



Housing for the Aged Action Group
ABN: 80 348 538 001 Reg: A0017107L
Postal address: 1st Floor, Ross House
247-251 Flinders Lane, Melbourne
3000
Phone: 9654 7389 Fax: 9654 3407
Home at Last service: 1300 765 178
Email: haag@oldertenants.org.au
Website: www.oldertenants.org.au

POSITION DESCRIPTION

Position Title:	Community Engagement worker
Classification:	HAAG Enterprise Bargaining Agreement. Salary packaging is available.
Terms:	6-month contract
Location:	Melbourne, Victoria
Accountability:	To the Ageing on the Edge Project Manager
Hours:	3 days per week (0.6 EFT)
Funding:	Wicking Trust (philanthropy)

HOUSING FOR THE AGED ACTION GROUP OVERVIEW:

Housing for the Aged Action Group is a member based, community organisation specialising in the housing needs of older people. The organisation was formed over 30 years ago and today has over 500 members that actively campaign for housing justice.

Our Services: Home at Last

Home at Last is a unique specialist housing service for older people, providing information, support, advice and advocacy. This includes:

- State-wide Information and Referral – providing support to over 1,000 older people a year about their housing options, referrals to housing support and other services.
- Housing Support – a service for low income people who are homeless or at risk of homeless, to assist them into long-term affordable housing (mainly social housing). This includes assistance with housing applications, support during the move, establishing a new home and referrals into aged care and other supports. We house over 100 people a year, 60% of them women.

- Retirement Housing Advice and Advocacy – specialist information, support and advocacy for people interested in, or living in, retirement housing. This includes lower cost retirement villages, residential parks, rental villages and caravan parks.
- Aged Care Service Navigation – assistance to register for aged care services

Our services are funded through the Commonwealth Home Support Program's Assistance with Care and Housing and Aged Care Service Navigator pilot project, the Victorian Department of Health and Human Services, and Consumer Affairs Victoria.

Our national project, the Ageing on the Edge (AOTE) Older Persons' Homelessness Prevention Project, is entering a new phase which involves two workstreams:

1. Establishing services in each State and Territory that provide housing information and support for low income/asset people, based on the HAAG Home at Last service model
2. Awareness raising and advocacy for the housing needs of older people, including the expansion of the National Alliance for Senior's Housing (NASH) to build a wider network of older people with lived experience of housing stress or homelessness.

The role

The aim of this role is to support the effective delivery of HAAG's community engagement work, including implementation of the Wicking Ageing on the Edge Older Persons' Homelessness Prevention Project. As a short-term position, the role will work closely with the HAAG Prevention and Early Intervention workers and supplement their efforts on both project-related and ongoing HAAG community engagement.

Statement of roles

1. Support development AOTE advocacy strategy, with a particular focus on community engagement
2. Design and oversee delivery of advocacy training for HAAG staff, the NASH coordination group and other HAAG reference groups, as appropriate
3. Design and deliver an online event and platform to support engagement of people with lived experience of homelessness or housing stress
4. Support NASH recruitment, training and facilitation
5. Tasks agreed in consultation with HAAG Prevention and Early Intervention workers and dependent on skillset of short-term worker, which could include:
 - Codifying community engagement processes and content
 - Guiding the development of organisational and project Monitoring, Evaluation and Learning Frameworks focusing on measures and learning for community engagement
 - Logistics of community engagement
 - Developing, updating and maintaining relevant policies and systems

- Review and update the NASH database.
6. Other:
- Develop positive working relationships and work collaboratively with other stakeholders
 - Ensure timely and effective communication to stakeholders on community engagement activities.

Accountability

Directly reports to the HAAG AOTE Project Manager

- Work collaboratively with HAAG staff, including the HAAG Executive Officer, HAAG Prevention and Early Intervention workers
- Provide regular verbal and written reports on work progress
- Attend team and staff meetings, where possible

Reports to:	Key Internal Stakeholders	Key External Stakeholders
AOTE Project Manager	HAAG Early Intervention and Prevention workers	NASH coordination group and members
	HAAG Executive Officer	
	HAAG AOTE Advocacy Lead	

Key Selection Criteria:

- Experience in community development, preferably including community engagement and advocacy
- Empathy and understanding of the needs of older people, especially those with a lived experience of homelessness or housing stress
- Experience working for a community-based organisation
- Project management skills, including project design, planning and delivery
- Strong time management skills
- Strong communication skills; written, verbal and in-person and online facilitation
- Ability to work collaboratively with team members
- High degree of flexibility and adaptability; responsive to changing needs

For more information please contact Kobi Maglen,
kobi.maglen@oldertenants.org.au

Resumes and applications of no more than one-page identifying relevant skills and experience can be sent to kobi.maglen@oldertenants.org.au