

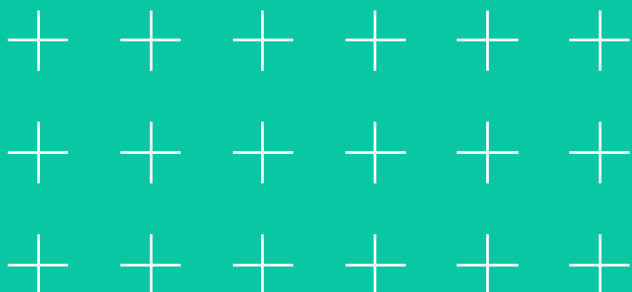


The Royal  
Melbourne Hospital  
NorthWestern  
Mental Health

# Advancing health for everyone, everyday.

Could this be you?

Join The Royal  
Melbourne  
Hospital Team



## Position Description

Project Officer (mental health  
consumers who use family violence)

Our reputation for caring for all Melburnians is as essential to who we are as any scientific breakthrough we make. We're here when it matters most, and we'll continue to be the first to speak out for our diverse community's wellbeing.

**Advancing health for everyone, every day.**

True excellence is only possible when we work as one Royal Melbourne Hospital community. Through collaboration, we set the highest of standards and achieve our goals.

1. Be a great place to work and a great place to receive care
2. Grow our Home First approach
3. Realise the potential of the Melbourne Biomedical Precinct
4. Become a digital health service
5. Strive for sustainability

<b>Position Title:</b>	<b>Project Officer – (Mental health consumers who use family violence)</b>
<b>Service:</b>	<b>NorthWestern Mental Health</b>
<b>Location:</b>	<b>RMH 1 North, Parkville</b>
<b>Reports To:</b>	<b>Manager Quality Planning and Innovation; Safety &amp; Inclusion Project Lead</b>
<b>Enterprise Agreement:</b>	Victorian Public Mental Health Services Enterprise Agreement 2016–2020
<b>Classification:</b>	<b>SW/OT/Psychology Gr 3/ RPN4</b>
<b>Employment Status:</b>	<b>0.3EFT 12 months</b>
<b>Immunisation Risk Category:</b>	Category A
<b>Date of Review:</b>	July 2022

At NWMH our work in responding to family violence is underpinned by the following principles:

- We acknowledge the gendered nature of family violence
- The safety of women and children is central;
- A man's use of violence is a choice and men must take responsibility for their behaviour
- We acknowledge that all women, men and children can be adversely affected by family violence
- The definition of 'family' includes same-sex relationships, mixed, blended families

The **NWMH Project Officer – Mental health consumers who use family violence** will work with other staff across NWMH to establish a strategy and framework to imbed procedures, training and evidence based practice for all staff across NWMH when working with consumers who use family violence. This position will ensure NWMH meets its obligations under the MARAM (Multi Agency Risk and Management) Framework and the Family Violence Information Sharing Schemes. Under the MARAM Framework mental health services need to identify, assess and contribute to the management of consumers who use family violence.

This role will work with Specialist Family Violence Advisors, Forensic Clinical Specialists, MH-FIT, Chief SW, and other relevant staff across NWMH to, identifying and facilitating strategies that address the need for NWMH to align with the MARAM Framework.

This role will also be responsible for liaising with relevant external stakeholders, such as No To Violence, to ensure evidence based interventions for consumers who use family violence in the home are available.

At the end of 12months it is expected that there will be an implementation strategy available.

- Conduct a program of work that identifies the workforce learning and development needs of staff across NWMH, in relation to working with consumers who use family violence
- In collaboration with relevant staff, contribute to the development of education and training programs for staff in identification and assessment of consumers who use family violence
- Conduct scoping activities that identify evidence based interventions for the management of mental health consumers who use family violence. This may require working with external experts
- Identify other systems as needed, to ensure NWMH is compliant under the Family Violence Information Sharing Scheme
- Identify a system for secondary consultation around working with consumers who use family violence
- Develop links with relevant external agencies and establish pathways for referral of consumers who use family violence
- Contribute to the achievement of NWMH's overall objectives/deliverables
- Comply with all legal requirements pertaining to the position including responsibility for maintaining current registration as required by your professional organisation or other applicable Acts.
- Take reasonable care for your safety and wellbeing and that of others.
- Work in your scope of practice and seek help where required.
- Work in partnership with consumers, patients and where applicable carers and families.
- Continue to learn through mandatory training and other learning activities.
- Seek feedback on your work including participation in annual performance discussion.
- Speak up for safety, our values and wellbeing.
- Prioritise wellbeing and ensure safe work practices are developed and adhered to in their area.
- Respect that the RMH is a smoke-free environment.

Internal

- NWMH SFVAs:
- NWMH FCSs
- NWMH MH-FIT
- Chief SWs;
- NWMH Mental Health Training and Development Unit (MHTDU)
- Clinical Educators (OT, Psychology, Nursing, SW)

- No To Violence
- Local Men's Behavioural Change Services
- Centre for Mental Health Learning
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- Formal Qualifications
- Social Workers: An approved degree in Social Work and eligibility for membership of the Australian Association of Social Worker
- Occupational Therapists: Registration under the Australian Health Practitioner Regulation National Law Act (2009) with the Occupational Therapy Board of Australia. An approved Degree from a recognised school of Occupational Therapy or other qualifications approved for eligibility for membership of the Australian Association of Occupational Therapy (Vic.).
- Psychologists: Registration as a Psychologist under the Australian Health Practitioner Regulation National Law Act (2009) with practice endorsement as a Clinical, Forensic or Clinical Neuro Psychologist with the Psychology Board of Australia (or eligibility to enter a registrar program as a clinical, forensic or clinical neuro psychologist with the Psychology Board of Australia where relevant).
- Registered Psychiatric Nurses:
  - Registration as a registered nurse under the Australian Health Practitioner Regulation National Law Act (2009) with the Nursing and Midwifery Board of Australia.
  - Bachelor Degree in Psychiatric/Mental Health Nursing or equivalent, or, Bachelor Degree in Nursing plus a Postgraduate qualification in Psychiatric/Mental Health Nursing.
- Essential:
- Commitment to live the Melbourne Way - putting people first, leading with kindness and achieving excellence together.
- 7 years' experience, post qualification,(for SW and OT)
- Demonstrated experience working in clinical mental health
- Demonstrated experience in Project Management/Project Coordination and having delivered outcomes in a timely manner
- Demonstrated experience in a leadership role
- Demonstrated experience working with large and diverse groups of stakeholders
- Comply with all legal requirements pertaining to the position including responsibility for maintaining current registration as required by your professional organisation or other applicable Acts.
- Experience in identifying professional development needs of health professionals
- Able to competently perform in a position with a degree of autonomy and responsibility whilst also contributing effectively as a team member within a multidisciplinary team environment
- Highly developed written and oral communication skills and excellent interpersonal skills
- Ability to work flexibly in a complex large organisation and manage time effectively
- Understanding of and ability to contribute to positive workforce culture, staff wellbeing, and leadership initiatives.
- Desirable:
- Intermediate or higher information technology skills including use of Microsoft suite including of spreadsheet, word processing, presentation and database software and with audio-visual technology
- Familiarity with the use of video conference, webinar and other multimedia technologies as an aid to learning is an advantage
- Ability to contribute to research and program evaluation



Your performance will be measured through your successful:

- Demonstration of RMH values
- Achievement of portfolio specific KPI targets
- Participation in and satisfactory feedback through the annual performance review process
- Ability to maintain a safe working environment and ensure compliance with legislative requirements
- Complete a scoping exercise to see where consumers who use family violence come into contact with NWMH and how family violence and coercive control manifest in different clinical mental health service settings
- An outline of training and professional development needs of all staff across NWMH, around working with consumers who use family violence including which roles need which level of training
- A gap analysis of training available for mental health clinicians around working with consumers who use family violence and a plan to develop specific training if nothing is available
- An implementation plan to deliver the training plan
- A plan to embed secondary consultation model within each area across NWMH re working with consumers who use family violence, whether this be provided internally or externally
- Evidence of network links to facilitate referrals for intervention options with services such as No To Violence, Men's Behaviour Change
- Work with No To Violence and/or Men's Behaviour Change and/or Family Safety Victoria to look at developing some evaluation/research into interventions for mental health consumers, potentially set up a pilot intervention

- Aim to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors.
- Speak up for patient, consumer, colleague and visitor safety, escalating issues if required.
- Deliver Safe, Timely, Effective, Person-centred Care (STEP) in line with our clinical governance framework.
- Are an equal opportunity employer, committed to providing a work environment free of harassment and discrimination. We promote diversity and inclusion in the workplace.
- Work in accordance with relevant policies, procedures, standards and legislation including those related to clinical or competency requirements, risk management, discrimination, equal opportunity and health safety and wellbeing.

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Name (please print)

Date