



Position Description

Position:	Empower Youth Worker
Reporting to:	Equity & Impact Manager
Location:	Shop 111, Pacific Epping, Corner of Cooper and High Streets, Epping
Date:	July 2021

Organisational Context

Whittlesea Community Connections (WCC) is a place based community agency that strives for the empowerment of individuals and groups within the local community who face disadvantage, isolation and obstacles to effective social and economic participation. The agency is committed to developing responsive approaches to meet the challenges posed by Whittlesea's changing and emerging communities. We have a clear role in advocating to both services and different levels of government through both direct service and policy input. Our services and programs are designed to respect and empower and are free, confidential and impartial. WCC is governed by a community based independent Board of Management.

Whittlesea Community Connections core objectives are to:

- Identify and address information and service needs of residents in City of Whittlesea
- Advocate for and with the community for increased participation in decision making
- Support formal and informal volunteer roles in the Whittlesea community
- Collaborate with agencies and Government to develop and sustain services that serve local community needs
- Continue to develop and improve the quality, efficiency and accessibility of our services
- Identify opportunities for greater community involvement and leadership so that community residents can contribute to decisions that affect their lives.

Position Rationale

This position engages and enables vulnerable young people to identify and achieve improved health and wellbeing outcomes linked to education, training and community participation opportunities. By working with young people on an individual and group level, this position facilitates connections to services, participation opportunities and peer- led support. This position also supports the development of a dedicated youth space, involves assertive outreach and best practice approaches aimed at engaging the most vulnerable young people living in the City of Whittlesea.

Accountability

The Empower Youth Worker will be accountable to the Manager of Equity and Impact through regular supervision, provision of regular reports and participation in performance reviews and appraisals. This position is subject to a three -month probationary period. The Empower Youth Worker will work closely with Community Support and Settlement teams.

Overview of Duties

- Undertake a range of communication and promotional activities that inform and connect new arrival migrant, refugee and other vulnerable young people to the service.
- Provide culturally sensitive casework and advocacy support including through the development, monitoring and evaluation of aspirational plans to help young people identify and achieve health and

wellbeing, education/training and career outcomes.

- Facilitate group sessions, training and other support to develop young people's social connections, confidence, knowledge and skills.
- In partnership with relevant stakeholders, establish outreach service and approaches embedded in processes and systems that facilitate safe, inclusive and responsive youth work. Outreach is integrated with other services (internal and external to WCC) ensuring young people are able to access the information and support they need.
- Attend and participate in sector relevant networks and contribute to agency planning processes to ensure issues impacting on young people living in the City of Whittlesea are identified and addressed.
- Participate in agency and team meetings and maintain a teamwork approach at all times, behaving in accordance with WCC standards and philosophies.
- Recruit, train and support volunteers and students to support program development and delivery.
- Collect and maintain appropriate and accurate records and data in line with client confidentiality policies and procedures and provide timely progress reports as required by WCC and external funding bodies.

Key Selection Criteria - Essential

- Tertiary qualification and/ or equivalent experience in youth work, social work, community development or related field
- Strong ability to engage young people with complex needs and experience working with vulnerable young people individually and in group settings
- An understanding of the youth service sector particularly in response to complex issues
- High standard of interpersonal skills including effective communication and written presentation skills
- Ability to work independently and as part of a team
- A positive attitude to working with, and demonstrated capacity, to support volunteers
- Demonstrated capacity for resourcefulness, self-motivation with an ability to manage competing and complex work priorities.

Salary and Conditions

- Conditions will be in accordance with the Social, Community, Home and Disability Services (SCHADS) Industry Award 2010, Level 4, paypoint to be determined based on experience
- This position is offered as 0.7 EFT position (53.2 hours per fortnight)
- This is a fixed-term contract until 30 June 2022.
- An above award salary plus super and leave loading, is offered. Generous salary sacrifice arrangements, if taken up by the employee, can significantly increase the net value of the remuneration received.
- The successful applicant will be required to enter into an employment contract
- Occasional after hours work may be required.

How to apply for this job

Submit written applications, specifically addressing the key selection criteria above, by 9.00am Monday 26 July to Emma Antonetti eantonetti@whittleseacc.org.au