

## ROLE DESCRIPTION

<b>Job Title</b>	Manager - Aboriginal Health
<b>Position Number</b>	TBA
<b>Level</b>	<a href="#">Level</a> 8 Senior
<b>Total Remuneration</b>	Base Salary plus Superannuation
<b>Other Benefits</b>	Generous salary packaging and six weeks' annual leave
<b>Location</b>	Darwin or Alice Springs

### NORTHERN TERRITORY PHN

**Our Vision:** People in the Northern Territory enjoy their best health and wellbeing.

**Our Purpose:** Build local partnerships and direct resources towards an integrated, high quality primary health care system.

### CORPORATE STRUCTURE

Northern Territory PHN (NT PHN) is a not-for-profit company limited by guarantee under the *Corporations Act 2001* (Cth) with its membership including the Aboriginal Medical Services Alliance Northern Territory (AMSANT), the Northern Territory Government Department of Health and the Health Providers Alliance Northern Territory.

Among other things, NT PHN is focused on improving the patient journey and coordination of care between the hospital and primary health care systems and between the broad range of practitioners within the primary health care domain.

### STRATEGIC OBJECTIVES

NT PHN is committed to achieving our vision and purpose through delivery of the following key strategic objectives:

- To empower people to take control of their own health and wellbeing.
- Address health equity by identifying those with the greatest health needs and improving access to primary health care.
- Enable providers to deliver quality health care.
- Lead primary health care system integration through effective partnerships.

Our strategic objectives are underpinned by corporate governance, an engaged and aligned workforce and stakeholder engagement.

**More information about NT PHN and our strategic goals and objectives are located at [ntphn.org.au](http://ntphn.org.au)**

### COMMITMENT TO RECONCILIATION

NT PHN is committed to undertaking all work within a culturally inclusive, sensitive and safe framework that supports [Reconciliation](#). The NT PHN Stretch Reconciliation Action Plan shows our commitment and dedication to embedding reconciliation initiatives into business and our everyday work.

*Applications from Aboriginal and Torres Strait Islander candidates are strongly encouraged for all NT PHN positions*

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## ROLE PURPOSE

The Manager - Aboriginal Health provides a key leadership and advisory role in supporting NT PHN's work of improving health and wellbeing outcomes for Aboriginal people in the Northern Territory. This role will have a key focus on building and maintaining effective and collaborative partnerships and engagement with external stakeholders in Aboriginal Health and include management of a team across NT locations. The role will actively participate and provide strategic advice to Aboriginal Health advisory committees and working groups as required and will work collaboratively and effectively with leadership and all internal staff by contributing to NT PHN's continued development and continuous improvement in the implementation of the organisation's RAP deliverables.

## KEY RESPONSIBILITIES

Reporting to Executive Manager Health Commissioning, this role is accountable for:

- Key advisory role for place-based commissioning including contracts management, contractor performance review and service improvement for programs and funding that is aimed at improving Aboriginal and Torres Strait Islander health and wellbeing outcomes.
- Ensuring NT PHN commissioned activities consider Aboriginal and Torres Strait Islander health knowledge, needs and expertise in service design and delivery.
- Supporting activities and strategies to improve access to primary health care services for Aboriginal and Torres Strait Islander people.
- Develop and maintain strong collaborative partnerships and engagement with Aboriginal Community Controlled Organisations, NT Health, Government agencies, and commissioned Providers in relation to Aboriginal health and wellbeing.
- Actively participating and provide strategic advice to Aboriginal health advisory committees and working groups as required.
- Supporting policy objectives and directions towards Pathways to Community Control in the transition of services to Aboriginal Community Control as required.
- Working collaboratively and effectively with leadership and all internal staff by contributing to NT PHN's continued development and continuous improvement in the implementation of the organisation's RAP deliverables.
- Maintaining a high level of current knowledge in relation to national and Territory health reforms and frameworks (such as the National Agreement on Closing the Gap, National Social Emotional Wellbeing Framework and NT Aboriginal Health Plan) impacting on Aboriginal and Torres Strait Islander people and communities, and ensuring this information and knowledge informs planning and program delivery across NT PHN.
- Provision of management and leadership for a team (across regional offices).
- Identify and report/ resolve known, new and emerging risks to support risk control and compliance obligations, in line with NT PHN's risk management policy, framework and procedures.
- Compliance with work health and safety act and regulations, ensuring all work is carried out to meet work health and safety objectives and targets to eliminate risk of injury and illness for themselves and others; and adopting and maintaining safe working practices in accordance with procedures, policy and workplace instructions.
- Representing the knowledgeable, effective, and professional image of NT PHN in line with organisational values and behaviours.

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The responsibilities listed above are indicative and not intended to be comprehensive. Responsibilities may vary from time to time. You may be required to perform a range of tasks that are outside your main list of responsibilities, but are within the scope of your skill, competency and training, or are incidental and peripheral to your main responsibilities.

## KEY REQUIREMENTS

### Essential

1. This role is designated as Indigenous Identified, under s.25 of the Anti-Discrimination Act 1991 (Qld), it is a genuine occupational requirement for the incumbent to be an Aboriginal and/or Torres Strait Islander person.
2. Postgraduate qualifications or significant progress towards qualifications and/or extensive relevant experience in areas of Aboriginal and Torres Strait Islander Health, Health Policy, Health Management or Community Development.
3. Superior interpersonal oral and written communication and relationship building skills with a proven ability to build collaborative partnerships with a wide range of internal and external stakeholders including Aboriginal Community Controlled Organisations and community members and in environments requiring cultural understanding and sensitivity.
4. Demonstrated understanding of the comprehensive primary health care sector especially in relation to culturally safe and secure Aboriginal Health and rural and remote health service models with a sound knowledge of the Northern Territory health system and associated priority health needs.
5. Excellent leadership and management skills with a track record in the development of high performing teams across dispersed regions.
6. A high level of current knowledge in relation to national and Territory health reforms and frameworks (such as the National Agreement on Closing the Gap, National Social Emotional Wellbeing Framework and NT Aboriginal Health Plan) impacting on Aboriginal and Torres Strait Islander people and communities.
7. High level strategic and critical thinking capability to deliver considered, productive and solutions focussed input within complex environments.
8. Ability to maintain positive attitudes and flexible thinking in the face of ambiguity and change.

### Desirable

1. Demonstrated project management skills and experience, including program planning, engagement, communication, evaluation, and delivery with the ability to meet or exceed agreed outcomes, within agreed timeframes and budgets.
2. Proven experience in the development, implementation and evaluation of strategy, quality improvement initiatives and frameworks within the primary health care and/ or community services field.
3. Intermediate skills in using Microsoft Word, Outlook, Excel and PowerPoint.

### Personal attributes

- Excellent engagement skills with a proven ability to build collaborative relationships with a wide range of internal and external clients, partners and stakeholders.
- Experience working in an environment requiring cultural safety and sensitivity.
- Personal qualities of energy, initiative, commitment to teamwork and collaboration and respect for others.
- Demonstrates relationship orientation, deliver a high-quality service to stakeholders, with an

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- awareness of the commercial impact of decisions.
- Demonstrates responsiveness and accountability, taking necessary actions and decisions to meet objectives.
  - Demonstrates judgment, to make sound decisions based on business needs, taking action to ensure results meet organisational expectations and measures.
  - Takes an adaptive approach to innovation, looking for ways to continuously improve.
  - Strategic thinking, to find and develop opportunities to create value across the organisation and the best way to achieve this.
  - Personal accountability and proactive approach to work health and safety, specifically taking responsibility for the health and safety of self and others.

## ADDITIONAL REQUIREMENTS

- The role requires travel within the Northern Territory including to remote communities and interstate.
- A current NT driver's license.

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