

Position Description

Position Details

Title:	Psychological Therapy Service (PTS) Specialist
Service:	PTS Specialist – Child Services
Reports to:	Program Manager – Families Communities & Culture
Cost Centre:	0943
Employment conditions:	<ul style="list-style-type: none"> • Salary based on qualifications and experience plus 9.5% superannuation • Gateway Health’s Code of Conduct, policies, procedures and standards as varied from time to time, including Child Safe Standards.
Classification and Code:	<ul style="list-style-type: none"> • SACS – Social and Community Services Employee Level 4 • .8 EFT (4 days per week) • Superannuation • Salary packaging as per Agency policy
Performance Review:	Upon completion of probationary/qualifying period, and annually or as requested.
Location:	Based at Gateway Health Wodonga or Wangaratta sites depending on staff preference – providing services across Ovens Murray.

About Gateway Health

Our Vision	People Living Well
Our Mission	Gateway Health provides primary health care & support to all in our community & focuses on providing services to those with the highest risk of poor health.
Our Values	We care – We work together – We achieve – We learn – We Innovate

These five values reflect the way we interact with consumers, our approach to service delivery & how we look after each other. Gateway Health strives for an achievement culture that encourages innovation & initiative. We build & foster strengths-based programs that focus on support & recovery. Our staff are our greatest asset.

Services are delivered by over 350 staff members at sites in Wodonga, Wangaratta & Myrtleford in Victoria, & through outreach services provided across North East Victoria & Southern NSW. A broad range of services are provided by Gateway Health including Bulk Billing Medical Practices, Allied Health, Alcohol & Drug services including Home Based Withdrawal, Counselling services, Gamblers Help, Health Promotion, Chronic Disease Management, Aged Care Services including Assessment, Disability Services, Mental Health, Indigenous, Young Parenting & Men’s Behaviour Change programs. Other programs include headspace, Youth Services, Gender Service, Refugee Health & Sexual and Reproductive Health.

Gateway Health is an Equal Opportunity Employer and promotes a workplace that actively seeks to include, welcome and value the unique contributions of all people, including people with disability, young and mature age candidates, Aboriginal people, Torres Strait Islander people, people identifying as LGBTIQ+ and applicants from culturally diverse backgrounds.

Purpose of the Position

The PTS Specialist – Child service is commissioned by Murray Primary Health Network (PHN) to deliver Primary mental Health support within a Stepped Care framework. The service is person centred and integrated with the local health system, particularly with general practice.

The program aims to;

- Deliver better outcomes for children and their families by providing evidence based, psychological interventions in a primary care setting including for people experiencing suicidal ideation where access to other services is not appropriate;
- Target services for those individuals requiring primary mental health care who are not likely to be able to have their needs met through Medicare-subsidised mental health services; and
- Compliment other services including fee for service programs and address service gaps involving rural, remote and other underserved geographical areas and populations.
- Promote an integrated, multi-discipline, intervention approach based upon the Stepped Care approach to support individuals with mental health needs;

The PTS specialist clinician will offer more flexibility than MBS based psychology services through;

- Discussions with parents of children accessing the service
- Flexibility in service delivery modalities relevant to the needs of the child including face to face, group work and telehealth; and
- Promote local partnerships between primary mental health care services and the broader service system, including the education sector.

External Relationships

Liaises with:

- Referring GP's and agencies
- Children, young people and their families
- The Education sectors
- Albury Wodonga Health

Internal Relationships

- Gateway Health staff members, including Quality and Risk/Compliance roles
- FCC programs such as CHIPS, Parent Education, Families NSW, Cradle to Kinder
- GH Gender Service
- Medical Clinics – Wangaratta & Wodonga
- headspace Albury Wodonga
- Other Gateway Health programs such as Allied Health & Community Inclusion

Positions Reporting to this Position

- NA

Key Responsibilities

- Provide PTS Specialist services to LGA's – City of Albury, City of Wodonga, Indigo Shire, Alpine Shire, Rural City of Wangaratta, Rural City of Benalla & Mansfield Shire.
- Provide 6 or fewer service contacts to children accessing the service.
- Complete age appropriate relevant assessments including but not limited to the K10
- Clinical Case review to occur regularly to monitor consumers care and particularly when needed as evidence for continuation of service following 6 service contacts.
 - Case Review to involve – the client, PTS clinician, any nominated family/carer or other supports, GP/Psychiatrist and other significant team members (with client consent)
- Demonstration of delivery of a Stepped care approach
- Documented Needs assessment and Planning
- Documented Treatment monitoring
- Documented Exit planning
- Data entry as per PHN and Gateway Health requirements

Quality Improvement, Safety and Risk

- Maintain a safe working environment for self, colleagues, clients and members of the public
- Identify report and manage risks and ensure actions are taken to prevent and minimise harm to the organisation and consumers and staff of Gateway Health; including steps to minimise risk of infection to consumers, staff, contractors, volunteers and members of the public.
- Participate in activities to ensure compliance with legislation, regulations, Health and Community Service Standards, Human Service Standards and any other relevant standards.
- Actively contribute to organisational quality improvement and safety initiatives, including but not limited to the Implementation of the Child Safety Standards and National Child Safety principles.

Organisational Responsibilities

- Promote Gateway Health as a quality service provider and represent the organisation as a leader in its field in relevant industry and sector forums as required.
- Demonstrate culturally competent interactions with Aboriginal people. Gateway Health requires all staff to provide a holistic and inclusive approach to the health needs and rights of Aboriginal people.
- Demonstrate sensitivity, empathy and respect for the diversity of customs, values and spiritual beliefs of others at all times – members of the community, clients and colleagues.
- Where relevant collaborate with consumers and the community in the development, implementation and review of service planning, policies and quality improvement activities
- Assist with the supervision of students where appropriate
- Uphold and protect consumer rights and maintain strict confidentiality
- Understand and act in accordance with the Gateway Health Values and Code of Conduct when carrying out duties and in dealing with staff and key stakeholders.

Key Result Areas

- 100% compliance with mandatory training requirements as outlined in the Gateway Health Learning and Development Procedure
- Active participation in the annual performance development and review process
- Maintain confidentiality on all issues relating to the organisation, clients & colleagues
- Active participation in professional development and supervision
- Contribute to Families Communities & Culture team Operational plan, milestones and timelines
- Participate in both Line Management and Clinical Supervision as directed
- Registration is maintained and working within scope of practice (as relevant to the position)
- Timely delivery of relevant reports, data entry and Performance Dashboards

Key Selection Criteria

Applicants MUST address the Selection Criteria below when completing an employment application

Essential

- Approved tertiary qualifications in a relevant discipline, with professional registration (such as Psychology/ Provisional Psychologist, Mental Health, Social work, Occupational Therapy or other health related disciplines).
- Minimum 2 years' experience in child mental health and/or community work with children in a mental health context or relevant demonstrated experience in counselling.
- Current Australian Drivers Licence
- Satisfactory National Police Records, Disability Worker Exclusion Scheme and Victorian and NSW Working with Children Checks must be provided prior to commencement.

Desirable

- Passion, energy and relevant experience to make a difference to health outcomes for children through assessment, engagement and counselling.
- Demonstrated skills and experience in working within the child mental health field including counselling, group work and family support.
- Demonstrated experience in the provision of evidence based therapeutic approaches to children/young people and their families with mental health issues.
- Demonstrated understanding and experience working with families where risk factors are identified including but not limited to Alcohol & Other drug use and Family Violence.
- Demonstrated knowledge of child developmental stages, the impact of trauma, and other issues which impact on a child's health and wellbeing.
- Highly developed report writing skills, record keeping / data management, word processing and other computer skills.
- Excellent skills in engaging and working with children, young people and their families, including those from diverse backgrounds and/or with complex needs.

Inherent Requirements

Gateway Health has a duty of care to all staff. The purpose of this section is to ensure that you fully understand and are able to perform the inherent requirements of the position (with reasonable adjustments if required) and that you are not placed in an environment or given tasks that would result in risks to your safety or the safety of others. The position may require the following tasks among other things:

- Manual handling (pushing, pulling, lifting, holding, carrying)
- Sitting, standing, bending, reaching
- Computer work, data entry
- Operating equipment
- Use of personal protective equipment
- General waste handling
- Driving motor vehicles
- Dealing with anxious or upset staff, consumers or members of the public
- Work at other locations may be required

Reviewed by	
Date Issued	
For Review	Annually

I acknowledge:

- That I have read and fully understand the Position Description and Inherent Requirements of the position
- I agree that I have the physical ability to fulfil the inherent requirements of the position, and accept my role in fulfilling the responsibilities, activities, duties and generic position requirements.
- I understand that the information provided is a general outline and may not encompass every aspect of the position.
- Gateway Health may alter the duties of this position description if and when the need arises. Any such changes will be made in consultation with the affected staff member(s).
- I understand that this is separate to the Employment Agreement that I will sign, outlining the terms and conditions of my employment.

Accepted by:

Employee Signature _____ Date: _____

Print Name _____