

Position: Education Advocacy Project Officer

NPYWC Program: Youth Service

Employment Details: Full-time, fixed term until June 30, 2022

Location: Alice Springs with travel to the NPY region

Base Salary: \$75,754.28 - \$85,709.01

What we do:

We are an Anangu-led organisation, governed by women's law, authority and culture. We deliver health, social and cultural services for all Anangu.

Our Values:

We believe in the strength of Anangu people, culture, and the collective agency of women. We are dedicated to delivering more and better choices for our communities. We are committed to Malparara way – a cross cultural practice framework specific to NPYWC that respects the contribution Anangu and non-Indigenous people, working alongside each other, bring to the organisation

We are a trauma-informed organisation and this guides our work.

Your Team:

The NPY Women's Council Youth Program works with children and young people aged 10-25 and their families. Our service model consists of the following: case management, leadership and education, youth diversion and recreation as well as advocacy and collaboration.

The main activities of the NPYWC Youth Program are to:

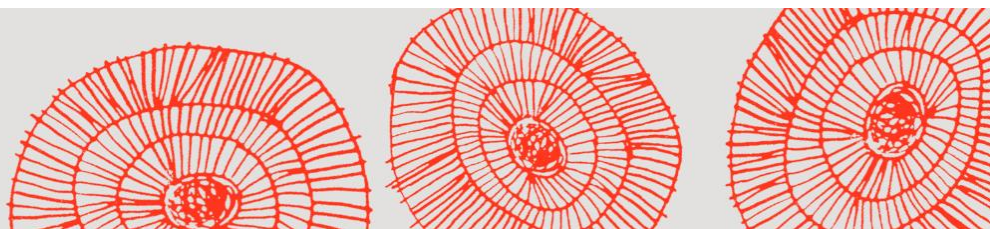
- Work with young people and their communities to provide enjoyable, educational recreation activities.
- Provide case management support to young people and their families using a family orientated client centred framework.
- Advocate for better resourcing and support where there are gaps in services and programs for young people, advocate for social change.
- Develop specialised projects to meet the needs of young people across the NPY region.

Your Role:

The Education Advocacy Project Officer role has been operational for 18 months, with project funding until June 30 2022. Using information gathered from young people and community members, the Project Officer will support initiatives that address the barriers and enablers for young women to access secondary education. This will also contribute to the creation of a framework that seeks to address bullying in the NPY region.

The Project officer will work towards empowering young women from the NPY region to have a voice on a national and regional platform, as well as in policy reform. The role will also identify key advocacy issues, give voice to this agenda and identify key partners that will add value to this advocacy.

This role will also advocate for current education programs within NPY Women's Council Youth Service to be adequately



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| <ul style="list-style-type: none"> Develop local staff to deliver the programs. | resourced and evaluated by doing funding submissions and working with external researchers and evaluators. |
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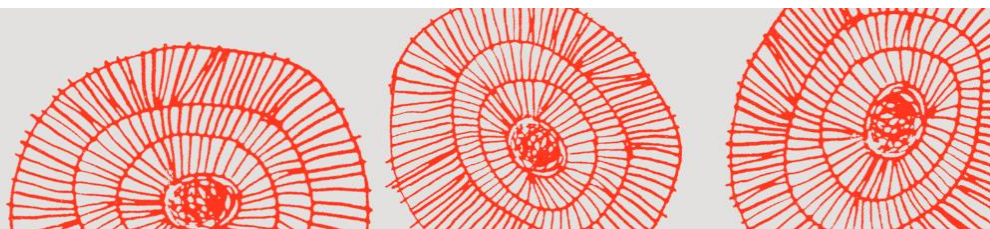
Your Responsibilities:

Overall:

- Complete funding submissions for NPYWC Boarding School Project, Kungka Career and leadership programs and any other relevant projects as directed by the Youth Service management.
- Work alongside external and internal research officers and evaluation specialists to determine an appropriate evaluation framework for the above-mentioned projects.
- Work alongside the Youth Leadership team, members, Directors, other staff and Empowered Communities team to determine existing priorities for advocacy.
- Advocate for the educational needs of young women.
- Attend conferences and other forums – locally and nationally to promote advocacy priorities and establish partnerships.
- As required, support young women and relevant communities to travel interstate or regionally to attend education and policy forums.
- Prepare reports for funding bodies, Directors, Members and other relevant stakeholders as needed.
- Develop an annual project plan.

Key tasks:

- Implement survey tool with 40-50 young women.
- Develop advocacy project plan that outlines key advocacy priorities & key partners to work with to support the advocacy efforts within the region.
- Complete research into effective models that tackle bullying, in particular for young women in conjunction with a range of other identified issues that affect the participation of young women in education.
- Finalise the design and implementation of the localised model that deals with bullying and/or models that effectively deal with barriers to education
- Engage in appropriate consultation with key stakeholders and Anangu to determine key priorities.
- Complete annual project plan that includes a review of current and emerging priorities
- Complete funding submissions as required.
- Provide an advocacy project plan that outlines key advocacy priorities & key partners to work with to support the advocacy efforts within the region.
 - Complete funding submissions as required.
 - Completed research into effective models that tackle bullying, in particular for young women in conjunction with a range of other identified issues that affect the participation of young women in education.
- Deliver an evaluation report on the current NPYWC boarding school project.
- Complete annual youth surveys.



Skills and Experience:

- Strong written and verbal communication skills.
- Ability to work co-operatively as part of a team.
- Ability to work with minimal supervision including being able to plan and use time effectively.
- Good computer skills for the purpose of documenting, reporting, etc.
- Demonstrated ability to develop good working relationships across a range of sectors and in a variety of settings.
- Experience and skills re: project management
- Relevant work experience in particular, advocacy education and/or leadership.
- Experience with delivering remote community youth programs (desirable)
- Experience with development of resources (desirable)

Qualifications:

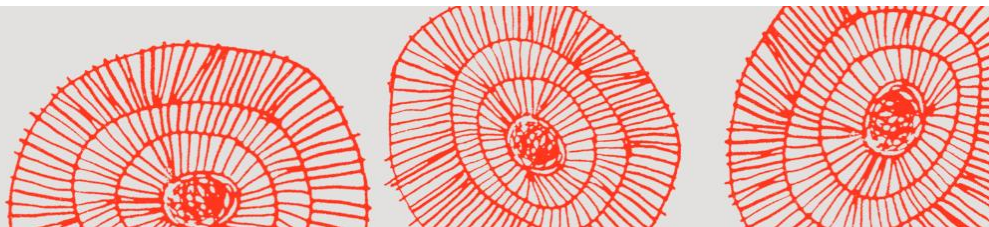
- Relevant tertiary qualifications in areas such as Education, Advocacy, Youth Work, Social Work etc. and/or experience with project management and advocacy.

Remuneration:

- Base Salary: \$75,754.28 - \$85,709.01
- Plus 10% Superannuation
- Generous Leave Entitlements
- Salary Packaging Benefits
- Retention Bonus

Employment Conditions:

- Work in a manner consistent with NPYWC Values, Code of Conduct, Rules and advocacy positions.
- Follow and work within NPYWC policies and procedures.
- Be responsible and accountable for your own and others health, safety and wellbeing.
- If applicable, the employee will provide the highest standards of service to clients at all levels by modelling service excellence that meets the needs of clients and enhances the profile of NPYWC.
- Some positions will require working in remote communities for extended periods and out of hours' work requiring overnight absences.
- Remote positions include accommodation. Usually this is stand-alone accommodation, however from time to time, based on accommodation and service delivery demands, this situation may change and staff may be required to co-share a NPYWC leased or owned property.
- Every employee is required to have (or willing to obtain) a current and valid criminal history check, and if applicable, a Working with Children Check.
- We require most remote based and travelling staff to have a current Australian driver's licence.
- A current First Aid certificate or a willingness to undertake training.



- Experience in operating a manual 4WD vehicle or a willingness to undertake training.
- A good level of health and fitness that matches the requirements of the role. If so required by NPYWC you may be required to undergo a pre-employment medical assessment.

We are committed to building a respectful and inclusive workplace, appointing the best person for the role and supporting diversity.

All information will be held in the strictest of confidence.

To find out more about this position, please contact Christine Williamson, Youth Program on 08 8958 2370 or visit <https://www.npywc.org.au/jobs/> for more information about the role and what it's like to work for us.

ACKNOWLEDGEMENT FOR RECEIPT OF POSITION DESCRIPTION

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Employee Name (Please Print)

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Employee Signature

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Date