



POSITION DESCRIPTION

POSITION DETAILS:

Position Title:	Occupational Therapist
Award / EA:	Wesley Mission Queensland, Allied Health and Community Service Stream Employees Enterprise Agreement 2018
Classification:	PO2 / PO3
Reports to:	Practice Manager

Role Purpose and Position Summary:

Provision of contemporary customer-focused occupational therapy services including:

- Assessment of customer function and development of suitable intervention to enhance safety, function and participation in life roles.
- Development and regular review of customer individual treatment plans and goals;
- Delivery of high quality intervention and advice in regards to adaptation and optimisation of environment, performance of activity, function and other areas relevant to the customer.
- Assisting customers to achieve optimum level of function.

In this role you will deliver intervention as a part of a Multidisciplinary Team (MDT) which aligns with the strategic goals of Community Allied Health and Wesley Mission Queensland (WMQ).

Whilst this role will be based at one of our central hubs, as an employee of WMQ, you will be required to work across multiple sites and multiple customer groups.

Key Role Accountabilities:

Align one's workplace behaviour in accordance with the WMQ Model of Care, the Wesley Charter and Wesley Mission Queensland's Vision, Mission and Values.

Clinical Service Delivery

- Provide occupational therapy services to customers presenting with a wide range of needs, including aged care, disability, health and wellbeing, return to life roles and rehabilitation.
- Work across services and sites within WMQ dependent upon service requirements.
- Complete accurate assessment and review of customers, and to provide a consultancy service for a range of activities to a wide range of customers.

Customer Centric

- Provide instruction, supervision and education to customers, support workers and other carers as required.
- Identify opportunities to provide other cross disciplinary services which may be of benefit to the customer.
- Ensure that the customer is an active participant in the development and review of treatment goals and planning.
- Ensure that positive and professional relationships and rapport are developed and maintained with customers.

Administrative Responsibility

- Facilitate reviews and comply with reporting requirements in accordance with relevant funding body.
- Maintain knowledge of relevant resources and services, and relevant eligibility criteria and processes to access on behalf of customers.
- Facilitate accurate and timely receipting and data entry into relevant systems.

Teamwork

- Contribute actively to a MDT environment to achieve the best possible outcome for customers.
- Adopt and utilise a dynamic, mobile approach to customer service delivery.
- Support team members, ensuring workload is distributed equally.
- Accept additional responsibility as required to enhance service delivery.

Clinical Governance

- Provide a professional standard of care.
- Maintain professional development to comply with registration requirements with the Australian Health Practitioner Regulation Agency (APHRA).
- Participate in Continuous Quality Improvement and Accreditation activities.
- Comply with all Workplace Health and Safety and infection control requirements.

Essential Competencies for the role:

Working with people

Demonstrates an interest in and understanding of others;

Adapts to the team and builds team spirit;

Recognises and rewards the contribution of others;

Listens, consults others and communicates proactively;

Supports and cares for others;

Develops and openly communicates self-insight such as an awareness of own strengths and weaknesses

Adhering to principles and values

Uphold organisational ethics and values;

Demonstrates integrity;

Promotes and defends equal opportunities, builds diverse teams;

Encourages organisational and individual responsibility towards the community and the environment.

Delivering results and meeting customer expectations

Focuses on customer needs and satisfaction;

Sets high standards for quality and quantity;

Monitors and maintains quality and productivity;

Works in a systematic, methodical and orderly way;

Consistently achieves project goals.

Following instructions and procedures

Appropriately follows instructions from others while still providing constructive feedback and appropriately contributes to continuous improvement;

Follows procedures and policies;

Keeps to schedules; arrives punctually for work and meetings;

Demonstrates commitment to the organisation;

Complies with legal obligations and safety requirements of the role.

Adapting and responding to change

Adapts to changing circumstances;

Accepts new ideas and change initiatives;

Adapts interpersonal style to suit different people or situations;

Shows respect and sensitivity towards cultural, sexual identity and religious differences;

Deals with ambiguity, making positive use of the opportunities it presents.

Applying Expertise and Technology

Applies specialist and detailed technical expertise;

Develops job knowledge and expertise through continual professional development;

Shares expertise and knowledge with others;

Uses technology to achieve work objectives;

Demonstrates appropriate physical skills commensurate with the position;

Demonstrates an understanding of different organisational departments and functions.

Qualifications, Knowledge and Requirements:

Essential:

- Tertiary qualification in Occupational Therapy and current registration with APHRA.
- Current Driver's Licence and willingness to drive in the course of work.

- Relevant probity checks required by legislation and WMQ policy.
- Willingness to work within Philosophy, Policies and Procedures of WMQ and the Uniting Church of Australia.
- Demonstrated ability in the provision of Occupational Therapy assessment and treatment of community dwelling customers from aged care, disability and health and wellbeing environments.
- Demonstrated ability and proficiency in the timely receipting, appropriate documenting and accurate record keeping into computerised programs.
- Demonstrated high level of verbal and written communication skills particularly in establishing and maintaining rapport with staff, customers and their carers.
- Demonstrated ability to work effectively as a multi-disciplinary team member.
- Demonstrated ability to prioritise and manage individual caseload whilst meeting service and customer needs.
- Demonstrated ability to recognise other needs that WMQ can assist customers with and provide relevant and timely referrals.

Key Capabilities

All Wesley Mission Queensland employees are expected to demonstrate an understanding and commitment to organisational Vision, Mission and Values. The incumbent of this position will be expected to:

1. Role model interpersonal, professional and leadership behaviours consistent with the WMQ core values of Integrity, Respect, Empowerment, Hope, Justice, Compassion and Innovation.
2. Actively participate in WMQ performance development processes to meet organisational requirements and own career aspirations.

Our Vision

A compassionate, just and inclusive society.

Our Mission

We walk alongside people in need to enhance capacity, choice and independence, to strengthen relationships and build community well-being

Our Values

Integrity
Respect
Empowerment
Hope
Justice
Compassion
Innovation