



POSITIONS VACANT

An exciting opportunity has become available at Kimberley Land Council (KLC) for an **Anthropologist**.

Working in a remote and beautiful part of Australia, the Kimberley in Western Australia, the KLC is now calling for Applications for the position of **Anthropologist** within the Legal team within the KLC.

This position would suit someone who wants the opportunity to work for a well-established organisation with a reputation of delivering positive outcomes across the region for its communities and people across the Kimberley region.

This position is to cover maternity leave for 12 months between 30 August 2021 and 30 August 2022.

Based in Broome, the position will also be required to travel across the Kimberley region, including overnight stays.

People of Aboriginal and Torres Strait Island descent are encouraged to apply.

ABOUT KLC

Covering the Kimberley region of northern Western Australia, the Kimberley Land Council (KLC) commenced in 1978 and was formed by Kimberley Aboriginal people as a political land rights organisation. It has become the peak Indigenous body in the Kimberley, working with Aboriginal people to secure native title recognition, conduct conservation and land management activities and develop cultural business enterprises. www.klc.org.au

TO APPLY

If this position is for you, then please apply as per the following:

1. A Covering letter
2. Claims against the Selection Criteria
3. Your recent CV
4. Submit your application via **SEEK**
5. Applications to be received by: **10AM Monday 26 July 2021**
6. **Further information: contact** HR Manager, KLC at hr@klc.org.au

SELECTION CRITERIA

Essential Criteria

1. Degree in Anthropology, with honours;
2. Knowledge of the Native Title Act and the native title process in Western Australia;
3. Demonstrated knowledge and understanding of Aboriginal society and culture and contemporary issues, and demonstrated ability to work sensitively and effectively with Aboriginal people;
4. Ability to communicate effectively, both orally and in writing;
5. Ability to work in a cross-disciplinary team and in a collaborative environment;
6. Confidence in using Microsoft Office, in particular Microsoft Word and Microsoft Excel;
7. Good organisational skills, the ability to work well with limited supervision, set individual priorities and be an effective member of a cross-disciplinary team; and
8. Current valid driver's license (manual), willingness to travel long distances for work in a car and by air.

Desirable

1. Applied anthropological fieldwork in an Indigenous context;
2. Proficiency in managing genealogical databases such as Roots Magic, Family Tree Maker and the Master Genealogist;
3. Four Wheel Drive Experience.



POSITION:	Anthropologist
LOCATION:	Broome, Kimberley (Western Australia)
TYPE:	Full time
REPORTS TO:	Senior Anthropologist
SUPERVISES:	Nil

ABOUT THE KIMBERLEY LAND COUNCIL

Covering the Kimberley region of northern Western Australia, the Kimberley Land Council (**KLC**) commenced in 1978 and was formed by Kimberley Aboriginal people as a political land rights organisation. It has become the peak Indigenous body in the Kimberley, working with Aboriginal people to secure native title recognition, conduct conservation and land management activities and develop cultural business enterprises. www.klc.org.au

OUR VISION

The KLC is a community organisation working for and with Kimberley Aboriginal people to get back country, look after country and get control of the future.

OUR VALUES

- | | |
|--|---|
| <ul style="list-style-type: none"> • Respect for our law and culture • Respect for our elders and stakeholders • Fair and transparent decision making • Effective and open communication | <ul style="list-style-type: none"> • Working in partnership • Trust and loyalty • Justice and equality for Indigenous people • Cultural diversity |
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POSITION SUMMARY

The position of Anthropologist is responsible for assisting in and undertaking effective anthropological research in accordance with the Native Title Act and the Kimberley Land Council's priorities, policies and procedures.

LOCATION and DELIVERY

The position operates out of Broome KLC office with frequent travel.

KEY RESPONSIBILITIES

DUTIES

- Provide anthropological advice to the Principal Legal Officer, Senior Anthropologist, KLC Board, Traditional Owners and other KLC staff on the research required for and the conduct of, native title claims, future act matters, Aboriginal heritage and land/sea management projects;
- Enhance native title holders' understanding of native title issues and work with Prescribed Bodies Corporate on a range of governance matters;
- Under the supervision of the Senior Anthropologist, assist with the management of external consultant anthropologists;
- Under the supervision of the Senior Anthropologist, assist with anthropological research for native title claims and work with Traditional Owners, lawyers, consultant anthropologists and other staff in the preparation of native title connection material (including fieldwork);
- Under the supervision of the Senior Anthropologist, work with KLC staff, traditional owners and Prescribed Bodies Corporate to implement the KLC's *Transfer of Native Title Materials Policy*;
- Undertake archival and library research for native title, heritage and future act matters;
- Work with relevant KLC staff to ensure the records gathered in the process of preparing native title claims are appropriately catalogued, stored and updated;
- Provide reports to the Senior Anthropologist and Principal Legal Officer (PLO) for the development



and monitoring of the KLC Strategic Plan, Operational Plan and Annual Report;

- Participate in KLC Regional Teams planning and activities;
- Participate in staff performance management processes.

INDIVIDUAL COMMITMENT

- Actively embrace and integrate KLC's vision, mission and values into the role and model appropriate behaviours;
- Work collaboratively with management and staff across the business in support of KLC's strategic objectives;
- Maintain a professional approach in the workplace;
- Conform to KLC's conditions of employment, code of conduct, and organisational policies and procedures;
- Adhere to relevant legislative requirements including and not limited to the Fair Work Act, Work Health and Safety Act and the EEO Act;
- Continuously identify and implement opportunities for improvement; and
- Other tasks as directed by authorised KLC personnel or representatives

SKILLS, QUALIFICATIONS AND EXPERIENCE

Essential

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6. Confidence in using Microsoft Office, in particular Microsoft Word and Microsoft Excel;
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8. Current valid driver's license (manual), willingness to travel long distances for work in a car and by air.

Desirable

9. Applied anthropological fieldwork in an Indigenous context;
10. Proficiency in managing genealogical databases such as Roots Magic, Family Tree Maker and the Master Genealogist;
11. Four Wheel Drive Experience.

PERFORMANCE GOALS

- Compliance with all legislation achieved and maintained
- As identified in Individual Performance Plan (IPP).