



NOSSAL INSTITUTE LIMITED

POSITION DESCRIPTION

POSITION TITLE:	Senior Technical Advisor (Health Financing)
REPORTING TO:	Head of Health Systems, Governance and Financing
CLASSIFICATION:	Category 3
EMPLOYMENT TYPE:	Initial 12-month fixed term at either full-time or part-time (0.6-0.8 time fraction)
NUMBER OF REPORTS:	0

THE ORGANISATION

The Nossal Institute for Global Health is multi-disciplinary team in the [Melbourne School of Population and Global Health](#) at the University of Melbourne. We work to strengthen the quality, affordability and inclusiveness of health systems in the Asia Pacific region through practical research, learning and cooperation. Visit our website to learn how the Nossal Institute is building a better future for all through stronger health systems: ni.unimelb.edu.au

DIVERSITY AND INCLUSIVITY STATEMENT

Nossal Institute Limited is committed to a diverse and inclusive workforce free from all forms of discrimination. We actively work to remove barriers to ensure all employees enjoy full participation in the workplace and encourage applications from diverse backgrounds.

We adopt our diversity and inclusivity policies from the University of Melbourne, which can be viewed at <https://about.unimelb.edu.au/careers/diversity-and-inclusion>

POSITION SUMMARY

The Senior Technical Advisor will be responsible for:

- Leading all aspects of applied research activities or evaluations related to health financing (with a focus on the Pacific Islands and Asia), from proposal development through to publications (reports and/or academic)
- Provide high-level technical advice to governments and Global Health actors working across the Asia Pacific region
- Contribute to teaching and training activities carried out by the Health Systems, Governance and Health Financing Unit, including participation in MPH course teaching in global health and continuing professional development activities (with staff and partners)
- Lead information sharing and communication relating to research and teaching activities
- Carry out routine administrative tasks relating to research, teaching and project activities

The Senior Technical Advisor will be expected to play a role in existing research and teaching activities of the Nossal Institute, as well as developing new activities and programs (including research, capacity building, and provision of technical advice) and to obtain new funded activities to support the Unit and Nossal's program.

The position will report to and work closely with the Head of the Health Systems, Governance and Financing Unit and work closely with other Unit team members as well as with colleagues across the Nossal Institute.

Key Responsibilities:

1. Be an active member of the Unit and Nossal Institute:
 - Maintain engagement and up to date awareness of policy, organizational, programmatic and research developments related to the Unit at global, regional and national levels in selected countries
 - Increase the profile of the Nossal Institute's technical expertise through strengthening of Nossal's representation in appropriate forums. Attend appropriate meetings, workshops and forums within and outside Asia and the Pacific region to represent the Nossal Institute and to communicate / disseminate information related to Nossal Institute activities. Maintain and develop communication and liaison with key technical and research partners at regional level and in selected countries of focus
 - Advise Unit regarding consulting, teaching and research opportunities. Identify and pursue potential opportunities for the Nossal Institute to undertake funded research or provision of technical support in areas of the Unit's focus at a regional and country level in Asia and the Pacific Region. Lead development of proposals for research opportunities, including major projects (greater than 6 months and over AUD100,000)

2. Lead research and knowledge translation activities:
 - Lead the design, implementation and communication of Nossal Institute research and technical advisory activities in countries
 - Regularly scan the literature and materials from key international organisations to maintain up to date knowledge of current approaches and developments
 - Lead the preparation of technical reports as well as papers for publication in peer-reviewed journals and contribute to the dissemination of information to key stakeholders

3. Capacity development:
 - Collaborate with Unit team members in building the capacity of partners in Asia and the Pacific region in the Unit's area of focus policy and research
 - Develop and implement training programs and packages that strengthen skills and confidence of partner organisations to undertake health system strengthening activities
 - Support higher degree research students undertaking relevant projects
 - Identify and develop opportunities to grow the teaching and education program of the Nossal Institute in relation to the focus of the Unit
 - Establish a network in the Unit's sector, and be known as a reputable person in the sector
 - Mentor colleagues to contribute to the development of others and enhance the capacity of the Unit

SELECTION CRITERIA

Essential:

- Post-graduate qualifications and relevant experience in public health, economics or another relevant social science field
- High level skills or expertise in health financing, with a high level understanding of the issues and current literature relevant to low and middle income countries in the Asia Pacific region
- Demonstrated capacity to manage collaborative projects or activities to support health systems of low and middle income countries, including the management of personnel, timelines and budgets, and of relationships with high level stakeholders such as government officials
- Excellent oral and written communication skills and the ability to prepare academic reports of a publishable standard
- Demonstrated ability to work independently and use initiative in working with colleagues to resolve problems and achieve collective goals

Desirable:

- Previous success in bidding for and carrying out either (a) consulting activities with international development partners or (b) competitive research grants
- Mixed methods research skills and experience
- In depth familiarity with health systems of one or more countries of the Asia Pacific Island region

ENVIRONMENT, OCCUPATIONAL HEALTH AND SAFETY

The incumbent will:

- Follow safe work procedures and instructions
- Seek guidance for all new or modified work procedures
- Ensure that any hazardous conditions, near misses and injuries are reported
- Participate in meetings, training and other health and safety activities
- Use equipment in compliance with relevant guidelines, without willful interference or misuse
- Take appropriate actions to reduce use of energy, water and supplies that adversely affect the environment (including the Nossal “carbon footprint”)