

Position Description

Position title:	General Practitioner (GP) - Fellow
Salary:	60/40 or 70/30 billings split
Award:	As relevant
Hours:	Negotiable- up to one afternoon per week
Position tenure:	Fixed-term
Employee benefits:	<ul style="list-style-type: none"> • Salary packaging (including novated leasing). • Access to discounted private health insurance. • Healthy work-life balance • Supportive team
Location:	headspace Morwell
Reports to:	Medical Director/Manager headspace and Youth
Program:	GP Clinic Services/headspace Morwell

Why choose this role at Latrobe Community Health Service?

At Latrobe Community Health Service you'll be part of a positive and passionate workplace.

We're dedicated to providing you with career opportunities through work that is rewarding and meaningful within the community.

Our integrated service model means you'll be providing your specialist expertise as part of a holistic solution for patients.

Additionally, our integrated service model will continually expose you to other health professionals with a collaborative mindset.

You can learn more about Latrobe Community Health Service at www.lchs.com.au/careers

Scope of role

The General Practitioner (GP) will have a pivotal role in delivering primary health care GP services to young people at headspace Morwell. Working as a member of the integrated headspace Morwell team (mental health, youth work, alcohol and other drugs, LGBTIQ+ and community engagement teams) the GP will provide high level clinical care.

Key objectives, duties and responsibilities

High level clinical care

1. Provide skilled health assessments, diagnosis and treatment services to patients, as required in an efficient and timely manner (at all times complying with the professional code of ethics and ensuring compliance with occupational health and safety requirements).
2. Relate to patients, their families and carers from a variety of ethnic and social backgrounds.
3. Order diagnostic tests as needed including prompt and follow up of results in a timely manner.
4. Refer patients appropriately to other providers if their needs exceed the range of care you are able to provide.
5. Consult and collaborate with colleagues to provide holistic and integrated multidisciplinary care.
6. Document all care provided and education/information given to patients within their medical health record, as per professional and practice standards/protocols.
7. Prepare written reports on GP activities as required, for example: workers compensation and insurance cases.
8. Collaborate with the Medical Director concerning any leave requirements and for roster development. Provide cover to ensure patients' needs are met.
9. Participate in an after-hours roster as required.
10. Foster a culture within clinical services that promotes excellence, teamwork, quality, integrity, and has a strong patient focus.
11. Assist with the overall responsibility for the successful delivery of GP services.
12. Ensure a harmonious, safe and healthy work environment and compliance with occupational health and safety obligations.

Maintaining good medical practice

1. Maintain professional knowledge and standards by fulfilling the requirements of the RACGP – administered Continuing Professional Development (CPD) program.
2. Ensure a working knowledge of current legislation that affects medical practice.
3. Maintain integrity by making honest claims for services provided to Medicare and other service funders.
4. Charge for consultations in line with the practice policy by annotating correctly on Medical Director.
5. Practice medicine in a manner that reflects and embraces the LCHS values.
6. Attend General Practitioner and Staff Meetings as requested.

Clinical governance

1. Assist with the ongoing implementation of clinical governance systems within services, ensuring that:
 - Delivery of high quality evidence-based clinical care is maintained to a high standard.
 - Effective utilisation of the LCHS risk and quality system including the management of incidents and complaints.

- Ensure clinical services comply with the applicable regulatory framework.
- Assist with the identification and implementation of continuous quality improvement initiatives.

Scope of practice

Staff are to keep informed about current research in healthcare relevant to your role by maintaining professional knowledge and responding appropriately to unsafe or unprofessional practice, fulfilling duty of care by attending training as provided by LCHS and seeking further relevant training externally. Integrating organisational policies and procedures in order to provide effective and professional care in a way that respects the rights and beliefs of all individuals yet maintains practice within own approved scope of practice.

Selection criteria:

Applicants must address the selection criteria for consideration.

1. Ability to deliver high quality medical care that promotes wellness and addresses the health needs of the individual.
2. Demonstrated commitment to LCHS values.
3. Self-starter who is able to organise, prioritise and work independently within a clinical environment utilising excellent clinical skills, judgment and expertise. Demonstrated experience and sound knowledge of performing general practice services.
4. Excellent interpersonal and communication skills.
5. Ability to work collaboratively with a diverse multi-disciplinary team across the health and community sector.
6. Personal qualities of integrity, results driven and a “can do” attitude.

Job requirements:

Applicants must meet the following job requirements:

Mandatory

1. Registration with the Royal Australian College of General Practitioners.
2. Current Medical Registration with the Australian Health Practitioner Regulation Agency.
3. Current Vocational Registration as a GP.
4. Current indemnity insurance cover.
5. Current GP, accident and emergency and medical or surgical experience.
6. Current driver licence.
7. Latrobe Community Health Service complies with infectious disease control and immunisation requirements under legislation. This position is classified as a Health Care Worker A. Evidence of immunisation history must be provided prior to confirmed appointment

Desirable

1. Knowledge of current changes and interventions in primary health care and the health care system generally.
2. Ability to supervise and mentor other GPs.

Other requirements:

1. Latrobe Community Health Service is a child-safe organisation. The successful applicant will be required to undergo a satisfactory criminal record check from the Australian Federal Police or country of residence.
2. Prior to appointment, a police record check will be undertaken. This will be updated every three years.
3. Prior to appointment, credentialing documentation must be completed and verified.
4. Prior to appointment, preferred applicants must disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.
5. This Position Description and Letter of Agreement will be reviewed from time to time in keeping with changing requirements.

We are a diverse and inclusive workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally diverse backgrounds and identities, LGBTIQ+ people, people with a lived experience of disability and service personnel and their families, to name a few. We will make reasonable adjustments when required.

Approved (Job title):	Executive Director Aged and Community Care
Date:	10.11.2020

Incumbent statement

I have read, understand and accept the Position Description and this Position Description Attachment

Incumbent's Name: _____

Incumbent's Signature: _____

Date: / /