



<b>Title:</b>	Community Engagement Coordinator - Gippsland
<b>Reporting to:</b>	Director of Community Engagement
<b>Current Occupant:</b>	New position
<b>Position</b>	3 days a week (0.6 FTE)
<b>Contract Period</b>	Two years commencing July 2021
<b>Salary</b>	\$80,000/annum including superannuation (pro rata)

### **Youth Live4Life Limited**

Youth Live4Life is a registered health promotion charity, bringing together rural and regional communities to improve youth mental health and wellbeing.

We do this by empowering communities to implement Live4Life, the only mental health education and youth suicide prevention model designed specifically for rural and regional communities.

Since 2010 Live4Life has reached more than 11,000 young people living in rural and regional communities helping them to resolve and prevent mental health challenges.

We believe that when rural communities come together to support young people, they save lives. More information can be found at [www.live4life.org.au](http://www.live4life.org.au)



## **THE POSITION**

### **Purpose of Position**

The primary purpose of this position is to manage the implementation of the Live4Life model in Gippsland, specifically Baw Baw, Bass Coast and South Gippsland Shires and to explore other Gippsland communities' interest in the model. The position will also undertake other tasks as directed by the Director of Community Engagement and Chief Executive Officer.

### **Accountabilities and Responsibilities**

These include but are not limited to:

- Represent Youth Live4Life by modelling the core values and principles
- Ensure that the Live4Life model is implemented correctly in each community. This will include governance and fundraising support; building networks across participating communities, assisting the local Partnership Groups to develop a sustainable model and promotion and marketing support.
- Develop and maintain constructive relationships with lead agencies and partnership group members
- Identifying possible risks to the successful implementation of the Live4Life model in communities
- Attend key events where required
- Assist in writing key documents for Youth Live4Life and current communities
- Assist with local Mental Health First Aid instructor recruitment and on-going development in Live4Life communities
- Monitor the quality of training to students and adults
- Assist with Crew workshops including induction and education
- Assist with evaluation of Live4Life in the communities
- Where required provide assistance with Youth Live4Life social media
- Identify possible opportunities for Youth Live4Life and the Live4Life model
- Promotion of the Live4Life model
- Where required, and subject to training, deliver Teen Mental Health First Aid Instructor training (subject to MHFA Australia approval).

### **Additional Information**

- Victorian country travel will be required in this position.
- Some out of hours work will be required in this position.
- We support flexible working arrangements.



## **Core Values and Principles**

### **Core values**

1. Inclusive: Live4Life is based on the premise of inclusion rather than exclusion. Partners who wish to participate in and assist with Live4Life are encouraged.
2. Integrity: Live4Life aspires to ensure the conduct of all partners and participants is honest, reliable and authentic.
3. Collaborative: Live4Life encourages, inspires and supports all partners to achieve collective impact.
4. Respectful: Live4Life only operates within a respectful and trustworthy environment, embracing unconditional positive regard for all young people.

### **Core principles**

1. Community Development and Youth Participation: We value community development principles of inclusion, equity, anti-discrimination, self-determination, partnership and empowerment. Live4Life is based on a multilayered partnership between schools, local community and its services and young people.
2. Strength based: We build capacity by supporting and embracing the strengths of each partner organisation. We embrace challenges and focus on solutions.
3. Evidence based education: We continue to seek, learn and disseminate quality evidence based education support and resources, relevant to local need.
4. Reflective: We evaluate, we learn and we adapt. We continue to refine and improve the Live4Life model.

## **WORKING RELATIONSHIPS**

### **Internal**

- Youth Live4Life staff
- Youth Live4Life Board of Directors

### **External**

- Young people
- Existing Live4Life community partners – including local government, health and community services and schools.
- Emerging communities
- Key stakeholders in the mental health and suicide prevention fields.
- Mental Health First Aid Australia
- State and Federal Government departments relevant to Live4Life



## **QUALIFICATIONS, SKILLS AND ATTRIBUTES**

### **Selection Criteria**

#### **Essential**

- Qualifications in community development, health, mental health, education or youth
- Understanding of the youth mental health sector.
- High level of competency in IT including social media and e-communication techniques.
- Demonstrated ability to form positive and productive relationships and networks with schools and community groups and manage complex dynamics.
- Experience working in rural communities and schools.
- Well-developed oral and written skills with exceptional attention to detail.
- Flexibility and adaptability including the ability to multitask and work independently and with boards or committees of management.

#### **Desirable**

- An understanding of community based, rural projects.
- Completed Partnership Brokerage Training.
- Ability to manage multiple and competing priorities.
- Ability to be self-motivated and self-directed.
- Self-reflection

### **Contact**

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