

POSITION DESCRIPTION

POSITION TITLE:	NURSE PRACTICE ADVISOR		
COMPANY DIVISION:	genU	UNIT:	Shared and Respite Living
OFFICE LOCATION:			
REPORTS TO:	Practice Advice Manager – Shared and Respite Living		
OTHER PROFESSIONAL RELATIONSHIPS:	<ul style="list-style-type: none"> • genU managers • genU staff • genU training team and other genU branches as required • Clients • Client support networks • Local state & Commonwealth Government departments and health networks • La Trobe University: Living with Disability Research Centre/School of Allied Health and other universities • Industry Peak Organisations • Community Service Organisations • External health professionals as required 		
CLASSIFICATION & CONDITIONS:	Victorian Disability Services (NGO) Agreement 2019, Level 5		
STATUS:	Updated February 3, 2021		

THE COMPANY

genU is short for Generation You. Because whatever generation you belong to, whether you're young, old, or somewhere in between, what unites us is the belief that neither disability nor ageing are disadvantages to be endured but challenges to be met boldly, achievements to be had and adventures in the making.

genU has been 60 years in the making. Bringing together the best of two trusted and respected organisations, Karingal and St Laurence, genU builds on this experience, adding a new ambition: to become the leader in what we do.

We want everyone's lives to be happier and healthier, especially people with disabilities, the ageing and those experiencing disadvantage.

genU works using a person centred approach. Our mission is to enable each person we support to live the life they choose. We do this by helping our clients re-join the workforce, master everyday tasks or access community services.

POSITION:

Vision: **To build inclusive communities**

Mission: **Create and deliver innovative services that empower people, in the communities we serve, to reach their full potential.**

GENU VALUES

VALUE	BEHAVIOURS
Welcoming	You're part of our family
Respectful	We will treat you the way we would want to be treated
Integrity	Earning your trust by always adhering to our values
Courageous	We bravely drive innovation and advocacy to assist you to live the life you choose
Excellence	We are proud in our pursuit of the highest quality, reflecting our commitment to delivering the best

The genU values have been articulated to advise employees about the sorts of behaviours expected of them in the workplace.

DESCRIPTION OF DIVISION

genU provides both shared supported accommodation and independent living accommodation options. People being supported in accommodation are empowered and enabled to participate in everyday activities and are encouraged to develop and maintain skills associated with daily living.

PURPOSES OF THE POSITION

THE CORE PURPOSES OF THE POSITION OF NURSE PRACTICE ADVISOR ARE AS FOLLOWS:

1. To provide home-based high quality, innovative and creative health management support for people with high and complex disability support and health care needs;
2. To identify, coordinate and implement learning and development initiatives to facilitate a culture that embraces and embeds a person centred active support approach, promotes positive behaviour support models and enables the development of an independence training model;
3. To ensure people with disabilities experience optimal physical and mental health that maximises opportunities for the attainment of personal goals and lifestyles.

SUMMARY OF POSITION RESPONSIBILITIES

The position is directly responsible to the Practice Advice Manager- Shared and Respite Living for key accountabilities and the achievement of Key Performance Indicators.

KEY RESULT AREAS

- 1) Leading the development of a health oriented learning culture for genU Shared and Respite Living Metro Bayside;
- 2) Delivering a partnership in care approach that enables optimal health and well-being to be achieved. This includes the active involvement of people with disabilities and their families/supporters in the identification of health care needs;
- 3) Developing and maintaining up to date health care support plans whilst working with clients, families and support networks with a person centred and active support approach;
- 4) Closely monitoring the health care needs of clients as required;
- 5) Performing medical procedures and other nursing duties as required;
- 6) As required attending medical appointments and complex hospital discharge with people with disabilities, and completing documentation including specialist referrals, and follow up;
- 7) Developing positive and proactive relationships with local health care services, specialists, Support Coordinators and others to enhance primary health care provision to people with disabilities;
- 8) Coordinating, designing and delivering dynamic and professional training courses, tailored for specific learners; individuals and teams, and providing feedback and follow-up;
- 9) Training, assisting and advising staff on medical issues as required to ensure that government requirements are met;
- 10) Working on health related projects and audits as required.

OH&S RESPONSIBILITIES

The Board of Directors of genU recognises its moral and legal responsibilities to provide a working environment for its employees, volunteers, contractors, visitors, the general public and those whom we serve (our clients and our residents), that is safe and healthy.

KNOWLEDGE, SKILLS AND EXPERIENCE

SELECTION CRITERIA

Essential:

- Registered Nurse Division 1, with current registration;
- Certificate IV in Training and Assessment;
- Extensive industry experience in the community service sector.
- Experience working with people with high level and complex individual health care needs including; health assessment, transition planning, care coordination, individual planning, implementation and review;
- High level communication skills including experience in submission writing and ability to write for, and communicate with, a range of different audiences;
- Significant experience in development, design, delivery and evaluation of accredited and non-accredited training programs designed to support a changing workforce and business process.
- Outstanding facilitation and presentation skills with ability to engage and motivate learners;
- Demonstrated knowledge of adult learning principles and strategies;

POSITION:

- Understanding of NDIS Quality and Safeguarding Framework

Desirable:

- Experience of palliative care;
- Experience with advanced health care planning;
- Knowledge of and commitment to service provision within a Human Rights frameworks;
- Knowledge of disability services legislation including the National Disability Insurance Scheme;

MANDATORY REQUIREMENTS

- Current registration with the Nursing and Midwifery Board of Australia as a Registered Nurse
- Satisfactory completion of Police Check/s
- Disability Worker Exclusion List clearance
- Current Drivers Licence
- Working with Children Check
- NDIS Orientation Module

CULTURAL FIT

In addition to the selection criteria outlined above, the successful applicant must be able to demonstrate they are committed to the genU Vision, Mission and Values and will bring a collegial approach to the genU workforce.

genU values diversity and encourages applications from Aboriginal and Torres Strait Islanders, people with disabilities and from culturally and linguistically diverse backgrounds. genU is committed to making reasonable adjustments where operationally viable.

INHERENT PHYSICAL REQUIREMENTS OF THIS POSITION			
	Frequency Required		
	Often	Sometimes	Rarely
Bending		✓	
Computer based tasks	✓		
Driving		✓	
Kneeling		✓	
Lifting		✓	
Sitting	✓		
Standing	✓		
Walking	✓		