## **POSITION DESCRIPTION**

## **2RPH Non-Executive Director**

## Volunteer Sydney

2RPH operates as a charity and is a not-for-profit, independent community radio station which provides a reading and information service for people who have limited access to published material. The station's programming provides listeners access to a variety of printed publications and material covering a wide range of topics.

2RPH forms part of the Australian network of print radio in every state in Australia and is a member of the Community Broadcasting Association of Australia.

2RPH is now seeking new Directors for the Board of Radio for the Print Handicapped of New South Wales Cooperative Limited, to lead the station through its next stage of growth and development.

In 2021 we will be expanding our broadcast coverage; seeking new premises and looking to further review program content. We have a small team of paid staff and around 200 active volunteers, offering radio-reading services to over 10% of the population who have difficulty accessing published material. We currently broadcast to Sydney and Newcastle, with transmission to Wollongong to be added in 2021.

The Board is seeking to appoint at least two new non-Executive Directors for an initial threeyear term. Appointment is anticipated to commence in the second half of 2021. We are keen to appoint new Directors who live with a disability and preferably with a good understanding of finance/fund-raising and broadcast technologies.

The organisation is open to appointing additional board members from Sydney, Newcastle or Wollongong, although most meetings are expected to be held in-person, in Sydney.

You will complement existing Board members. The Board has a broad range of skills and experience. Current directors can be viewed here: <u>www.2rph.org.au/about/our-people</u>.

The Board meets bi-monthly and Board members are expected to serve on at least one subcommittee so monthly meeting and preparation time commitment will therefore be required, together with attendance at additional strategy and development meetings and events.

The Board of Directors is responsible for governance, focusing on the wider issues of organisational purpose of the community radio station, including the setting and monitoring of strategic direction, overall risk management and the establishment and monitoring of corporate policies.

The Board works in close partnership with the General Manager as part of the committee structures to ensure that 2RPH's objectives and goals are achieved.

Board Members serve a three-year term on the Board and Committees and may be eligible for re-appointment for two additional three-year terms. There are currently five

committees: the Finance, Audit and Risk Committee, the Program Advisory Group, the Engagement Committee, the Service Delivery Committee, and the Investment Advisory Committee.

These are unpaid positions.

Essential criteria:

- Strong commitment to the aims of community broadcasting and to supporting people with a print disability through radio reading services
- A good understanding of issues facing people living with a disability and related disability support organisations and services
- Highly-developed interpersonal skills, integrity and sound judgement
- Sound understanding of the responsibilities of Board Directors

2RPH is an equal opportunity employer and is committed to diversity and gender balance on the Board of Directors. People living with a disability and women are particularly encouraged to apply.

## How to Apply

Please send an expression of interest with a CV to the 2RPH Chair Di Collins at dcollins@2rph.org.au by **Wednesday, 30 June, 2021**.