



POSITION DESCRIPTION

Position	Case Worker- Navigator
Reports to	Team Leader
Direct Reports	NA
Status	.8 EFT / Contracted Position: May 1st 2021 – December 31.2022
Location	Melton

BACKGROUND

The Victorian Aboriginal Child Care Agency (VACCA) is the largest organization of its kind in Australia. VACCA is an Aboriginal community-controlled organization that supports and advocates for the Aboriginal community. Our strength lies with our people. Our team is committed to the organisation's vision and values; advocates for our children and other vulnerable community members; and shows respect for, observance and compliance with Aboriginal cultural protocols, practice and ceremony. Our Aboriginality is what distinguishes us from mainstream services and what enables us to deliver the positive outcomes we achieve for our people.

VACCA employs over 600 staff and delivers more than 70 programs across the state. VACCA's experience and expertise in the delivery of therapeutic interventions are underpinned by culture, connection, and healing. VACCA designs, develops and delivers programs with self-determination and an understanding that the intergenerational trauma experienced by our community requires intergenerational and community healing.

Central to VACCA's work is the importance of connection to family, community and culture as essential to Aboriginal children's safety, stability and ensuring that they have an ongoing sense of belonging. As Victoria's largest Aboriginal child welfare agency, VACCA will play a key role in the process of transitioning the care and case management of Aboriginal children from government and non-Aboriginal organisations to Aboriginal community-controlled organisations following the recent decision of the Victorian Government.

VACCA is implementing cultural therapeutic ways which is an agency wide framework that underpins our work with the community, our clients and staff

OUR VISION

Aboriginal self-determination - Live, Experience and Be.

OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.



PROGRAM AREA

Navigator is a program funded by the Department of Education & Training which seeks out disengaged learners aged 12 to 17 years old. The program actively works with these learners and their support networks to provide intervention strategies to re-engage young people with education and training pathways to improve future outcomes. This will be facilitated by enhancing linkages to support services and professionals.

Navigator will work closely in partnerships with the Department, local area schools and other service providers including the LOOKOUT Education Support Centres and Local Learning and Employment Networks.

POSITION SUMMARY

The Case Worker will work within a multidisciplinary team consisting of VACCA staff, Jesuit Social Services staff, outreach teachers, school liaison officers, health care professionals and therapists supporting young people who are struggling to engage in an education program. This role will be co-located with the Community Engagement team. The Case Worker provides assessment, educational planning and ongoing support and will:

- Work closely with key stakeholders to effectively engage and refer disengaged students
- Develop Individual learning and re-engagement plans
- Provide relevant data and reports regarding student disengagement and intervention outcomes in the local area
- Creating and strengthening partnerships with local agencies to obtain optimum outcomes

KEY RELATIONSHIPS

Internal: Program Managers, VACCA Staff, Jesuit Social Services Staff

External: Schools, Department of Education and Training, Healthcare, Aboriginal Community Controlled Organisations, LOOKOUT

KEY SELECTION CRITERIA

- Demonstrated understanding of, and commitment to, the values that underpin VACCA' vision and purpose
- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the key issues which impact upon Aboriginal communities
- Demonstrated experience in working and engaging with Aboriginal families and children
- Experience and understanding of school communities
- Experience of and confidence in presenting to medium to large groups;
- Well-developed interpersonal skills, and proven capacity to consult, negotiate and develop networks with a range of stakeholders to achieve mutually beneficial outcomes;



- Demonstrated experience working within a team to successfully attain project and company objectives;
- Experience in undertaking community development and/or training activities in the not-for-profit and/or education sector;
- Highly effective written and oral communication skills with a proven capacity to develop reports
- Demonstrated task and time management skills with the ability to organise multiple activities, meet deadlines and function independently
- Computer literacy, including Microsoft Office Suite

QUALIFICATION/EXPERIENCE

- You will hold a tertiary qualification in Community Services, Education, Social Work or similar.
- Experience within a school setting and/or with case management would be viewed as desirable

REQUIREMENTS

- You must have and continue to hold a full Victorian Driver's Licence and a current employment working with children check card.

POSITION ACCOUNTABILITIES

- Support and advocacy with young people and families utilising a trauma-informed relational framework
- Liaise with schools, educational bodies, service providers and other relevant organisations to coordinate a program of student engagement and activities including schedule of workshops and events
- Seek and recommend opportunities to promote student programs

HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work in order to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

OTHER



VACCA
Connected by culture

- Participate proactively in team project initiatives
- Work in partnership with VACCA's Koorie Play groups @ School program
- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events
- Undertake other duties as directed

ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.