



We're looking for a new Treasurer!

We're looking for a new Treasurer to join our voluntary Board of Directors at the Australian Youth Climate Coalition.

The AYCC is committed to maintaining a strong and diverse Board where individual members bring unique strengths to the AYCC.

We're searching for a Treasurer who ideally has:

- A strong understanding of climate change, and a commitment to the role of young people in tackling it,
- Experience in accounting, financial management and/or reporting,
- Experience in organisational leadership and strategy,
- Knowledge of the climate movement and/or the policy and mechanisms for driving change on this issue,
- Knowledge of the AYCC and our activities, and
- Is of any age (although half our board members must be under 30 when appointed, this is not a precondition for the role).

The role of the AYCC Board

AYCC Directors are responsible for:

- Protecting the mission of the AYCC and support the organisation in building a generation-wide movement to solve the climate crisis,
- Ensuring long term strategy is in place, including developing, evaluating and refining the organisation's strategic plan (current plan to run from 2020-2023),
- Ensuring organisational oversight, including approval of major strategic and financial decisions,
- Ensuring the organisation remains compliant to regulatory bodies,
- Selecting, supporting and reviewing the performance of the National Directors,
- Driving annual organisation review and risk review process,
- Ensuring the organisation uses its finances in a sustainable way, and
- Providing expert and strategic advice to National Directors as required.



Position Description: Treasurer

Requirements of Board members

All AYCC Board members are required to:

- Bring a strong commitment to the mission of AYCC the climate movement,
- Have knowledge and skills in one or more areas of: organisational strategy, campaign strategy, governance, fundraising, risk management, legal, finance, youth engagement, issue expertise, climate change, organisational management, community organising, human resources/people and culture, and innovation,
- Be willing and able to oversee governance & strategy matters,
- Be available for Board duties, including:
 - 5 x 1-day board meetings per year (face to face meetings take place in Melbourne, when permitted) for purposes such as: strategic planning, operational planning, board evaluation, or National Director transition;
 - 2 hours pre-reading for each board meeting;
 - Ability to serve on at least one committee as required (subcommittees include: finance, risk, transition management, remuneration, fundraising); and
 - One major annual AYCC event each year (e.g. Powershift conference)
- Be aware of and abstain from any conflict of interest.

We ask that all Board members commit to an availability of at least 2-3 hours per fortnight for their Board duties. Board meetings are held quarterly (currently via videoconference but in person once permitted), finance sub-committee meetings are monthly via videoconference.

Qualifications and skills

- Qualified accountant (ideal)
- Knowledgeable of accounting and tax compliance matters relevant to Australian charities
- Willing to oversee all the financial matters of AYCC

Major duties

- Review the annual budget and monthly financial reports prepared by management – AYCC's current annual revenue is around \$3million
- Chair the monthly finance sub-committee meeting
- Report at Board meetings on the financial position and performance of the organisation
- Responsible for identifying relevant accounting and tax compliance matters and ensuring these are addressed by management
- Provide technical accounting assistance and feedback to management, Board and finance sub-committee
- Informing the Board of any accounting and financial implications of Board decisions to promote fiscal responsibility
- Act as a resource to other committees
- Present audited financial statements to the Board and at the AGM



Current financial resources of the AYCC

- Bookkeeper – 1 day per week
- Corporate management accountant/advisor – responsible together with bookkeeper and management for preparation of budget; monthly financial reports (including rolling forecast) for finance subcommittee and Board; and managing external annual audit.
- Fundraising focused Directors – who bring a background in diverse fundraising channels, and provide support in identifying and fostering revenue streams for the organisation.

Board Member Terms

Directors serve on the Board on a voluntary and unpaid basis. Directors are invited to serve a three-month probation period, during which they will be invited to act in an observer capacity prior to formal appointment. Following this probation, they will be eligible to serve a three-year term on the Board.

To express interest

To express interest in joining the AYCC Board in this role, please send a cover note outlining your interest, experience relevant to the position description, and previous involvement with the AYCC (or climate movement), along with a copy of your CV to David Pitts via david.pitts@pwc.com.



About the Australian Youth Climate Coalition

AYCC is Australia's largest youth-run organisation, our mission is to build a movement of young people leading solutions to the climate crisis. AYCC achieves this mission by educating, inspiring and mobilising young people across the country. It is young Australians who will face the consequences of decisions made today and so AYCC's vision is to deliver the short-term political impact and long-term cultural change needed for a safe climate future. AYCC's work is grounded in values and principles of climate justice and building the power of those with the most at stake.

AYCC now has more than 100,000 members, nearly 100 local groups, and dozens of youth organisation partners. Since its founding in 2006, AYCC has become one of Australia's most effective and efficient social change organisations.

Major projects and programs have included:

- Power Shift – Australia's largest youth climate summit
- Seed Indigenous Youth Climate Network – a branch of AYCC led by and for Aboriginal and Torres Strait Islander young people
- Campaigns to leave fossil fuels in the ground – including #StopAdani and more recently work to stop shale gas fracking in the NT
- Repower Port Augusta – supporting a community campaign to replace their ageing coal-fired power station with Australia's first concentrated solar thermal plant with storage.
- Youth Decide – the world's first national youth vote on climate change
- Switched on Schools – a national schools program of speakers, school conferences and mentoring

AYCC also runs numerous rapid-response and election focused campaigns targeting government and businesses. We are known for our creative tactics, grassroots strength and strong use of social media and video.

AYCC gives voice to Australian youth on climate change issues. The AYCC leadership and members regularly meet with decision-makers including federal Ministers, MPs, senior business people and heads of environment and other social organisations.

AYCC is one of a handful of substantial non-profits in Australia driven by young people. All staff members and volunteers are under the age of thirty. The board also includes a majority of people who joined under the age of 30.

The Australian Youth Climate Coalition Ltd is a non-profit company limited by guarantee. We are funded by contributions from private philanthropists, businesses, state and federal governments, grassroots fundraising and regular donations from supporters.