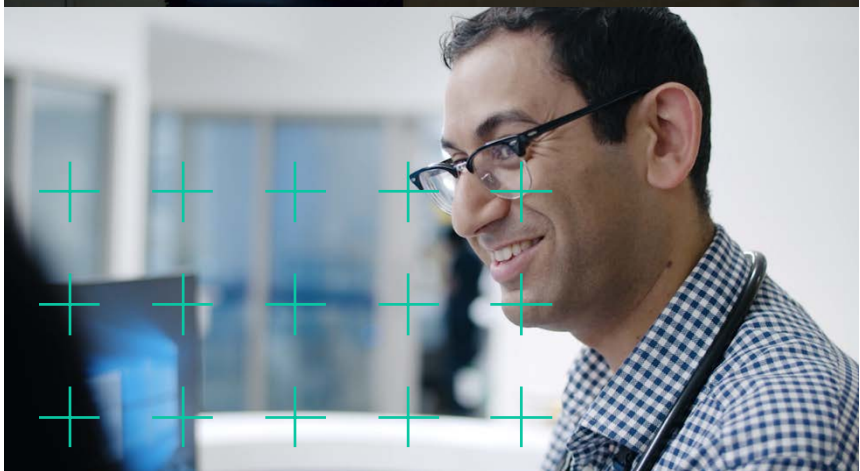




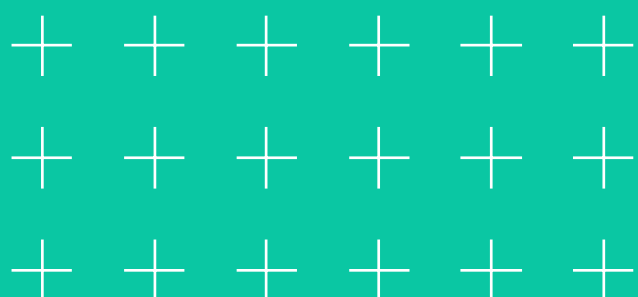
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**Position Description
Chief Social Worker**



Position Title:	Chief Social Worker
Service:	Northern Area Mental Health Service
Location:	Northern Community Care Unit, Preston
Reports To:	Area Manager of Northern Area Mental Health Service (NAMHS) / North West Mental Health (NWMH) Social Worker Discipline Advisor
Enterprise Agreement:	Victorian Public Mental Health Services Enterprise Agreement 2016–2020
Classification:	Chief Social Worker Grade 2 (YC57 - YC58)
Immunisation Risk Category:	Category C
Date of Review:	January 2021

This position provides for part of the NAMHS 1.0 CSW role and therefore specific aspects of the role are negotiated and shared with the 0.6 incumbent. This position is ongoing at 0.4 EFT (2 days per week)

- In the Chief Social Work role, to share provision of supervision and professional leadership for social workers across the Northern Area Mental Health Service with the 0.6 CSW/Family Work Development Coordinator; and
- Undertake collaborative leadership with the Carer Consultant of the NAMHS Carer Participation Strategy in the promotion and systematic development of carer peer support and participation across the Northern Area Mental Health Service and with external partner agencies.

As a senior member of staff, the Chief Social Worker participates in key developmental processes within the Area, especially those related to quality, service standards, program and service development, and research. The role requires the provision of consultation, supervision and education for social work and other staff, and for community agencies and community members

- The Northern Area Mental Health Service, (NAMHS), believes in the effective delivery of high quality psychiatric services. We are an established team that is connected, collaborative and enthusiastic to be at the forefront of progressive and remarkable initiatives. New infrastructure across the Northern suburbs is driving fresh developments and revolutionary program delivery that, in turn, is generating opportunities for career advancement and specialist skill growth.
- NAMHS delivers a range of acute and community psychiatric services to people residing in the local government areas of Darebin and Whittlesea. We deliver specialist clinical programs across Adult Community Services, Adult Acute Inpatient Service, EMH (including PACER), Consultation and Liaison Psychiatry Service and HOPE at the Northern Hospital, Community Care Unit and Prevention and Recovery Care Service (PARC). In a dynamic space that is ever changing, we pride ourselves on delivering a high level of quality care whilst ensuring we encourage and support development of each other and the service.

- Ensure adherence to professional standards and ethics as outlined in the AASW Code of Ethics and the AASW Practice Standards for Mental Health Social Workers , for all social workers employed within NAMHS

- ## Key Relationships

External

- NorthWestern Mental Health Executive Support Unit – Finance
- Human Resources
- Mental Health Training Development Unit
- Quality Planning and Innovation Unit
- Carers of the NAMHS Service
- Centralised Triage
- Facilities Management
- Office of Chief Psychiatrist
- Department of Health

Selection Criteria

Formal Qualification(s) & Required Registration(s):

- Social Workers:
 - An approved degree in Social Work and eligibility for membership of the Australian Association of Social Workers.

Essential:

- Minimum of 10 years post qualifying SW practice, including extensive mental health social work experience
- Demonstrated expertise in establishing, coordinating, providing, and evaluating specialist social work, family/carer services, and other relevant services in a mental health setting
- Demonstrated ability to provide professional leadership including the provision of supervision and consultation to staff of a mental health service, including social workers
- Demonstrated ability to provide collaborative leadership with the Carer Consultant in the development of Carer Participation and Carer Peer Support programs
- Demonstrated commitment to Family Sensitive Practice and Evidence Based Family Interventions as core to the provision of adult mental health services

- ### Desirable:

- ## Required Capabilities

Below is a list of capabilities and the attainment level required in this position.

Capability Name	Attainment Level
Organisational savvy	Consolidation
Communicating effectively	Mastery
Building relationships	Mastery
Patient and consumer care	Mastery
Working safely	Consolidation
Utilising resources effectively	Consolidation
Innovation, continuous improvement and patient safety	Mastery
Adaptability and resilience	Mastery
Integrity and ethics	Mastery
Delivering results	Mastery
Analysis and judgement	Mastery
Developing and managing skills and knowledge	Mastery

The RMH aims to provide a working environment that is safe and without risk to the health, safety and wellbeing of all employees, patients and consumers, and visitors to the RMH.

- Maintain an understanding of individual responsibility for patient safety, quality and risk and contribute to organisational quality and safety initiatives;

- RMH Employees in supervisory/management roles have, in addition to the above, responsibility to:

- ## The RMH Key Performance Indicators

- Demonstration of RMH values and behaviours, being a role model for living the values;
- Completion of mandatory training activities including training related to the National Standards;
- Participation in the RMH and Division/Service specific business planning process (if required);
- Achievement of RMH and portfolio specific KPI targets as they apply to areas of responsibility;
- Participation in and satisfactory feedback through the annual performance review process; and, where applicable, ensure direct reports have individual development plans including an annual review;
- Ability to provide a safe working environment and ensure compliance with legislative requirements concerning Occupational Health and Safety, anti-discrimination, and equal opportunity;
- Ability to operate within allocated budget (if required).

Clinical Governance Framework

- Fulfilling roles and responsibilities as outlined in the Clinical Governance Framework;
- Acting in accordance with all safety, quality and improvement policies and procedures;
- Identifying and reporting risks in a proactive way in order to minimise and mitigate risk across the organisation;
- Working in partnership with consumers and patients and where applicable their carers and families;
- Complying with all relevant standards and legislative requirements;
- Complying with all clinical and/or competency standards and requirements and ensuring you operate within your scope of practice and seek help when needed.

Equal Opportunity Employer

2020 v1.2

I acknowledge and accept that this position description represents the duties, responsibilities and accountabilities that are expected of me in my employment in the position. I understand that The RMH reserves the right to modify position descriptions as required, however I will be consulted when this occurs.

Employee Name (please PRINT IN CAPITALS)

Date (day/month/year)