

Position Description

Team Leader / Lead Practitioner (Social Worker)

Position Title:	Team Leader / Lead Practitioner (Social Worker)
Position Number:	VAC0879
Manager/Supervisor:	Michelle Arnel
Division	Healthy Communities
Program:	Mental Health & NDIS Program
Team (if applicable):	Community Wellbeing Support Service for Older Adults
Primary Location (and other sites as required)	Bentleigh
Classification Grade & Level	SW Class 3 Level dependent on experience (L6PP1-4)
Enterprise Agreement or Award	Social and Community Services: Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017
Mode of Employment	Fixed term - Full Time
FTE (Part-time only)	N/A if Full-time per fortnight
Dates (Fixed Term ONLY)	Fixed Term: 12/07/2021 to 31/01/2022
Fixed Term Reason	Specific Project or Purpose

Organisational Profile

Star Health is a provider of health support services in Victoria. Encompassing six main and five satellite locations, over 300 staff work in multi-disciplinary teams to deliver health outcomes. It is a responsive and agile community health service, providing a wide range of healthcare and welfare services for all members of the community.

Star Health Provides services spanning all periods of life including specialist childhood, youth and aged care services. In achieving its vision of **health and wellbeing for all**, Star Health is guided by our distinct service principles which include working with people and communities to achieve their health goals, understanding the context in which people live their lives, providing friendly, adorable, joined up services with a 'no wrong door' approach.

Position Objective



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The Community Wellbeing Support Service for Older Adults Program provided highly flexible, timely and accessible support to aged consumers in the community. Consumers may have experience mental illness and/or complex

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needs. Care coordination, practical support liaison and outreach support will be among the suite of flexible services to assist and empower consumers to achieve greater health outcomes by engaging with or reengaging with community support services that have been interrupted by COVID. It is important that we provide a continuity of services received by consumers pre COVID as well as treatment matching to consumer need and resources available. The Team Leader will have a leadership role in the multidisciplinary Community Wellbeing Program providing clinical and non-clinical care coordination to consumers of the service and supervision.

Key Responsibilities

- Provision of care coordination, outreach support and liaison, risk assessment, mental state examination, assessment and treatment planning to consumers.
- Supervision of a team of a small team (currently: Senior SW, Senior RPN, SW Grad & 2 SW students)
- Involvement in program and practice development of the Community Wellbeing Program as a specialist mental health program for people over 65 years of age who live in the community.
- Active participation in the strategic direction and service offerings of the Wellbeing Program
- Encourage and promote a no wrong door approach within teams regarding the clinical management of persons with complex issues (i.e. psychiatric, substance abuse, intellectual and/or physical disabilities, chronic illness, financial difficulties, social issues and limited community linkages)
- Leading multidisciplinary case reviews in and between teams and specific discipline practice review activities
- Contribute to and participate in the planning, implementation and evaluation of the Program's services, interventions and therapeutic activities.
- Work collaboratively with consumers, their families and significant others (Including carers & children) and deliver family-sensitive model of service
- Work collaboratively with internal and external service providers (including provision of primary and secondary consultation and facilitation of case reviews) to facilitate primary care services and ensure continuity of care for the Program's consumers
- Preparation of reporting to the program funders as required
- Other tasks as requested by Manager

Skills and Experience

- Demonstrated commitment and ability in addressing the social determinants of health for consumers who experience mental health issues.
- Ability to contribute to development of positive program culture
- Ability to undertaking active and meaningful community participation and engagement
- Ability to facilitate and participate in all quality assurance and improvement activities
- Experience providing supervision to staff
- Previous experience or willingness to learn to supervise student placements
- Adhere to all relevant current internal and external Policy and practice frameworks and standards discipline specific practice standards and codes of ethics.

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- Preferred: Case management or service coordination with an aged cohort

Key Selection Criteria

Essential Skills & Experience

- Excellent interpersonal and communication skills (including high level written skills).
- Demonstrated ability to work in new funding and service delivery models, with a willingness to collaborate, learn, think broadly and drive change as part of a multidisciplinary team.
- Relevant clinical service delivery experience to be able to assess and work with consumer ability/readiness to engage in safe and personally achievable goals, often in the context of life complexity and other co-existing illness.
- Demonstrated knowledge of primary care stakeholders, referral pathways and other relevant service systems important to health outcomes for consumers
- A high level of emotional intelligence and the ability to engage and work with multidisciplinary teams and other stakeholders
- The ability to work autonomously, exercising sound professional judgement and seeking advice, supervision and consultation when appropriate

Essential Attributes

- Excellent interpersonal and communication skills (including high level written skills).
- Demonstrated ability to work in new funding and service delivery models, with a willingness to collaborate, learn, think broadly and drive change as part of a multidisciplinary team.
- Relevant clinical service delivery experience to be able to assess and work with consumer ability/readiness to engage in safe and personally achievable goals, often in the context of life complexity and other co-existing illness.
- Demonstrated knowledge of primary care stakeholders, referral pathways and other relevant servicesystems important to health outcomes for consumers
- A high level of emotional intelligence and the ability to engage and work with multidisciplinary teams and other stakeholders
- The ability to work autonomously, exercising sound professional judgement and seeking advice, supervision and consultation when appropriate.

Qualifications / Registrations Requirements

- Relevant Tertiary qualification in Social Work with at least 5-10 years post qualifying
- Eligibility for AASW registration essential

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Compliance

Compliance Responsibilities:

It is the responsibility of both the Manager and Incumbent(s) of the role to ensure the employee(s) performing the role will meet relevant requirements of:

- Professional Standards/Codes of Conduct imposed by AHPRA, National Boards, or under Industry Codes.

Probity Checks

Probity checks must be completed as indicated -

- National Police Check/Criminal Record Check Working with Children Check NDIS Worker Screening Check
- Aged Care statutory declaration AHPRA Registration DWES Evidence of Right to Work in Australia.

Occupational Health and Safety (OHS) Commitment

Ensure that adequate resources (financial, human and physical) are allocated within the program to address the OHS risk for employees, clients and visitors.

Managers/Team Leaders

- Identify, assess, manage and review risks to the health and safety of employees, contractors, and clients.
- Ensure that the documented systems of work are safe and without risk to health, and are adhered to by employees through appropriate training, supervision and monitoring

Employees

Comply with all Star Health and safety policies and procedures, take all reasonable care to ensure actions or omissions do not impact on the health and safety of others in a Star Health workplace.

Staff have a responsibility to participate in the development of a safe and healthy workplace and must comply with safe work practices for their own health and safety, and that of others.

Equal Opportunity

Star Health is an equal opportunity employer and encourages individuals of diverse backgrounds including those from the Aboriginal and Torres Strait Islander, Culturally and Linguistically Diverse and LGBTI+ community to apply.

Gender Equity

At Star Health we believe that people of all genders deserve equal rights, voice, opportunities, dignity, fairness, equity and to feel safe, valued and respected in their workplace and community. As a workplace and health service we are committed to promoting gender equality and creating a culture, conditions and practices that are inclusive and equitable for all genders.

Protecting babies, children and young people from child abuse and neglect.

Protecting Children Policy Information:

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Star Health has **zero** tolerance of child abuse. Protecting babies, children and young people from child abuse and neglect is integral to the provision of health services to this group and their families and is a core responsibility for all Star Health staff.

Important Information

- Star Health is committed to providing and maintaining a working environment which is safe and without risk to the health of its employees. The organisation is a smoke-free workplace.
- Star Health's usual span of operating hours are from 8:00am to 8:00pm Monday to Friday. For Programs that operate on weekends, weekend work may be required. Specific days and hours of work will be determined in accordance with operational requirements and contained the Contract of Employment.
- Your Letter of Offer may state you will be based at a Star Health site; however, it is expected that you may be required to work at different locations.

Offers of employment are contingent upon:

- Successful references check (all positions)
- Non-Adverse National Police Check/Criminal Record Check (all positions)
- Holding and maintaining a valid 'Working with Children Check' (all positions)
- NDIS Worker Screening Check (select positions)
- Fitness for work medical examination (specific positions)

Salary Packaging Information

Star Health currently has two types of Salary Packaging:

- General salary packaging of \$15,900 per FBT year; and
- Meal Entertainment/Facility leasing of \$2,650 per FBT year
- Salary packaging is optional.
- You should seek independent financial or taxation advice when considering salary packaging.

Person who completed and authorised the Position Description	
Position Title	Manager - Community Wellbeing Support Service for Older Adults
Division/Program	Mental Health & NDIS

Recruitment Contact: hr@starhealth.org.au
