focus areas, fundraising to build sustainability and governance and quality improvement to scale the organisation for growth.

You will also be busy working closely with, and providing leadership to, the **Heads Together** team members as well as building strategic partnerships with our volunteers, community, funding partners and other key stakeholders.

Your working week will involve an agreed choice of 3 days work, with at least two of those days located at the Footscray office with the Heads Together team as COVID-19 restrictions allow.

You will be expected to volunteer for one day per quarter (4 days a year) to attend and participate in one of the many Heads Together events, over and above your paid work. You may choose to attend a weekend family camp, a Friday night online parent event, a Teens movie night or a Young adults leadership seminar just to name a few.

Your aim will be to build knowledge, skills and capacity in leading the organization, by working in partnership with the Founder, on strategy and execution and taking ownership of all operational functions and general oversight of the organisation. This role requires a talented and experienced individual who can see the big picture and uses the needs of the community as their personal motivation to push forward to deliver great outcomes.

You will be rewarded in this role by being part of an amazing community of understanding, courageous and generous people who all share one vision and commitment to a common goal. And by moving into the first CEO role at Heads Together, you will become part of the living history of this great organization.

You will also get to feel the satisfaction in being part of the educational elevation of others, who are yet to understand what life is really like living with an ABI, and share a key role in bringing the lived experience perspective to tables with the power to enact systemic change.

You will be most successful in this role, if you possess some or all of these good qualities and related experiences and the willingness to step into a new and developing role.

1. Lived or professional experience with people with an acquired brain injury
2. Strong experience in working, building and thriving in a collaborative model
3. Strong team management skills
4. Strong strategic planning experience, with a focus on sustainable funding, a good head for finance and a living legend for detail and process improvement
5. Understanding of not-for-profit governance requirements
e.g. compliance, risk, quality and safety

The salary for this position is from the Social and Community Welfare Award, Level 4. The specific pay point will be based on level of education and experience.



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ABOUT HEADS TOGETHER FOR ABI

Heads Together for ABI is a unique, values-driven not for profit organisation that has an incredibly passionate and committed team and an ever-growing community in Victoria and beyond.

The Heads Together purpose is **'powering lived experience, driving positive change.'**

We are a highly responsive organisation committed to meeting the complex and ongoing needs of our rapidly growing community.

We are driven by the people we serve, and lived experience of brain injury is represented in every aspect of our organisation, board, staff, volunteers and supporters. We also have a strong network of key stakeholders in the health, disability and education sectors, partnering us in driving positive change on a higher, strategic level to ensure that we are meeting both the individual needs as well as creating a more positive and equitable future for families and young people impacted by ABI. Our approach is collaborative, innovative, evidence based, inclusive and fun.

'Acquired' brain injury refers to any injury to the brain that occurs after birth. Over 700,000 Australians are living with brain injury, two thirds occurring before the age of 25. These young people and their families are thrown into a frightening new reality where answers are scarce, outcomes are extremely variable and public perception is often misunderstood. Our role is to provide an ongoing base of support through the complex journey of navigating the phases of recovery and beyond.

Heads Together has a board of seven Directors with highly esteemed professional and industry experience in allied health, not for profit sector as well as commercial and finance, and 60% of our board have lived experience of brain injury.

HOW TO APPLY

STEP 1

If you have any questions, feel free to call Alison Fowler on 0417 151 099 to discuss the role.

STEP 2

Provide a Cover Letter and CV/resume explaining relevant experience and your contact details.

STEP 3

Send your Cover Letter and CV/resume to Alison Fowler, recruitment@headstogether.org.au

NOTE - APPLICATIONS CLOSE FRIDAY 12 NOVEMBER 2021



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