

## Position description

<b>Position title:</b>	Venue Support Worker – Gamblers Help Service
<b>Salary:</b>	Dependent on qualifications and experience
<b>Classification:</b>	SACS Level 3, Pay point 3
<b>Award:</b>	Community Health Centre (Stand Alone Services) Social and Community Service Multi Enterprise Agreement 2017
<b>Hours:</b>	45.6 hours per fortnight
<b>Position tenure:</b>	Permanent part time
<b>Employee benefits:</b>	<ul style="list-style-type: none"> <li>• Access to discounted private health insurance</li> <li>• Salary Packaging (including novated leasing)</li> <li>• Health and Wellness Guidance and Activities</li> </ul>
<b>Location:</b>	Negotiable at either Warragul or Morwell
<b>Reports to:</b>	Manager Prevention and Partnerships
<b>Program:</b>	Prevention and Partnerships

### Why choose this role at Latrobe Community Health Service?

At Latrobe Community Health Service you'll be part of a positive and passionate workplace.

We're dedicated to providing you with career opportunities through work that is rewarding and meaningful within the community.

You'll feel recognised and valued, knowing you, your talents and efforts are important. Role and career progression opportunities are available because our managers take particular notice of personal development, such as assessing how your abilities might be applied in future roles and responsibilities.

You'll work with people who are positive and optimistic in the attitudes and behaviours they bring to work. You'll feel confident that the talents and personal efforts so valuable to you are being meaningfully applied in worthwhile ways. You will draw pride from being part of an organisation focused on outcomes, not outputs.

You can learn more about Latrobe Community Health Service at [www.lchs.com.au/careers](http://www.lchs.com.au/careers)

### ***Scope of role***

The Gambler's Help program provides a comprehensive group of regional interventions/initiatives that include Therapeutic Counselling and Financial Counselling, integrated service activities, as well as Community Engagement and Venue Support Worker (VSW).

The Venue Support Worker – Gamblers Help Services role is to build the capacity of gaming venues and staff to identify and respond to people experiencing gambling harm. To increase awareness of the range of support available, particularly amongst vulnerable groups within the community and to encourage the development and maintenance of gambling practices and environments which prevent and reduce harm. This role also provides an interface between the gaming venues and other Gamblers Help services.

### ***Key objectives, duties and responsibilities***

1. Provision of RSG training Module 2 to venue staff face-to-face to enable staff compliance with statutory timeframes.
2. Provision of training and support to enable venue staff to develop and maintain skills, knowledge and confidence to identify and respond to signs of gambling harm.
3. Supporting venues and encouraging safer gambling environments by promoting best practice approaches within gaming venues and encouraging continuous improvement.
4. Attend meetings with venue's management to support the implementation of best practice harm reduction activities.
5. Ensure all statistical data is maintained and reported accurately and within timelines.
6. Maintain training and education records in accordance with program requirements and LCHS standards
7. Prepare reports and annual plans as required
8. Maintain current knowledge of relevant legislation, regulations, guidelines, government policies and standards
9. Maintain up to date awareness of professional best practice in regard to the provision of service
10. Participate in team meetings and professional development.
11. Some out of hours work may be required.

### **Selection criteria:**

Applicants must address the selection criteria for consideration.

1. An understanding of problem gambling and the impact of problem gambling on individuals, families and the community.
2. Demonstrated experience in delivering high quality training sessions.
3. Well-developed written communication skills with the ability to provide high quality professional reports and plans.
4. A demonstrated ability to work with a range of ages, diverse groups, such as Aboriginal and Torres Strait Islander and culturally and linguistically diverse as well as other groups and organisations in the government and non-government sectors.

5. Excellent interpersonal and communication skills.
6. Knowledge and experience in the use of program database systems, Microsoft Office suite of programs and familiarity with internet and web-based applications, including presentation programs.
7. Have a flexible approach to work, with the ability to question and reflect on own practice that supports practice improvements.

**Job requirements:**

Applicants must meet the following job requirements:

**Mandatory**

1. Certificate IV in Workplace Training and Assessment (or undertaking)
2. Responsible Serving of Gambling (RSG)
3. Current valid Victorian drivers Licence
4. Demonstrated experience of training delivery
5. An employee Working with Children Check will be required to be supplied before commencement.

**Desirable**

6. Experience working in Electronic Gambling Machine industry.

**Organisation Requirements**

7. Latrobe Community Health Service complies with infectious disease control and immunisation requirements under legislation. This position is classified as a **Health Care Worker C** and is exempt from immunisation status requirements.
8. MARAM TIER 4
9. Latrobe Community Health Service is a child-safe organisation. The successful applicant will be required to undergo a satisfactory criminal record check from the Australian Federal Police or country of residence.
10. Prior to appointment, a police record check will be undertaken. This will be updated every three years.
11. Prior to appointment, credentialing documentation must be completed and verified.
12. Prior to appointment, preferred applicants must disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.
13. This Position Description and Letter of Agreement will be reviewed from time to time in keeping with changing requirements.

*We are a diverse and inclusive workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally diverse backgrounds and identities, LGBTIQ+ people, people with a lived experience of disability and service personnel and their families, to name a few. We will make reasonable adjustments when required.*

<b>Approved (Job title):</b>	Executive Director Aged and Community Care
<b>Date:</b>	29 April 2021

***Incumbent statement***

I have read, understand and accept the Position Description and this Position Description Attachment

Incumbent's Name: \_\_\_\_\_

Incumbent's Signature: \_\_\_\_\_

Date:    /    /