

Position description

Position title:	<i>Youth Community Engagement Worker</i>
Salary:	<i>Dependent upon qualifications and experience</i>
Classification:	<i>Dependent upon qualifications and experience</i>
Award:	<i>Community Health Centre (Stand Alone Services) Social and Community Service Employees Multi Enterprise Agreement 2017</i>
Hours:	<i>45.6 hours per fortnight</i>
Position tenure:	<i>Permanent Part Time</i>
Remuneration benefits:	<ul style="list-style-type: none"> • <i>9.5% Superannuation</i> • <i>Salary Packaging (including novated leasing)</i> • <i>Access to discounted private health insurance</i>
Work unit / location:	<i>Headspace - Morwell</i>
Reports to:	<i>Manager headspace Morwell and Youth Services</i>
Program:	<i>headspace Morwell and Youth Services</i>

Why choose this role at Latrobe Community Health Service?

At Latrobe Community Health Service you'll be part of a positive and passionate workplace.

We're dedicated to providing you with career opportunities through work that is rewarding and meaningful within the community.

You'll be joining an organisation that provides an incredibly wide variety of health and community programs and services, across a range of regional and metropolitan areas in Victoria.

Our integrated services model connects you with other professionals for rewarding career experiences. Our focus on continued growth provides you with access to a satisfying career.

Our origins in primary health have led us to focus on looking for better and more effective ways of improving community health, regardless of how that may be structured, rather than simply relying on conventional thinking.

You can learn more about Latrobe Community Health Service at www.lchs.com.au/careers

Scope of role

Provide a succinct summary of the overarching duties of the role. Reporting to Manager headspace Morwell and Youth Services, the Youth Community Engagement Worker (YCEW) acts as an advocate for young people and is responsible for ensuring that the views of young people and their families and friends are embedded in the development and delivery of services. The incumbent will have a good understanding of the needs of young people and is primarily responsible for empowering them to become actively involved in decisions regarding their wellbeing, and in community education activities, in order to promote positive mental health.

The YCEW will be adept in working as part of a multidisciplinary team with considerable knowledge and experience in youth advocacy and mental health service provision. The YCEW will work collaboratively with all staff, located at headspace Morwell to promote youth-focussed services to young people and will oversee the activities of the headspace Morwell/LCHS Youth Reference Group and other volunteer groups.

This position will also be responsible for the planning and implementing community events, marketing and social media. They will establish and maintain working relationships with key agencies in the community to establish integrated care pathways for young people.

Key objectives, duties and responsibilities

1. Work closely with the headspace Morwell team to ensure that the views of young people are integrated into service planning and service delivery.
2. Provide leadership in the development of new projects and service initiatives.
3. Oversee the development and implementation of an annual community engagement plan.
4. Coordinate and facilitate community education with a focus on secondary schools, in consultation with other relevant LCHS programs.
5. Recruit, train and support young people to be involved in the headspace Youth Reference Group and/or other groups targeting young people.
6. Develop and facilitate events, projects, activities and programs that include increasing the mental health literacy of young people and the wider community.
7. Plan, develop and implement events in collaboration with the Youth reference group.
8. Keep up to date with relevant youth sector trends, gaps and information.
9. Actively monitor and update headspace Morwell website and Facebook page in line with headspace National Office requirements and engage in other forms of social media where applicable.
10. Work with key staff in a coordinated way to increase awareness of headspace services and branding within the community.

Selection criteria:

Applicants must address the selection criteria for consideration.

1. Strong experience and expertise with social media as a communication tool.
2. A particular skill, or experience in working with young people.
3. A broad view of the range of services available to young people in the local government, health, education, employment and youth sectors.
4. Coordinating and facilitating youth programs and services within a community setting.
5. Highly developed verbal and written communication skills.
6. Demonstrated experience and skill in project or event management.
7. Proven track record in building and maintaining effective working relationships with a range of stakeholders.
8. Ability to work both independently and collaboratively as a productive team member.

Job requirements:

Applicants must meet the following job requirements:

Mandatory

1. Relevant qualifications in either Community Development, Youth Work, Social/Behavioural Science, Social Work/Social Planning or other relevant field and/or minimum Diploma level in relevant Youth qualification with demonstrated substantial and extensive experience in the youth sector.
2. Latrobe Community Health Service complies with infectious disease control and immunisation requirements under legislation. This position is classified as a **Health Care Worker B**. Evidence of immunisation history must be provided prior to confirmed appointment.
3. Current Victorian drivers Licence.
4. A Working with Children Check will be required for this role (must be obtained prior to commencement).

Desirable

1. Knowledge about headspace and/or experience working in a youth service environment.

Organisation Requirements

1. Latrobe Community Health Service is a child-safe organisation. The successful applicant will be required to undergo a satisfactory criminal record check from the Australian Federal Police or country of residence.
2. Prior to appointment, a police record check will be undertaken. This will be updated every two years.
3. Prior to appointment, credentialing documentation must be completed and verified.
4. Prior to appointment, preferred applicants must disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.
5. This Position Description and Letter of Agreement will be reviewed from time to time in keeping with changing requirements.

We are a diverse and inclusive workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally diverse backgrounds and identities, LGBTIQ+ people, people with a lived experience of disability and service personnel and their families, to name a few. We will make reasonable adjustments when required.

Approved (Job title):	Executive Director Aged and Community Care
Date:	23 December 2020

Incumbent statement

I have read, understand and accept the Position Description and this Position Description Attachment

Incumbent's Name: _____

Incumbent's Signature: _____

Date: / /