



Position Description

Evaluation Lead, Research Program

Functional department:	Heart Health
Reports to:	Manager, Research Program
Position type:	Individual Contributor
Position level:	4
Effective date:	February, 2021

Position purpose

For 60 years, the Heart Foundation has worked to reduce cardiovascular disease (CVD) deaths and to improve health outcomes and quality of life for all Australians.

Fundamental to this mission is funding high-impact medical research. In order to assess the impact of our research program and ensure that we continue to fund high-impact strategic research, a Research Impact Measurement Framework has been developed.

This purpose of this role is to implement and refine the Research Impact Measurement Framework.

Key accountabilities

Key areas of accountability to ensure our success

1. Implement and refine the Research Impact Measurement Framework by working closely with the Manager, Research Program and the Research Governance Committees.
2. Develop quantitative and qualitative methodology for monitoring, evaluation, and data management to assess the research program and inform its ongoing development.
3. Capture, quantify and report on the impact of Heart Foundation funded research both retrospectively and in a way that can be easily tracked going forward in time.
4. Prepare case studies showcasing the outcomes of funded research projects and the development of researchers and their teams.
5. Work with the research team to develop and implement an annual workplan including timelines and deliverables.



Position requirements

Qualifications

- Tertiary qualification or higher in research, in either a health or medical science related field. Research evaluation qualifications would also be advantageous.

Skills, knowledge and experience

- Demonstrated experience in and understanding of the health sector and/or health and medical research
- Experience in developing or maintaining evaluation frameworks
- Experience in research evaluation and data interpretation with quantitative and qualitative analytical techniques
- Demonstrated ability to manage and organise large volumes of data and information
- Excellent written and verbal communication skills with the ability to convey data and findings clearly and credibly for different stakeholders.
- Demonstrated experience in project management with proven success driving continuous improvement
- Strong relationship building and collaboration skills with internal and external stakeholders
- Excellent organisational and time management skills with initiative and the ability to successfully manage competing interests to achieve outcomes
- Ability to work both independently and as part of a team

Organisational competencies

Teamwork – Contributes effectively to own team as well as project teams and working groups

Personal effectiveness – Takes responsibility for own professional and personal development

Drive for results – Leads own performance to deliver individual workplan

Manage Relationships – Succeeds through stakeholder engagement

Accountability – Is accountable for own conduct and performance

General requirements

Commitment to Workplace Health and Safety and compliance with Heart Foundation systems.

The flexibility to travel and/or to work after hours in support of Heart Foundation initiatives.