

## POSITION DESCRIPTION

<b>Position Title</b>	Mental Health Registered Nurse
<b>Reporting To</b>	Clinical Lead and Service Manager
<b>Employment Status</b>	Casual and Part Time, Maximum Term Contract until 30 June 2024 <i>(your employment is Maximum term till 30 June 2024 with continuing employment to that date subject to the continued Government funding of the service. Should this funding cease prior to the expected end date of 30 June 2024, your employment will be terminated at the time the funding ceases)</i>
<b>Hours</b>	24/7 Rotating Roster
<b>Classification</b>	Registered Nurse Level 2
<b>Team/Service</b>	Urgent Mental Health Care Centre – Adelaide CBD
<b>Direct Reports</b>	Nil
<b>Date</b>	October 2021

## PROGRAM OVERVIEW

The Urgent Mental Health Care Centre (UMHCC) Mental Health Registered Nurse is an exciting role responsible for providing person centred clinical nursing care services to guests accessing the Urgent Mental Health Care Centre. The UMHCC is based on our formal partner, RI International's (RII) "Crisis Now" movement and their international leading lived experience, high engagement, multi-disciplinary crisis model offering an alternative to Emergency Department presentations.

## POSITION OVERVIEW

As the Mental Health Registered Nurse, you will form part of the UMHCC multidisciplinary team responsible for providing high-quality, individualised care to guests accessing the UMHCC. Registered Nurses are integral members of the team and draw on their knowledge of recovery from mental illness and crisis intervention, to instil confidence and hope in others about the journey of recovery.

You will work as a member of a multidisciplinary team including medical officers', mental health clinicians, nurse practitioners and peer support workers. The Registered Nurse will work with the UMHCC Leadership team to promote a culture of continuous improvement by providing regular and ongoing opportunities for employees to give feedback, and through effective communication of continuous improvement processes.

## THE POSITION

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### ***Key position Responsibilities, Duties and Accountabilities***

#### ***Principal Responsibilities***

- Provide person centred clinical nursing care services that assist in the restoration, improvement and maintenance of guests health, wellbeing and independence
- Contribute to the effective implementation of infection control policy, procedure and guidelines
- Provide support and advice to family members, significant others, health care professionals and support staff as appropriate, to assist in the delivery of nursing care services
- Develop and maintain working relationships with internal and external stakeholders to assist in the provision of quality clinical care
- Contribute to the oversight and compliance of nursing health compliance activities, reporting deadlines and accreditation requirements
- Be a brand ambassador for Neami National

#### ***Specific Responsibilities***

- Engage guests, using a strengths-based approach to complete a health status measurement and needs assessment
- Assist with the development and review of new and existing clinical procedures and guidelines
- Comply with the mechanisms for monitoring, compliance and review of clinical risk management
- Undertake nursing duties at a highly proficient level
- Plan, assess, implement and evaluate all components of the consumer care plan
- Initiate referrals to appropriate internal and external services
- Ensure that documentation is maintained at the required standard
- Provide comprehensive handovers to staff
- Contribute to the orientation of new staff and provide a mentoring role
- Ability to lead and take direction from the Clinical Lead, Mental Health Nurse Practitioner and Medical Officers to ensure that care is delivered within a team members scope of practice and in line with policies and protocols
- Undertake appropriate decision-making regarding emergency care requirements in the absence of other qualified staff
- Ensure that all reasonable steps are taken to protect personal safety at work and avoid adversely affecting the health or safety of any other person in the work place in accordance with the requirements of the Work Health and Safety Act 2012
- Comply with appropriate WHS policies, procedures, work practices and safety instructions
- Participating in WHS training as required
- Reporting to the relevant supervisor any incident/hazard that will or has the potential to harm another person in the workplace
- Use equipment and wear clothing to protect personal health and safety while at work
- Assist with the implementation of appropriate risk control measures
- Participate in activities aimed at the continuous improvement of the service
- Participate in the Performance Development Plan
- Comply with the purpose, values, policies, procedures and code of conduct of the organization
- Ensure that Neami National property is kept secure against loss, theft or damage and is properly maintained at all times

**Professional development**

- Participate in regular supervision and actively work to improve identified skill areas
- Participate in development opportunities appropriate to the role

**Records Managements**

- Ensure records management obligations are met, in accordance with Neami National policies and procedures. This includes the retention of hardcopy and/or electronic records and ensuring files are accurate and kept up-to-date
- Commitment to understand service consumer data requirements and to collaborate with guests to gather relevant data
- Consideration of individual and aggregated consumer data to inform practice and continuous service improvement

**ORGANISATIONAL ACCOUNTABILITIES**

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- Act at all times in accordance with the Neami National code of conduct
- Work in accordance with Neami National policies and procedures, including adhering to policies on Privacy and Confidentiality and Records Management
- Follow safe work practices for self and others and comply with Neami National Occupational Health and Safety management processes
- Ensure risks are identified, reported, documented and appropriately managed in accordance with Neami Group policies to ensure safe and effective services.
- Proactively work towards achieving individual and team goals, whilst demonstrating Neami National core competencies and values
- Actively engage in Professional Development opportunities and embrace learning opportunities
- Take an active role in promoting and generating quality improvements processes within your area of responsibility and more generally across the organisation
- Have a commitment to promoting a diverse and inclusive environment for all staff, guests and carers.
- In addition to the position description accountabilities, all staff are expected to undertake any reasonable tasks as directed

**THE PERSON**

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**Experience, Knowledge, Qualifications, Skills and Attributes****Essential**

- Bachelor of Nursing or equivalent
- Registration as a Nurse with the Australian Health Practitioner Regulation Agency (AHPRA) and a current Certificate of Registration. It is a responsibility of the incumbent to maintain all registrations requirements with the appropriate registration authority and continuing professional development
- 2 years' experience in mental health practice and a relevant post-registration and/or tertiary qualifications in mental health nursing is highly desirable
- Clinical experience in an acute, sub-acute or other setting in which crisis care is a core component of service delivery
- Experience in working as a member of a multi-disciplinary team with the ability to inspire and facilitate team commitment and cooperation
- Experience as a Nursing team leader (desirable)
- Demonstrated skills in advanced level of clinical and problem-solving skills
- Ability to plan and coordinate the provision of crisis care

- Criminal record checks are mandatory for all new appointments
- Working with Children checks and Vulnerable Person checks are required before commencement of work (employee responsibility)
- All staff are required to adhere to the UMHCC immunisation policy directives to minimise the risk of vaccine preventable diseases in order to protect workers, other employees, guests and visitors

***Desirable***

- Demonstrates clinical competence as per the national competency standards for registered nurses
- Demonstrated experience in the provision of crisis care
- Awareness and involvement in the quality assurance process

## **ACKNOWLEDGEMENT OF POSITION DESCRIPTION**

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This position description is current at date of approval. It may change from time to time to reflect operational needs and changes to organisational reporting relationships.

By signing your employment agreement, you acknowledge that you have read, understood and accept the responsibilities and accountabilities as outlined above in this position description.