

English Language Proficiency Trainer

Laos

This assignment has been negotiated in good faith with the Partner Organisation, and the information contained was correct at the time of acceptance of the request. However, while we take responsibility for matters under our direct control, all assignments and arrangements are subject to change. This assignment may be amended or withdrawn to reflect changes in circumstances.

ASSIGNMENT DETAILS

Assignment title	English Language Proficiency Trainer		
Partner Organisation	Vientiane Women and Youth Center for Health and Development, of Vientiane Women's Union (VWYCHD)		
Location	Sihom village, Chanthabury district, Vientiane Capital, Laos.Sithane Rd		
Website of Partner Organisation	NA		
Duration of assignment	12 weeks	Start date	23/08/2021
Type of assignment	Remote	Australian Organisation	
Time commitment	Part-time (less than 25 hours per week)		
	(Remote volunteers only)		

PARTNER ORGANISATION OVERVIEW

Established in 2001, VWYCHD remains the only organisation in Laos providing comprehensive, youth-friendly sexual and reproductive health services to young men and women. All services are provided by trained and experienced staff in a non-judgmental manner, in complete confidence.

In 2003, the service was broadened to include all women, and extended in 2015 to include pregnancy monitoring, using ultrasound, for women whose pregnancies would otherwise go unmonitored.

VWYCHD provides a comprehensive and complementary range of services:

- outreach activities in schools and factories
- telephone counselling and answers to questions asked via the Centre's Facebook page(www.facebook.com/vwycfans), both accessible from all provinces
- daily talk back radio, broadcast in Vientiane Capital and neighbouring provinces
- clinical services at a purpose-built facility in central Vientiane as well as through a mobile clinic that accompanies outreach teams to factories on the city's outskirts.

Reflecting the care and professionalism of its staff, VWYCHD has earned a reputation as a provider of high quality and confidential sexual and reproductive health services, particularly to young people. This reputation is extending through networks of young people and increasing numbers of people from marginalized groups, such as sex workers and MSM, are visiting the clinic.

Australian Volunteers Program

ASSIGNMENT DETAILS

Assignment overview

According to VWYCHD's current capacity and ability, they lack the human resources who can speak English due to recent changes in staff who would usually coordinate with international donors. Therefore, the budget mobilization from those parties have decreased. The is hope is that a volunteer can support the VWYCHD team with English language proficiency to improve their communication needed to raise funds from international organizations.

It has been found that improved media activities built through support of a previous Australian volunteer has attracted more young people to the organisation. Building on this success, the aim of having an Australian volunteer developing English language skills is that this will also improve interpersonal skills of staff to better communicate and work with international counterparts who can support ongoing funding for VWYCHD.

Assignment objectives

Build capacity of English language proficiencies in the VWYCHD team (writing, reading, speaking, grammar)

To assist in strengthening communication and interaction with various development partners (writing e-mails, project briefs etc)

To ensure the team is able to communicate and converse with native speakers confidently

To include all people directly affected by the volunteer assignment in the Partner Organisation and community, using strategies that promote: gender equality; inclusion of youth; inclusion of people with a disability; child protection and safeguarding; inclusion of marginalised groups.

Duties and responsibilities of the volunteer

Enhance English language skills in the Youth Centre team

Develop written communication skills for creative presentations, answering emails from development partners, planning and report writing

Build skills in presentation development and public speaking

Assist in writing applications for funding and to attend conferences and training abroad

Australian Volunteers Program

Selection criteria
Relevant qualifications in Education and English language training
Proven experience developing and delivering interactive lessons
High level of creativity and willingness to experiment with new ideas
Experience working in a cross-cultural environment
Experience using Zoom or similar platforms for communicating remotely

Desirable skills, language and experience
Personable and a team player
Previous experience working in Laos

Line Manager	Ya PHOUMALINNO
Staff Supervision	NA
Working relationships	NA
Hours and days of work	Monday to Friday, 9:00am-5:00pm
Leave	NA
Professional indemnity insurance (Required for all volunteers who are acting as a medical, allied health or legal professional whilst on assignment.)	<p><i>No - This assignment is not deemed to require professional indemnity insurance</i></p> <p>The volunteer should consult the partner organisation about the need for professional indemnity insurance for the role prior to departure. Where required and/or considered essential to hold this insurance, please discuss this with the Volunteer Services Manager in Melbourne prior to departure.</p>

LIVING AS A VOLUNTEER

The Australian Volunteers Program supports volunteers from preparing to go on assignment through to returning full breakdown of support provided, <https://www.australianvolunteers.com/volunteering/lifestyle-and->

Living allowance	\$30 per week
Accommodation allowance	
Language support	Language support is provided during the in-country orientation period. Most often, additional resources for further development later in the assignment will be available if
Country profile	<p>Learn more about the host country location by reading the country profile. We encourage candidates to research the specific location of this assignment as it will be discussed and addressed with a recruitment officer during the interview process.</p> <p>https://www.australianvolunteers.com/countries/laos</p>

Australian Volunteers Program

HOW TO APPLY

All applications must be submitted online through the Australian Volunteers Program website. If you have not already done so, you will need to register on our website prior to applying. For more information about how to apply, please <https://www.australianvolunteers.com/volunteering/how-it-works>

We actively support and encourage people of all backgrounds and abilities to volunteer internationally, and aim to make the program as accessible and inclusive as possible. The program has a dedicated Indigenous Programs Coordinator to support Aboriginal and/or Torres Strait Islander volunteers, who can be contacted at indigenouspathways@australianvolunteers.com. Access and inclusion plans are available for volunteers with disabilities, to ensure their assignments and living and working arrangements are made more accessible.

Personal circumstances

Due to security, cultural, legal or visa restrictions associated with this location, we ask that applicants disclose:

- If they want their same-sex partner to accompany them on assignment.
- If they want their partner, to whom they are not legally married, to accompany them on assignment.
- If they want their child(ren) to accompany them on assignment.
- If they have a criminal conviction where a criminal conviction may be relevant to the inherent requirements of the assignment.

(Delete any that do not apply)