

<b>Title:</b>	Social and Emotional Wellbeing Workforce Development Coordinator
<b>Classification</b>	Level 4 Step 2-7, AMSANT EA 2020
<b>Salary</b>	\$103,917 to \$119,928 per annum (depending on qualifications & experience)
<b>Reports to:</b>	Social and Emotional Wellbeing Manager
<b>Work Unit:</b>	Social and Emotional Wellbeing Team
<b>Work Location:</b>	Darwin Office
<b>Work Hours:</b>	Full Time
<b>Duration:</b>	until 31 <sup>st</sup> of October 2023

### About AMSANT:

AMSANT is the peak body for Aboriginal Community Controlled Health Services in the Northern Territory and advocates for equity in health, focusing on supporting the provision of high quality comprehensive primary health care services for Aboriginal communities.

### Primary objective:

The central purpose of this position is to develop and support the capacity and responsiveness of the Aboriginal and Torres Strait Islander Social and Emotional Wellbeing (SEWB) and Alcohol and Other Drug (AOD) workforce, inclusive of frontline staff, supervisors and managers, by coordinating initiatives and activities aimed at addressing the support, training and professional development needs of this workforce. This position will work in keeping with AMSANT's understanding of the best practice of SEWB and service provision for our communities.

### Responsibilities:

1. Assist services to identify, plan and deliver appropriate professional learning and training including the development of a SEWB workers' induction and orientation kit that outlines core roles and responsibilities of the workforce; and includes key professional learning needs across career entry, stages and pathways;
2. Collaborate with ACCHS, NGOs and Resi-rehabilitation services to improve, manage and coordinate professional learning, training and development opportunities based on identified workforce needs, including external professional supervision and/or cultural mentoring of the SEWB-AOD & Mental Health workforce
3. Coordinate and manage the planning of the annual SEWB WDSU forum to provide peer support, networking and sharing of best practice models across the SEWB workforce
4. Work with SEWB managers and staff to identify and share best practice models of service delivery in SEWB programs and compliance with operational standards outlined in the relevant programs handbooks;
5. Develop and maintain spreadsheets and/or a database to collect data on the training of the SEWB workforce;
6. Collaborate with key training organisations to establish and implement formal documentation, including the memorandum of understanding (MOUs), with the local and national RTOs that informs and improves the quality and content of professional learning to SEWB staff;
7. Collaborate with training organisations, including ISAC NT and RTOs, to effectively evaluate and monitor the quality of course delivery and content; ensure that culturally appropriate

training is provided that meets agreed mandatory minimum qualifications set out in the relevant program handbooks;

8. Create and develop industry and research networks to support the development of evaluation and monitoring frameworks that measure the overall impact of professional learning to improve service delivery and positive client outcomes.

### **Selection Criteria:**

#### **Essential**

- Knowledge of evidence-based and culturally appropriate approaches to mental health, SEWB and AOD issues within Aboriginal communities
- Experience/knowledge of professional development, training and support activities.
- High-level knowledge of Australian Aboriginal culture, history, understanding of the impact of colonisation and how this history relates to current social, emotional and health issues for Aboriginal communities, families and individuals.
- Understanding of Aboriginal Community Control in the context of health care.
- Demonstrated appropriate interpersonal, communication and organisational skills, including the experience in taking a leading role in meetings, committees and forums with Aboriginal and Torres Strait Islander communities, government departments and agencies, the private sector and the not-for-profit sector.
- Proven ability to solve problems by analysing issues, identifying options and selecting the most appropriate solution.
- Ability in project management to support organisation-wide initiatives that foster Social-Emotional Wellbeing for Northern Territory communities
- Proficient ability to use MS Word, Outlook, including skills in MS Excel and PowerPoint

#### **Desirable**

- Identification as an Aboriginal and/or Torres Strait Islander person
- Understanding and/or experience in working in an Aboriginal Community Controlled Organisation
- Qualifications in mental health/ AOD/SEWB
- Cert IV in Training and Assessment

### **Appointment Factors: (Appointment is subject to)**

- Willingness to undergo a Police Check
- Ability to obtain a Working with Children's Clearance
- Current Driver's Licence

**Aboriginal and Torres Strait Islander people are strongly encouraged to apply.**