

Senior Research and Monitoring Advisor

Position summary

Position title:	Senior Research and Monitoring Advisor
Team:	Policy and Evidence
Reports to	Manager, Policy and Evidence
Position location:	Flexible: Melbourne CBD office or working from home/remote working arrangements considered
Work type:	Fixed term 0.8 FTE
Job duration:	12 months
Probation period:	6 months
Salary classification:	Our Watch Band 5 Level 1. Commencing \$93,366 to \$97,760 plus superannuation and 17.5% annual leave loading

Organisation context

Our Watch is a national leader of primary prevention of violence against women and their children.

Our vision is an Australia where women and their children live free from all forms of violence. Our role is to stop violence before it starts.

Our Watch recognises and values diversity among its staff and strongly encourages suitably qualified people from all backgrounds to apply, especially people who have a strong understanding of intersectionality either by working with diverse population groups or a lived experience.

Our Watch is committed to increasing employment of Aboriginal and Torres Strait Islander people in the organisation. Aboriginal and Torres Strait Islander applicants are strongly encouraged to apply.

Organisational values

Collaborative – We do this work together.

Optimistic – We believe that change is possible.

Authentic – We stand behind our work.

Creative – We are innovative and brave as we create change.

Inclusive – We embed a diverse range of perspectives in everything we do.

Position overview

Reporting to the Manager, Policy, this role supports the ongoing dissemination and promotion of the *Tracking Progress in Prevention* report, explores opportunities for related work and provides data analysis expertise across the organisation.

The role will work to effectively promote the findings and key messages from *Tracking Progress in Prevention*, both internally to build staff understanding and capacity to integrate it into Our Watch's work, and externally to governments, policy makers, researchers and other intended audiences. The role will also explore opportunities to drive, enable and support ongoing national monitoring of progress towards prevention (whether undertaken by Our Watch or others).

In addition, this role will provide data expertise across the organisation, to ensure effective identification, analysis and use of the most up to date data. This will include monitoring the national research landscape on an ongoing basis, to identify relevant developments and new evidence, with a focus on the release of new quantitative data and statistics, and providing updates, analysis, interpretation and advice to staff across the organisation.

Responsibilities and accountabilities

- Promote and build understanding of *Tracking Progress in Prevention* on an ongoing basis, including:
 - to policy makers, governments and other decision makers; to build understanding of its importance and methodology, and of the need for ongoing national periodic monitoring; and to encourage its use to inform public policy
 - to other stakeholders and intended audiences, by developing knowledge translation tools as appropriate and supporting the use of the reports findings to inform prevention work
- Build Our Watch staff understanding of and capacity to use findings from *Tracking Progress in Prevention* to inform their work, and provide advice and support across the organisation to ensure the findings are integrated into Our Watch's work
- Explore opportunities to enable future, ongoing monitoring, including by:
 - Identifying and pursuing discussions with external organisations that could potentially conduct future monitoring, or organisations that we could form a partnership with to support such work on an ongoing basis
 - Working with the Manager, Fundraising and Partnerships to explore potential (philanthropic or other) funding opportunities that would enable Our Watch to conduct ongoing, holistic national monitoring work, and/or develop selected progress reports
- Explore potential approaches/methods for a future iteration of the report
- Monitor the research landscape nationally to identify relevant developments and new evidence, with a focus on the release of new quantitative data and statistics and associated research and analysis, and provide updates, analysis, interpretation and advice to Our Watch staff as appropriate
- Provide statistical / quantitative data expertise across the organisation, to ensure effective identification, analysis and use of the most up to date research, data and statistics; responding to staff queries and providing advice on the interpretation of data and their application to Our Watch's work

- Contribute to building Our Watch as a trusted, expert national organization, collaborating across the organisation and supporting a culture of continuous improvement and learning.

Direct reports

The role currently has no direct reports but may in the future.

Organisational relationships

Internal:

Policy and Evaluation team
Marketing and Communications team
Practice Leadership team
Corporate Services team
CEO and Senior Executive Team

External:

Project funders
Our Watch member representatives
Relevant government departments
Project partners and sector stakeholders
External consultants and suppliers

Skills and qualifications (Selection criteria)

Qualifications and experience	<ul style="list-style-type: none"> • Tertiary qualifications in social or political science, public policy, health promotion, gender studies, social work, community development or other area of relevance; or equivalent experience • Experience working in the field of prevention of violence against women and/or gender equality, in a research or advisory capacity
Skills and expertise	<ul style="list-style-type: none"> • Specialist knowledge of quantitative and qualitative evaluation and monitoring techniques and methods, including strong skills in quantitative/statistical data analysis and communication • Knowledge and understanding of the <i>Tracking Progress in Prevention</i> project, including the monitoring techniques and methods employed, and the report content and findings • Understanding of the major Australian data sets relating to violence against women (including the Personal Safety Survey and National Community Attitudes Survey) • Strong commitment to ethical research / evaluation practices and appropriate data collection and data management • Understanding of what it means to take an intersectional approach to research, evaluation and/or monitoring, and to the prevention of violence against women. Awareness and responsiveness to systemic inequality and social injustice or demonstrated capacity for self-initiated development of this
Project management	<ul style="list-style-type: none"> • Strong project management skills, and an ability to balance planned work with unexpected and urgent tasks and requests for advice.
Stakeholder engagement and relationship skills	<ul style="list-style-type: none"> • Well-developed relationship management skills, with the demonstrated ability to work, collaborate and consult with a diverse range of stakeholders including government agencies, NGO partners, advocacy organisations and researchers • Demonstrated skills, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way, or the capacity to develop these

Written and verbal communication	<ul style="list-style-type: none"> • Demonstrated skills in communicating complex data to a variety of audiences • Excellent writing skills, including ability to produce a range of different kinds of high quality written materials and translate complex information into plain language and effective messages
Commitment	<ul style="list-style-type: none"> • Commitment to Our Watch’s vision, purpose and mandate. • Commitment to Our Watch values. • Commitment to maintaining a work environment where differences are valued, encouraged and supported, and promoting Our Watch’s ideals of gender and cultural diversity at all times. • Commitment to working collaboratively and respectfully in a high performing team and organisation, with a persevering style, with creativity and ability to meet tight deadlines and work productively with limited supervision.