



Position Description

Position title	AOD Worker
Business unit	AOD Services Western Corridor
Relevant Award	Social, Community, Home Care and Disability Services Industry (SACS) Award 2012
Award level	3
Position reports	Team Leader
Positions responsible for	N/A
Effective Date	July 2021

Purpose of Position

The AOD Worker will facilitate and provide support as part of the Western Corridor outreach service provided across the community in the region. Including driving and working closely as a pair with the Clinical Lead up to two weeks out of a four. week period servicing the Western Corridor service areas (Boullia, Bedourie, Birdsville, Windorah, Jundah and Stonehenge (Services offered from Mount Isa)

Duties and Responsibilities

- Coordinate and schedule service delivery across the service areas in the Western Corridor service areas
- Provide support for clients in the community to come together regularly and engage in outreach activities/services
- Actively participate in developing and implementing innovative models of service delivery in response to client needs.
- Advocate on behalf of clients to ensure appropriate service delivery to meet their identified needs.
- Work collaboratively to identify and establish with the community to plan how the groups will operate by organising preferred activities, meeting places and times.
- Liaise and consult/network with relevant gov & non gov agencies to ensure appropriate and coordinated ongoing case coordination and referral pathways/processes.
- Provide AOD assessment, referral and/or counselling and peer support
- Provide culturally appropriate practice as relevant to varying clients. This includes engaging in ethical practice by identifying and meeting the social and cultural needs of clients.
- Be actively involved in establishing and maintaining relevant collaborative relationships and networks supporting the project.
- Ensure that service delivery is embraced through respect whilst protecting the rights of clients and maintaining their privacy and confidentiality.
- Develop strong networks with external agencies to further support client need.

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- Assist clients through providing support, service coordination, referral and advocacy so that they can effectively manage commitments to external agencies i.e. Queensland Corrective Services, Department of Child Safety, SPER etc.
- Ensure that client records, data collection and reporting are continuously updated, consistent with confidentiality and relevant practice standards.

Teamwork

- Participation in regular supervision, professional development and commitment to the continued development of clinical skills and therapeutically effective and culturally focused treatment practices
- Ensure continuity of care by effectively communicating within the team and other health care providers, and maintaining compliance with clinical and LLW policy
- Ensure that client records, data collection and reporting are consistent with record keeping, confidentiality and information management requirements
- Constructively and positively participate in the development, improvement and implementation of systems and processes, including quality and accreditation process

Working with Lives Lived Well

- Role model behaviour consistent with the Values and Code of Conduct, while maintaining individuality and honouring to the diversity of Lives Lived Well.
- Understand and work in alignment with Work Health & Safety, equal employment opportunity, and associated organisational policies.
- Participate in professional development including self-directed learning and required training.
- Engage in self-care strategies.

Please note that the responsibilities outlined in this position description are not exhaustive, and only an indication of the work of the role. Lives Lived Well can direct you to carry out duties which it considers are within your level of skill, competence and training.

Key Relationships

- This role will need to build and maintain effective working relationships with staff, students and other stakeholders who support the delivery of treatment
- Maintain respectful and professional working relationships with clients (and their significant others)

Key Selection Criteria

- Minimum Certificate IV in relevant human services discipline eg. AOD, Mental health, Community services etc
- Interest in completing further studies in a Diploma
- Ability to travel (inc. sharing driving responsibility) a minimum 2 weeks out of a 4-week period.
- Demonstrated experience in establishing and building positive working relationships in community and with relevant organizations
- Demonstrated understanding of working in a culturally appropriate manner
- Experienced in working both independently in an outreach setting and collaboratively within a multi-disciplinary team.
- Sound knowledge of communities and organisations in the Western Corridor service area

Additional Factors

- Complete a National Police History Check
- Current Australian (issued) Drivers Licence
- Current Working with Children Check (QLD)
- Intrastate and interstate travel as required for the role

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- Hold current First Aid and CPR certification

The incumbent/s of this role must ensure that they hold and keep current the required registration to perform in the role (e.g. blue card, AHPRA, drivers licence etc.) and advise LLW of any change in circumstances that may impact on the continuation of registration or licence.

Delegations

As per Delegations of Authority.