

## Position description

<b>Position title:</b>	<i>Clinical Lead</i>
<b>Salary:</b>	<i>Dependent on qualifications and experience</i>
<b>Classification:</b>	<i>Dependent on qualifications and experience</i>
<b>Award:</b>	<i>Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017</i>
<b>Hours:</b>	<i>76 hours per fortnight (or 80 hours per fortnight with an ADO every four weeks)</i>
<b>Position tenure:</b>	<i>Permanent Full Time</i>
<b>Remuneration benefits:</b>	<ul style="list-style-type: none"> <li>• <i>9.5% Superannuation</i></li> <li>• <i>Salary Packaging (including novated leasing)</i></li> <li>• <i>Access to discounted private health insurance</i></li> </ul>
<b>Work unit / location:</b>	<i>headspace Morwell centre</i>
<b>Reports to:</b>	<i>Manager headspace Morwell and Youth Services</i>
<b>Program:</b>	<i>headspace Morwell and Youth Services</i>

### Why choose this role at Latrobe Community Health Service?

At Latrobe Community Health Service you'll be part of a positive and passionate workplace.

We're dedicated to providing you with career opportunities through work that is rewarding and meaningful within the community.

Your role will include a wide variety of responsibilities and continual challenges to resolve. Your capabilities will be pushed and developed, providing stimulation, professional learning and personal growth.

You'll work with people who are positive and optimistic in the attitudes and behaviours they bring to work. This creates a safe and uplifting environment that will constantly motivate you - and those around you - to bring their best to work.

You can learn more about Latrobe Community Health Service at [www.lchs.com.au/careers](http://www.lchs.com.au/careers)

### ***Scope of role***

Reporting to the Manager, the Clinical Lead is a key leadership position within the headspace Morwell team and provides oversight of the coordination and delivery of clinical services and provision of staff supervision. The Clinical Lead is primarily responsible for the oversight of clinical leadership in relation to high quality comprehensive assessment, treatment planning and appropriate evidenced based interventions providing direction to the headspace clinicians and other youth services clinicians.

The Clinical Lead will ensure that day-to-day operations are carried out in accordance with practice standards and to effectively meet the needs of young people. The incumbent will contribute to the development of evidence-based and innovative clinical services and will promote the delivery of mental health services that are of the highest quality. The Clinical Lead will provide supervision, clinical support and guidance to clinical staff in relation to complex clients, facilitating clinical review meetings and ensuring clinical staff have the required supervision arrangements in place.

The Clinical Lead will also be keenly engaged in clinical and caseload reviews, assist in the management of complex clients and will actively oversee the referral process insuring demands for clinical service provision is met. The Clinical Lead will be a role model and provide leadership and support to program staff and will carry a small client caseload in their area of expertise.

### ***Key objectives, duties and responsibilities***

1. For **.6EFT** provide clinical leadership, consultation and expertise to clinicians, youth services staff and private practitioners in the delivery of specialist mental health care to young people and their families/carers.
2. For **.4EFT** provide evidenced based interventions to young people and their significant others
3. Monitor and lead the ongoing development and improvement of clinical services in consultation with the Manager.
4. Maintain high quality clinical skills through involvement in direct service delivery.
5. Develop and review clinical governance documents and processes.
6. Facilitate the collection of all relevant data in order to measure deliverables and continuously improve and evaluate the delivery of headspace.
7. Ensure clinical staff are appropriately oriented and provided with adequate supervision, training and professional development. This may also involve the clinical supervision of tertiary students where applicable.
8. Ensure clinical review meetings for complex clients occur regularly and that clinical documentation is completed appropriately.
9. Build and maintain effective relationships with key stakeholders involved in the provision of health, mental health and psychosocial services to young people at headspace Morwell.
10. Apply organisational risk management framework, identifying and reporting risk exposure for the program to the Manager.
11. Maintain current knowledge of relevant legislation, regulations, guidelines, government policies and standards and up to date awareness of professional best practice in regard to the provision of service.
12. Other duties as consistent with the position where required and/or requested.

**Selection criteria:**

Applicants must address the selection criteria for consideration.

1. Demonstrated high level knowledge and skills in the delivery of evidenced based interventions, strengths based and person centred models of care and comprehensive assessment and treatment planning.
2. Experience in complex clinical triage, assessment and allocation of referrals.
3. Proven ability in the leadership of multidisciplinary teams, and the facilitation of clinical review and performance management processes.
4. Highly developed verbal and written communication skills; and an excellent track record in building and maintaining effective working relationships with a range of stakeholders.
5. Ability to work in a highly productive environment with time pressures whilst managing multiple tasks.
6. Advanced computer skills including word processing, spreadsheets, electronic recording systems and data management tools.
7. Ability to work both independently and collaboratively as a productive team member to meet targets and timelines in a demanding and changing environment.

**Job requirements:**

Applicants must meet the following job requirements:

**Mandatory**

1. Approved tertiary qualification in an allied health or related discipline including social work, addiction, psychology, counselling, mental health nursing and occupational therapy.
2. Current valid Victorian drivers licence.
3. A current valid Victorian Working with Children Check will be required.
4. Latrobe Community Health Service complies with infectious disease control and immunisation requirements under legislation. This position is classified as a **Health Care Worker B**. Evidence of immunisation history must be provided prior to confirmed appointment.

**Desirable**

5. Previous exposure/experience in a similar role.
6. Full registration with AHPRA or eligibility for full membership with AASW or relevant discipline body.
7. Qualification in an area related to mental health.
8. Demonstrated experience in primary health care clinical services.
9. Experience in the Not for Profit and/or public health sector.
10. A broad understanding of the mental health and AOD service system within Victoria, and knowledge of relevant legislation.

**Organisation Requirements**

1. Latrobe Community Health Service is a child-safe organisation. The successful applicant will be required to undergo a satisfactory criminal record check from the Australian Federal Police or country of residence.

2. Prior to appointment, a police record check will be undertaken. This will be updated every three years.
3. Prior to appointment, credentialing documentation must be completed and verified.
4. Prior to appointment, preferred applicants must disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.
5. This Position Description and Letter of Agreement will be reviewed from time to time in keeping with changing requirements.

*We are a diverse and inclusive workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally diverse backgrounds and identities, LGBTIQ+ people, people with a lived experience of disability and service personnel and their families, to name a few. We will make reasonable adjustments when required.*

<b>Approved (Job title):</b>	Executive Director Aged and Community Care
<b>Date:</b>	8 January 2021

***Incumbent statement***

I have read, understand and accept the Position Description and this Position Description Attachment

Incumbent's Name: \_\_\_\_\_

Incumbent's Signature: \_\_\_\_\_

Date:    /    /