



Womens Safety Services of Central Australia

Our Vision: Greater Safety, Respect and Dignity for all Women and their Children in Central Australia

Position:	Senior Case Worker – Crisis Accommodation Service (part-time)
Reports to:	Crisis Accommodation Service Practice Lead
Remuneration:	\$72, 360 pro-rata (4.1 level SCHADS Industry Award 2010) Generous package including 6 weeks annual leave and salary sacrifice.

About:

Women's Safety Services of Central Australia (WoSSCA) is a not-for-profit, non-government organisation that operates on a feminist framework. WoSSCA is committed to assisting and enabling women and children experiencing, or at risk of, domestic and family violence and sexual violence. WoSSCA provides several services which include 24-hour Crisis Accommodation, Outreach and Remote services, Court Support, Men's Behaviour Change Partner Support and Community Development and Training.

The Role:

The Crisis Accommodation Service (CAS) Senior Case Worker provides leadership across a 24-hour service by participating in a fortnightly roster of day shifts, evening shifts and active night shifts. Senior Case Workers are responsible for ensuring there is consistency and quality service provision across each shift by leading holistic case work underpinned by the WoSSCA Good Practice Framework and ensuring compliance with WoSSCA policies and procedures. Case work includes working together with clients to undertake assessments, safety plans, provide case management support and facilitate appropriate referrals. The emphasis is on enhancing the safety of women and their children accessing WoSSCA.

Responsibilities:

Case Management

- Provide high level efficient and timely responses to women and children experiencing domestic violence using a crisis intervention and trauma-informed approach, via phone and in person including completing comprehensive intake and risk assessments.
- Provide holistic case work to residents of the Crisis Accommodation Service, underpinned and driven by the WoSSCA Good Practice Framework. This includes ensuring that safety plans, case plans, relevant referrals and tasks, advocacy letters and case reviews are completed in line with WoSSCA policies and procedures.
- Participate in internal case conferences, and meetings directly relating to the case management of individual residents of the Crisis Accommodation Service.
- Develop and maintain collaborative working relationships with government and non-government agencies such as Northern Territory Police, Territory Families, Housing and Communities and key NGO stakeholders.
- Maintain accurate and clear records within the WoSSCA data base, ensure all case notes are entered in a timely and efficient manner.
- Actively engages in supervision, team meetings and professional development opportunities and seeks

<p>to further develop skills relevant to WoSSCA.</p> <ul style="list-style-type: none"> • Ensure critical incidents are managed in line with both internal and NT legislative requirements. • Foster a culture of respectful communication, reflection and a team environment that values learning.
<p>Leadership</p> <ul style="list-style-type: none"> • Contribute knowledge in the establishment of policies, procedures and processes, as guided by the CAS Practice Leads and Team Leader. • Lead the implementation of policies, procedures and processes across shifts, ensuring clarity and consistency of service provision.
<p>Administration and WH&S</p> <ul style="list-style-type: none"> • Participate in the development and maintenance of the CAS fortnightly roster. • Ensure that compliance is maintained with all WHS policies and procedures. • Proactively participate in ensuring that a safe workplace is maintained.
<p>Organisational</p> <ul style="list-style-type: none"> • Work in line with WoSSCA values and ethics and in line with all policies and procedures. • Perform other reasonable duties as directed by CAS Team Leader or CEO.

Selection Criteria:

1. Minimum qualifications pertaining to Diploma of Community Services/Counselling or other relevant field, and/or demonstrated extensive experience within the community services sector, particularly in the domestic and family violence and sexual violence field.
2. Demonstrated experience in working with women in crisis and understanding of crisis intervention and crisis decision making, with experience in advocacy and networking.
3. Sound understanding of theories approaches and practices in areas of intersectional and gendered violence, strength-based approach, trauma informed practice and cultural safety.
4. Knowledge of the Central Australian context or experience working in rural and remote settings.
5. Demonstrated ability to work under pressure, organise and plan to effectively manage a complex working environment.
6. Understanding of the principles of client confidentiality and working in a culturally safe manner
7. Excellent interpersonal skills including positive communication, conflict resolution and ability to work collaboratively within the WoSSCA team as well as with external services.
8. Excellent level of computer literacy.
9. Ability to adhere to all WoSSCA policy and procedures as well as working in accordance to the ethics, mission and vision of the organisation.

Mandatory requirements:

- A National Police Criminal History check (less than 3 months Old) with acceptable outcome.
- Current Northern Territory Working with Children Clearance (Ochre Card).
- Current NT Driver's Licence.
- Current First Aid Certificate or willingness to obtain one.



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Compliance/Policies/Procedures:

This position will work under the policies and procedures of WoSSCA and in accordance with ethics, mission statement and vision of the organisation as the employer. It will also meet the relevant policy and legislative requirements of the funding body and the government.

Authorised by:

Date:

Larissa Ellis

22 April 2021

Larissa Ellis
Chief Executive Officer