



Great Barrier
Reef Foundation

POSITION DESCRIPTION

Program Manager – Projects and Partnerships Team; Resilient Reefs

Employment Type	Fixed term with contract end date 31 March 2024. Flexible Work Arrangements are available
Salary	\$80,000 - \$90,000 plus super (pro rata)
Created	15/04/2021

ABOUT THE GREAT BARRIER REEF FOUNDATION (GBRF)

Coral reefs are unique and irreplaceable ecosystems. These living organisms are home to thousands of species of marine life and support nearly a billion people around the globe.

For over 20 years, the Great Barrier Reef Foundation has been the lead charity for the Great Barrier Reef and, more recently, a number of coral reefs globally. Our goal is to drive the immediate change needed for coral reefs to survive for future generations. Right now, we have over 100 Reef-saving projects with over 65 project delivery partners. We are the action station for coral reefs, bringing together people and science to deliver the world's largest coral reef program.

ABOUT RESILIENT REEFS

The Resilient Reefs Initiative (RRI) is partnering with communities across five World Heritage reef sites to respond to climate change and local threats. The five diverse sites include:

- Ningaloo Coast, Australia
- Lagoons of New Caledonia, France
- Belize Barrier Reef, Belize
- Rock Islands Southern Lagoon, Palau
- Great Barrier Reef, Australia.

This six-year, \$AUS14 million program is a collaboration between the Great Barrier Reef Foundation (GBRF), UNESCO World Heritage Marine Programme, The Nature Conservancy's Reef Resilience Network, Columbia University's Center for Resilient Cities and Landscapes, Resilient Cities Catalyst and AECOM. The project is enabled by the BHP Foundation (BHPF).

ABOUT YOU

You are passionate about the marine environment, climate change and international development. You are eager to play a key role in shaping the future of reef conservation. You have a solid understanding of coral reefs, socio-ecological resilience building and philanthropy.

You are strategic, driven, adaptable and enjoy the challenge of managing multiple elements of a large initiative in a dynamic environment. You are flexible and thrive when working collaboratively across sectors, countries and stakeholders, including the government departments, NGOs, industry partners, community groups and the scientific community.



ABOUT THE ROLE

The Program Manager Resilient Reefs works closely with the Associate Director and the Program Director – Resilient Reefs to develop and deliver all programs for the Resilient Reefs Knowledge Network (KN). The KN comprises several key partners including the UNESCO World Heritage Marine Programme, The Nature Conservancy's Reef Resilience Network, Columbia University's Center for Resilient Cities and Landscapes and Resilient Cities Catalyst. The KN has two central goals: unlocking the capacity of its pilot sites to develop integrated solutions to the challenges facing its coral reefs and the communities that depend on them; and sharing, educating, and scaling knowledge beyond the pilot sites to reef managers globally. The Program Manager will also support the creation of key knowledge products to share lessons and innovations from the Initiative. This includes the design and curation of Solution Exchanges, trainings, annual convenings (in person or online); managing network partner relationships and liaising with other GBRF programs to connect the right resources to site partners; and supporting the development of knowledge pieces that communicate the Initiative's work and impact.

This role will deliver a range of services crucial to the Initiative's success, including:

- Lead design of Knowledge Network strategy, activities, and outputs
- Develop and deliver all network programming including Solution Exchanges, trainings, annual convenings (in person or online)
- Manage network partner relationships (existing and cultivating new partners where relevant), and oversee contract execution/variations, reporting, invoicing with all knowledge network partners
- Lead network communications including development of RRI newsletter and other program communication; liaise with GBRF communications team as required
- Support Associate Director in relationship management with the Initiative's pilot sites, including supporting sites' strategy development and action implementation, and curating and connecting sites with global expertise, resources and opportunities
- Liaise with GBRF programs including the Reef Restoration and Adaptation Program and Traditional Owner partnerships team as well as international programs such as the Allen Coral Atlas (shared with Associate Director).
- Lead opportunities to communicate about the initiative

SKILLS AND EXPERIENCE

- Demonstrated capability, creativity and passion for network programming and network building
- Sound understanding of marine science and marine conservation, and awareness of key global players
- Experience working in or with international organisations
- Highly tuned organisational skills and time management skills
- Demonstrated high level written and verbal communications skills including the ability to synthesise multiple lines of information as well as share project activities and outcomes in accessible formats suitable for the target audience.
- Demonstrated ability to effectively engage with partners and stakeholders to support information exchange and the collaborative design and delivery of projects. In particular, experience designing and delivering engaging online content and convenings for diverse global audiences.
- A keen interest and enthusiasm in science, the environment and coral reefs
- Ability to travel on occasion to support project activities.
- At least 5 years' experience in complex project delivery and administration
- Ability to speak French is desirable but not essential