

POSITION DESCRIPTION

Project Officer - Weekend Workshops Supporting LGBTIQ+ Young People

PRIMARY OBJECTIVE

The LGBTIQ+ Weekend Workshops for young people are part of a suite of programs/services provided by the WA AIDS Council (WAAC). WAAC supports LGBTIQ+ young people through its Freedom Centre, Counselling and Health Promotion services. We run several weekend workshops for LGBTIQ+ young people throughout the year, with a mental health promotion and mental illness prevention focus.

The LGBTIQ+ Weekend Workshops provide peer-based support and education for LGBTIQ+ young people (14-26) through peer support Workshops. This project aims to improve mental health outcomes through workshops where participants engage in facilitated activities that provide education, connection and helps them build practical skills relating to mental health and wellbeing, including suicide prevention. The project is to be delivered across WA with a particular focus on supporting LGBTIQ+ youth from regional and rural areas.

ORGANISATIONAL CONTEXT

Guided by the principles of the National Strategies for HIV, STIs, Hepatitis C Strategy and the National Aboriginal and Torres Strait Islander BBV and STI Action Plan, the WA AIDS Council is a community organisation whose mission is to:

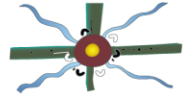
- To minimize the impact and further transmission of HIV, other blood borne viruses and sexually transmissible infections
- To reduce social, legal and policy barriers which prevent access to health information and effective support and prevention services.

The WA AIDS Council recognizes and embraces the importance of the Social Determinants of Health and the Ottawa Charter for Health Promotion.

POSITION ACCOUNTABILITY

The position reports and is accountable to the Manager Health Promotion. The position is guided by written policies and procedures of the WA AIDS Council and other relevant legislation.





RESPONSIBILITIES / KEY TASKS

This position is responsible and accountable for but not limited to, the following:

Direct Service Delivery

- Work directly with LGBTIQ+ young people to provide suicide prevention, mental health literacy information, and knowledge of referral sources during weekend workshops.

Administration and Reporting

- Support and coordinate planning, promotion, engagement, implementation, and evaluation of weekend workshops as per the Peer Support Workshop service objectives.
- Support the preparation of six-monthly reports to the Mental Health Commission as required.
- Undertake other relevant and reasonable duties, as directed by the weekend workshops Coordinator, Manager - Health Promotion and the Chief Executive Officer.

Staff and Volunteer Management

- Support coordination of and undertake ASIST training for workshop facilitators.
- Support the coordination of volunteers to facilitate weekend workshops as required.

Networking

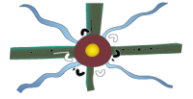
- Help raise awareness and collaborate with community agencies and other relevant organisations to promote weekend workshops to young LGBTIQ+ people, particularly in rural and remote areas.
- Liaise and collaborate as required with relevant community, non-government and government stakeholders where needed to provide activities and relevant local service information to young LGBTIQ+ people during the weekend workshops.

SELECTION CRITERIA

ESSENTIAL

- Tertiary qualifications in youth work, health promotion/education, or significant progress towards such a qualification, or significant experience in a closely related area.
- Demonstrated experience promoting, coordinating events and volunteers.
- Experience in developing projects or services, including planning, implementation, and evaluation.





- Demonstrated experience in providing peer-based support to young people who are marginalised, subject to stigma and/or hard to reach, with sound knowledge of the health-related social issues that are particular to LGBTIQ+ young people.
- High level written and verbal communication skills.
- Demonstrated commitment to diversity, cultural sensitivity and substantive equality.
- Current Western Australian driver's licence, Working with Children Check, National Police Clearance (NPC within the last six months).

DESIRABLE

- A good understanding of mental health promotion and mental illness prevention in the context of a community-based organisation.
- Ability to competently use Microsoft (MS) suite, particularly MS Excel, and conduct basic data analysis and reporting.

HOURS OF WORK

This position is 0.4 FTE (15 hours per week) initially, increasing to 0.6 (22.5 hours per week) as the weekend workshops occur, commencing at Level 4 Social and Community Services (WA) Interim Award 2011. The position will require evening and weekend work during weekend workshops.

CONDITIONS OF EMPLOYMENT

Conditions of employment are based on those of the Social and Community Services (Western Australia) Interim Award 2011. This position is subject to an initial three-month probationary period.

EQUAL EMPLOYMENT OPPORTUNITY AND SUBSTANTIVE EQUALITY

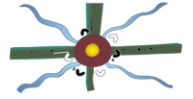
WAAC is committed to achieving a diverse workforce and strongly encourages applications from Aboriginal and Torres Strait Islanders, people from culturally diverse backgrounds, People Living with HIV, people of diverse sexuality and/or gender and people with disabilities.

WAAC is also committed to substantive equality by striving to achieve equitable outcomes as well as equal opportunity. We take into account the effects of past discrimination and recognise that rights, entitlements, opportunities and access are not equally distributed throughout society. Substantive equality recognises that equal or the same application of rules for certain groups can have unequal results.





Western Australian
AIDS COUNCIL



NGALA KAADITJ WADJUK MOORT KEYEN KAADAK NIDJA BOODJA

We acknowledge Noongar people as the original custodians of the land on which our office sits

POSITION LEVEL

This position is currently a Social and Community Services (Western Australia) Interim Award 2011 - Level 4. Salary packaging is also offered.

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