



ICIN Communications Officer (Indigenous-identified, 0.6 part-time)

Salary: Pro-rata based on a fulltime equivalent of \$80,000 pa

Temporary position to 30 June 2021 (with potential opportunities to extend)

The position would be working 3 days/week (24 hours)

The Indigenous Carbon Industry Network seeks an Indigenous person with excellent writing skills, experience with social media and a passion for knowledge sharing to support communication through the network.

The Indigenous Carbon Industry Network (ICIN) is a network of Indigenous organisations that operate across north Australia to develop and deliver carbon projects, mainly through savanna fire management. Members are united by the vision of ICIN; to promote and facilitate an active, innovative and Indigenous-led carbon industry supporting healthy country and better livelihoods for Indigenous people. The network is supported by a Steering Committee of eight Indigenous organisations engaged in the carbon industry, and a part-time Coordinator, based in Darwin.

ICIN is hosted by Warddeken Land Management Ltd, an Aboriginal-owned land management company with a highly supportive working environment. Some on-the-job training can be provided to the right candidate. Applications from outside of Darwin will be considered.

Responsibilities of the position include:

1. Assist the ICIN Coordinator to implement and evaluate ICIN's Communication Strategy
2. Provide communications support to ICIN members.
3. Assist with ICIN events as needed, including online workshops and the North Australia Savanna Fire Forum.
4. Other duties as directed by the ICIN coordinator from time to time.

Tasks include:

- Manage the ICIN website and social media channels
- Manage ICIN bulletins
- Write, edit and design reports and updates as needed
- Create videos as needed.

This position reports to the ICIN Coordinator.

Hours are flexible as negotiated with the ICIN Coordinator.



How to Apply

Selection Criteria

Essential

1. Highly developed communication skills
2. Experience in writing for a variety of media, including websites, powerpoint presentations and social media
3. Understanding of communications strategy and planning
4. Ability to work in a highly dynamic environment.

Desirable

1. Understanding of Indigenous land management
2. Experience in website content management (particularly Nation Builder)
3. Experience in event management
4. Experience in photography, as well as creating and editing videos

Applications including a CV and a letter addressing the Selection Criteria are welcome, directed to icin@warddeken.org.au, until **Wednesday December 9**.

Enquiries: Anna Boustead 0417 989 577, icin@warddeken.org.au