



## **Rescue Team Trainer - Position Description**

### **Key areas of responsibility:**

- Work with the WIRES Training Team and Rescue Office Manager to create consistent training programs for all rescue team members
- Manage training for WIRES internal and external Rescue Office Teams
- Deliver face to face induction training for all new team members
- Monitor team performance with the Rescue Office Manager and provide ongoing training to ensure the best rescue service for wildlife is provided 24/7
- Provide ongoing role specific training to continuously upskill team members
- Assist in the development of wildlife rescue and education training materials for the team
- Working closely with the broader team to ensure all priorities and deadlines are achieved
- Ensure WHS requirements are observed by the team
- Assist the WRO Manager with other team management tasks
- Work with the broader WIRES team as needed to fulfil all WIRES objectives
- Other projects as requested by management

### **Key competencies:**

- Teaching qualifications or Certificate IV in Workplace Training and Assessment (Desirable)
- Relevant tertiary qualifications or 2+ years' experience in wildlife, animal care, environmental or conservation (Essential)
- Strong focus on animal welfare and improving outcomes for animals (Essential)
- Demonstrated ability to train/teach/educate
- Strong conceptual, analytical and problem-solving skills with the ability to multi-task
- Understanding of wildlife rehabilitation Codes of Practice and animal related legislation (Advantageous)
- Highly organised, reliable, efficient & detail orientated with excellent written & verbal communication skills
- Positive attitude & ability to work in a team and manage a wide range of stakeholders
- Committed to prompt, high quality customer service
- Awareness of the importance of data integrity and accuracy
- Willingness to work cooperatively and collaboratively across the organisation
- Recognition of the broader needs of WIRES while meeting specific objectives of the role
- Maintaining confidentiality of information at all times
- Strong MS office skills and experience working with different systems and databases
- Openness to change and the flexibility to accommodate changing requirements to fulfil WIRES objectives

*After targets are agreed there will be ongoing reviews to assess your performance in relation to agreed targets.*