

Position Description

Clinical Services Manager

(Psychologist, Speech and Language Pathologist, Occupational Therapist)

Location:	Ipswich	Reports To:	Director of Therapy Services
Award:	Social, Community, Home Care and Disability Services Industry Award, 7	Salary Range:	\$97,816 - \$101,903 per annum plus superannuation (pro-rata for part time)
Date	June 2021		

About us

Act for Kids is a prominent provider of free prevention, professional therapy and support services for children who have suffered abuse and support for families at risk. With over 25 centres nationally, we have supported thousands of children and their families for more than 30 years. In 2019 - 2020 we provided services to 44,894 people, including over 29,000 children.

Our unique multidisciplinary teams provide integrated therapy, sexual abuse counselling, safe houses in remote Indigenous communities, information, advice and referral services, intensive family support and preschools designed for children with additional development needs to ensure we set them up for success at school.

About our commitment

- Our vision is that all kids have a safe and happy childhood, free from abuse and neglect.
- We are a child safe organisation and all children who come into contact with our services will be provided with a welcoming and safe service.
- We prioritise working with Aboriginal and Torres Strait Islander peoples to grow our cultural expertise and deliver excellent services to children, families and communities.
- We endeavour to provide a work environment that ensures the health, safety and wellbeing of all team members is embedded in our everyday work practices.

About our values

At Act for Kids, our exceptional organisational culture is aligned to our values. You will be part of a **team** that is **professional, ethical, caring, courageous** and **collaborative** and we expect you to demonstrate these behaviours throughout your career with us.

About the position

The Clinical Services Manager will lead the Act for Kids Integrated Therapy service in Ipswich to enhance psychosocial outcomes for children and young people impacted by trauma, based on the existing Act for Kids practice framework.

This position will build on Act for Kids government, community and corporate stakeholder relationships to grow and sustain the service and be the key representative of Act for Kids in the Ipswich area. You will lead a small team of allied health professionals within an integrated therapy setting to provide an outstanding therapeutic service to children, young people and their families, and work with senior Act for Kids leaders to grow and sustain the service into the future.

Key responsibilities

- Lead a clinical team to deliver high quality outcomes within a performance planning and development culture.
- Hold a clinical caseload of children impacted by trauma.
- Build and maintain partnerships with local community, corporate and government agencies with the goal of increasing referrals and Act for Kids' profile in Ipswich.

- Work with the Director of Therapy Services to implement cost recovery business models and foster business partnerships to sustain and grow the service.
- Provide clinical supervision and leadership for team members with a focus on practice excellence.
- Ensure client information and data are recorded as required by Act for Kids policies and procedures.
- Maintain and develop your professional skills, through supervision and professional development.
- Participate in Act for Kids Performance Development processes through monthly and annual meetings with your line manager.
- Provide quality, timely reports as required and/or requested.
- Comply with all Act for Kids policies and procedures.
- Maintain confidentiality and privacy in all matters relating to staff, clients, and procedures.
- Fulfil other tasks that your manager/s may reasonably ask you to perform.
- Act as a client/customer focused, values based team member and work collaboratively with other staff to achieve strong results across all activities at Act for Kids.
- Ensure behaviour during all work interactions is aligned to our values of being professional, ethical, team oriented, caring, courageous and collaborative.

About you

Qualifications

- Tertiary qualifications in psychology, speech and language pathology or occupational therapy.
- For Psychology/Occupational Therapy - Registration with the relevant National Board of Australia under the Australian Health Practitioner Regulation Agency.
- For Speech Pathology - membership of Speech Pathology Australia.

Skills and experience

- At least three years' experience working with children, young people and their families who have been impacted by trauma or experienced abuse and neglect, or at least five years' experience working in similar roles.
- Demonstrated ability to lead and build a strong, cohesive team in alignment with Act for Kids' values.
- Proven management experience within a service delivery context.
- A proven ability to plan and successfully deliver innovative projects and initiatives under a strategic plan.
- Proven experience identifying and building strategic stakeholder relationships. Extensive local knowledge and networks would be highly desirable in this regard.
- High level time management and case load management skills.
- Well-developed communication, problem solving and interpersonal skills.
- Willingness to work as part of a team and to cultivate a strengths-based approach.
- Experience providing individual and group therapy to children, young people and their families.
- Clinical and therapeutic understanding of the impacts of trauma on child and family functioning.
- Knowledge of current trauma treatment trends and child protection legislation and policy reforms.
- A high level of cultural awareness and experience working with families from different cultural backgrounds, including Aboriginal and Torres Strait Islander people.
- Willingness to receive cultural supervision in your work with Culturally and Linguistically Diverse (CALD) and Aboriginal and Torres Strait Islander children and families.
- Ability to use electronic case management, reporting tools and experience using Word and Excel.

Other requirements

- Eligibility for a positive Working with Children Check in the applicable state of employment in Australia or exemption based on professional qualifications and registration.
- A current driver's licence.
- Applicants must be eligible to legally work in Australia and proof of eligibility may be requested.