



POSITION DESCRIPTION

March 2021

Position	Health Educator
Program Stream	Strategy, Advocacy and Community Engagement
Length of position	Fixed term until 26 th September 2021
EFT	0.6 EFT
Exemption	VCAT Exemption No. H119/2017 (subject to Equal Opportunity Act 2010)
Reports to	Health Education Team Leader
EA 2017 Classification	Level 4
Located	Women's Health West, 317-319 Barkly Street, Footscray Vic 3011 (Online during COVID-19 restrictions)

WHW's Values

- **Freedom:** We centre freedom from oppression, discrimination, and violence in all our work. We take aim work in ways that promote freedom, and we take responsibility for our work and our actions.
- **Connection:** We focus on connection to ourselves, each other, our clients, the community, the land and the environment. Connection is key to achieving our purpose. We believe in the strength of belonging, of being inclusive and in working together to achieve change.
- **Resistance:** We uphold human rights and in solidarity, work together to challenge injustice and transform lives for the better.
- **Love:** We practice fierce, revolutionary love. We treat each other with respect, kindness and compassion and are committed to creating an environment where all feel seen, heard and valued.
- **Creativity:** We embrace creativity and curiosity. We reflect, ask questions, listen, and enjoy learning. When times are challenging, we look for opportunities to learn and to grow.

Organisational and Partnership Context

Women's Health West (WHW) is the women's health service in Melbourne's west. We focus on supporting women, children and non-binary people to lead safe and healthy lives. We do this through our health promotion programs and through our integrated family violence service.

WHW's partner, Multicultural Centre for Women's Health (MCWH) will be leading this project and a consortium of Victorian women's health organisations.

Multicultural Centre for Women's Health is a migrant and refugee women's organisation committed to improving the health and wellbeing of migrant and refugee women across Australia.

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Multicultural Centre for Women's Health provides national leadership and excellence in multilingual health education and information, policy development, advocacy, training and research with specific expertise in sexual and reproductive health, mental wellbeing, occupational health and safety and the prevention of violence against women.

Position Purpose

To improve migrant and refugee women's access to culturally and linguistically appropriate women's health education

Key Result Areas and Responsibility

1. To attend professional development and training at the commencement of appointment, throughout the appointment, and participate in on-the-job training
2. To conduct community engagement activities with migrant and refugee women
3. To conduct in-language women's health education sessions with migrant and refugee women in their workplaces and in community settings
4. To participate in planning and evaluation of workshop modules, health promotion and training programs
5. To participate in the maintenance and development of educational resources
6. To prepare reports and collect data on work undertaken.
7. To undertake publicity and promotional activities in a relevant community language
8. Other duties consistent with this role and as directed by the Health Education Team Leader

Essential Key Selection Criteria

1. Demonstrated fluency in English **and** a nominated community language.
2. Relevant qualifications and/or experience in community development, health, or welfare fields.
3. Demonstrated experience communicating and liaising with a wide range of organisations and individuals of varying backgrounds.
4. Excellent communication and interpersonal skills.
5. Familiarity with MS Office programs and videoconferencing platforms
6. Current drivers' licence
7. Ability to work independently as well as co-operatively.
8. A strong understanding of and commitment to the feminist philosophy and values that underpin WHW's work including gender equity, social justice and human rights and a commitment to, and understanding of, migrant and refugee women's health from a feminist perspective.

Highly Desirable

1. Knowledge of women's health issues
2. Facilitation skills

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Performance Monitoring and Support

An initial review of performance will be undertaken within **three months** of commencement, as per WHW's probationary policy and procedure.

Additional Information About WHW

1. Women who have a disability are encouraged to apply.
2. WHW is actively moving our practices and programs towards an evolved understanding of gender. We believe individuals have the right to express and identify their gender however they choose.
3. Employment is subject to the satisfactory completion of a national Police Record Check and a Working with Children Check. An international police check is also required if you have lived or worked overseas for more than 12 months in the last 10 years.
4. In the context of work health and safety, all employees are required to carry out their duties in a manner that does not adversely affect their own health and safety or that of others. All incidents and injuries must be reported, and staff must co-operate with any measures introduced in the workplace to improve WH&S.

Further Information

If you have specific queries about this position, please contact Sophie Mast, Manager - Primary Prevention, at sophiem@whwest.org.au

To apply for this position, please send your written application responding to the key selection criteria, marked 'Confidential', to the address below. Please include three nominated referees, including your most recent line manager.

Manager – Primary Prevention
Strategy, Advocacy and Community Engagement
Women's Health West
317-319 Barkly Street
FOOTSCRAY VIC 3011
recruitment@whwest.org.au