



Position Description

Community Organiser

We're looking to grow our team of Community Organisers at Seed Mob. If you're an Aboriginal and/or Torres Strait Islander young person who is passionate about protecting country and building up young people, then we want to hear from you!

This is an identified role suitable for Aboriginal and/or Torres Strait Islander applicants only.

Role Title	Seed Community Organiser
Reporting To	Seed Organising Director
Employment Basis	1 year contract, full time (38 hours/week)
Salary	Negotiable depending on experience (please contact us for a confidential discussion regarding salary range)
Location	Negotiable

WHO IS SEED MOB?

Seed is Australia's first and only Indigenous Youth Climate Network. We are building a movement led by and for Aboriginal and Torres Strait Islander young people to protect our country, culture and communities from the causes and impacts of climate change. Since launching in 2014, Seed has rapidly grown to be a powerful, national grassroots network of over 250 volunteers across the country. Through our movement building and training programs, together with our bold campaigns, namely the 'Don't Frack the Northern Territory' campaign, we are working towards our vision for First Nations people to lead solutions to the climate crisis and build strong, resilient and sustainable communities.

THE UNIQUE MOMENT WE'RE IN

We believe that First Nations leadership and self-determination is critical in addressing the climate crisis, because we believe that there is no climate justice without First Nations justice. As we look to the future for Seed, it's critical to ensure that our organisational structures and strategy align with our vision and principles for self-determination.

That's why we made the decision to grow from a program of the Australian Youth Climate Coalition (AYCC) to become our own independent organisation. We are currently in the process of setting up the new organisation, which will be the first and only Indigenous youth-led environmental organisation in the country. This decision allows us to build our own organisational structure and governance systems, including our board of directors, to be entirely led by and for First Nations people.

Excitingly, as a Community Organiser, you will be a part of leading our volunteer network during a time of significant change and growth in order to have the biggest impact we can in the fight for climate justice.

POSITION SUMMARY

The Community Organiser plays a key role in achieving Seed's mission by building the capacity of Seed's volunteer leadership team and national network of volunteers, inspiring young people to join our movement and support them to take meaningful action in their communities across the country.

KEY RESPONSIBILITIES

- **Support and build the capacity of Seed volunteer leadership team and national network of volunteers** through the management of designated State coordinators including recruiting volunteers, providing them with opportunities for training and skills development and implementing plans to grow our grassroots volunteer network.
- **Manage and deliver events (including logistics and recruitment) to grow and build the capacity of our volunteer network**, collaborating with other staff and volunteers to organise gatherings such as Seed summits, training camps, volunteer leader gatherings and other activities as required.
- **Manage and deliver online events and activities** by collaborating with other staff and volunteers to organise activities such as training workshops and webinars – including recruitment, logistics, program and content delivery.
- **Implementation of Seed's campaigns within the volunteer network** by providing information, inspiration and support for volunteer leaders and grassroots network to deliver major campaign moments, actions, rapid response activities and other creative tactics.
- **Seek out strategic opportunities for outreach and engagement with Aboriginal and Torres Strait Islander communities on climate change**, building and maintaining relationships with external stakeholders (community groups, other organisations, schools, universities) and supporting Seed volunteers to host events, stalls, or activities that “talk to the mob, build the mob and move the mob” in their communities.
- **Maintain the Seed database and other records to track all volunteer contact** as well as pathways for volunteers and supporters to take action.
- Actively participate and contribute towards Aboriginal and Torres Strait Islander community-led action to protect country and build climate justice
- Keep up-to-date with developments, trends and issues in relation to climate change and Aboriginal and Torres Strait Islander affairs

KEY SELECTION CRITERIA

Formal education and qualifications matter less to us than excellence, initiative and drive. If even a couple of these criteria speak to you, you could be the candidate we're looking for and we'd love for you to apply!

Essential:

- You're an Aboriginal and/or Torres Strait Islander person, under the age of 35, who is passionate about protecting country & working with young people to lead change in their communities
- Experience working with Aboriginal and Torres Strait Islander people and communities
- Strong alignment with Seed's mission, vision and values
- You have strong people leadership skills, an ability to be adaptable and resilient, coordinate a team to success, celebrate and evaluate, and support young people with lived experiences
- Ability to build and manage trusting relationships with a range of internal and external stakeholders
- Ability to be self-motivated, responsive and flexible with a proven ability to work independently and with a team, with competing deadlines, time pressures and priorities
- Strong written and verbal communication skills
- You are confident and/or willing to develop presentation and facilitation skills with the ability to talk in front of and engage a crowd as well as run effective meetings and events
- You have worked on some big projects and events before and have experience supporting volunteers or other people to get stuff done
- You're a problem solver - if you don't know how to do something, you'll seek out the best solution and get it done, and you're always willing to learn and take on new challenges
- You've got an eye for detail and get things done in a fast paced team

- You're a team player; demonstrating respect & consideration for different working styles
- You're confident using a computer pretty well
- Willingness and availability to organise, deliver and attend events and other related activities outside standard business hours, as outlined under normal hours of work in the contract
- Willing and able to travel (in accordance with COVID-19 restrictions)
- Ability to obtain a Working With Children Check or state/territory equivalent

HOW TO APPLY

This is an identified role suitable for Aboriginal and/or Torres Strait Islander applicants only.

You can apply by emailing jobs@seedmob.org.au with the subject line: Seed Community Organiser.

Please include the following:

- A copy of your CV/resume
- A cover letter addressing the “key selection criteria” section above as well as why you would be the best candidate for the job

Applications are currently open and will be assessed on a rolling basis until the position is filled, please submit your application as soon as possible. We anticipate holding interviews throughout September 2021.

For a confidential discussion regarding this position, including the salary range and employment conditions, please don't hesitate to contact Seed National Director: amelia@aycc.org.au // 0413249073. For more information about Seed check out our website seedmob.org.au, find us on Facebook under Seed Indigenous Youth Climate Network or find us on Twitter and Instagram under @SeedMob