



# Application for Employment (Please handwrite this application)

DATE: ..... POSITION APPLIED FOR: .....

TITLE: MR  MRS  Ms  MISS

LAST NAME: ..... FIRST NAME: .....

STREET ADDRESS: .....

SUBURB:..... P/CODE: .....

PHONE: (H) ..... (M) .....

EMAIL: .....

ARE YOU AN AUSTRALIAN CITIZEN: YES  NO  See box below

Have you been granted a temporary Visa/Work Permit:	Yes <input type="checkbox"/>	Please attach photocopy
	No <input type="checkbox"/>	See <b>Note</b> below
<b>Note:</b> if you are not an Australian Citizen or have not been granted permanent residency or a temporary visa/work permit, then we are unable to accept your application until evidence of your eligibility to work in Australia can be provided.		

Have you applied for employment with Montagu before? Yes  No

If yes, give details: .....

**Please submit this application form with your current resume including your education and employment history and a record of qualifications**

## Important Information

**1. All support workers are required to have the ability to drive organisational vehicles (including vans) as part of their duties.**

Do you hold a valid Driver's Licence? Yes  No

**2. If you are a preferred candidate after interview, it is a requirement that a Working with Vulnerable Persons Registration Card (for work purposes) be obtained.**

Do you have a valid registration? Yes  No

**3. If you are a preferred candidate after interview, it is a requirement that you attend a Pre-Employment Health Assessment at Montagu's cost.**

**Note:** The results of this assessment are kept confidential and if not satisfactory, does not automatically exclude you from employment but will be discussed with the CEO before a final decision is made

**4. The expectation is that you are willing to work a combination of any of the following shifts:**

Early morning	
Short (2-4hr)	
Day	
Afternoon/Evening	
Sleepovers	
Split (am & pm)	
Public Holidays	

Please select your availability by placing a tick in the box next to the specific shift and use the space below to discuss any other non-availabilities or commitments

**Note: Your availability will also be discussed at interview**

**Conflict of Interest Statement:**

Do you have any conflict of interest in working with Montagu Community Living ie: have a close personal relationship with an employee or service user?

Yes  No

**Note:** The results of this are kept confidential and does not exclude you from employment but will be discussed with you at interview.

**Declaration**

I declare that, to the best of my knowledge, the information given is true and correct. I understand that inaccurate, misleading or untrue statements or knowingly withheld information may result in termination of employment with this organisation. I understand that this application does not constitute an offer of employment.

Signature: ..... Date: ..... / ..... / .....

---

Return Address: Montagu Community Living  
PO Box 452 or 1 Bowen Road  
Moonah TAS 7009

Contact: (03) 6278 7599 : T  
(03) 6278 7199 : F  
admin@mcl.org.au : E  
[www.mcl.org.au](http://www.mcl.org.au) : W