



JOB DESCRIPTION

Position Title:	Trainee Aboriginal and Torres Strait Islander Counsellor ACT Therapeutics program
Position Type:	Part time (4 days) or full time, fixed term contract until 30 June 2022
Location:	Deakin
Reporting Relationships:	The position reports directly to the Senior Clinician, Dhunlung Yarra Team
Position Classification:	The position is classified at Band D (D1-D2) in accordance with the RACR Enterprise Agreement
Remuneration:	\$82,311.04 - \$83,299.03 plus super and PBI tax benefit for a full-time position
Reviewed on:	26 February 2021

Roles and Responsibilities

The Trainee Aboriginal and Torres Strait Islander Counsellor will provide support for people from a diverse range of backgrounds who are seeking improved relationships through the ACT Therapeutics program. The Trainee Aboriginal and Torres Strait Islander Counsellor will also engage with communities to raise awareness of Relationships Australia Canberra and Region services.

Relationships Australia Canberra and Region will support the Trainee Counsellor to complete a Diploma in Counselling through payment of course fees and the provision of study leave, clinical and cultural supervision, management, peer support and mentoring.

Duties

Under the supervision of the Senior Clinician, Dhunlung Yarra team, Trainee Aboriginal and Torres Strait Counsellors are required to:

- Operate as a member of the Dhunlung Yarra team within Relationships Australia's therapeutics program;
- Provide high quality and culturally appropriate support to clients;
- Engage with local community groups and work alongside the Dhunlung Yarra Team to provide community consultation and education activities, and increase awareness of the types of support offered by Relationships Australia Canberra and Region;

- Work collaboratively to build trusting relationships within Aboriginal & Torres Strait Islander Communities;
- Attend team meetings and participate in supervision and performance reviews;
- Deliver outreach services to other ACT services locations, including individual support and group programs;
- Provide referral pathways for clients to Dhunlung Yarra and other Relationships Australia services and/or other appropriate external services;
- Collect, process and maintain client data in line with organisational policies and procedures and government contract requirements;
- Abide by organisational policies, procedures and guides in all aspects of the role including confidentiality, record keeping, and outreach;
- Contribute to, and be part of, the organisational culture where continuous improvement, supportive teamwork, cooperation, and service quality, safety and confidentiality are the focus;
- Participate in the development, implementation and maintenance of a safe and healthy workplace;
- Other duties as directed by supervisor.

Selection Criteria

Essential:

1. Being of Aboriginal and/or Torres Strait Islander descent.
2. Knowledge, experience and/or understanding of the counselling support needs of local Aboriginal and/or Torres Strait Islander peoples.
3. Developed written and verbal communication skills, and the ability to engage with, establish and maintain effective relationships with a diverse range of people, including family members, health professionals, educators, and stakeholders.
4. Computer literate, with a sound knowledge of Microsoft office applications.
5. Demonstrated ability to work well in a team environment and under direction to set goals and work to deadlines.

Desirable:

6. Certificate IV (AQF level 4) or above in community work, youth work, mental health, peer work, disability or equivalent workplace experience

Special Requirements

- Current driver's licence.
- Working with Vulnerable People Card and National Police Check.
- Willingness to travel to external locations and the capacity to work outside of normal business hours to support service on occasion.
- Commitment to the mission and values of Relationships Australia Canberra and Region.
- Understand and embed restorative principles in their work and interaction with others.

Contact Person

For further information, please contact Glyniss Church, Senior Clinician, Dhunlung Yarra Team on 02 6122 7100 or email careers@racr.org.au