

# APPLICATION FORM

WHAT POSITION ARE YOU INTEREST IN?

## PERSONAL DETAILS

Surname

Given name

Email

Mobile phone

Address

## NATIONALITY

Aboriginal ☐

Torres Strait Islander ☐

Where is your mob from:

Aboriginal & Torres Strait Islander ☐

## CURRENT QUALIFICATIONS

Qualification title	Institution/Training provider	Year completed

Are you currently undertaking study/training? (tick one) ☐ Yes ☐ No

Course/program name \_\_\_\_\_

Full-time ☐ Part-time ☐ Distance ☐ Other ☐

## PREVIOUS EMPLOYMENT (MOST RECENT FIRST PLEASE)

Employer name/establishment	Dates from/to	Position held	Reason for leaving

## REFERENCES

Do you agree to have referees contacted in relation to this application? (tick one) ☐ Yes ☐ No

(Reference checks will be conducted legally in an ethical manner and all information derived will remain confidential.) Please provide details of three people who can speak on your behalf regarding your **work history**.

Name	Contact number	Position held/working relationship (for example, supervisor)

What type of work are you available for? (tick one) Full-time ☐ Part-time ☐ Casual ☐

Do you have a car? Yes ☐ No ☐ Do you have a license? Yes ☐ No ☐

In mainstream employment, it is important to submit a resume and cover letter when applying for a job. These are often the backbone of your application and are used to demonstrate that you have the necessary skills, qualifications and experience necessary to perform well in the job you are applying for. Please ensure your resume is up to date and attach your resume when submitting your application form.

# APPLICATION FORM - *Continued*

Can you tell me about yourself?

What is your understanding of St Vincent's Health Australia? And why do you want to work for us?

We aim to integrate our mission and philosophy into our everyday work. How do you see demonstrating our values of Compassion, Justice, Excellence and Integrity would enhance the working environment? Can you describe an instance when you may have already demonstrated our values in the workplace?

Why are you interested in this position? Can you briefly outline what skills, experience and qualifications you will bring to the role?

What is your understanding of the key accountabilities, responsibilities and priorities in this role.

# APPLICATION FORM - Continued

## OTHER INFORMATION

When will you be available to start work?

Please provide any other information that you identify as being pertinent to this application?  
(for example, medical conditions, disabilities)

## JOB ACTIVE AND EMPLOYMENT SERVICE PROVIDER INFORMATION

Do you have a jobactive or TtW or DES Employment Service Provider?

Yes

☐

No

☐

Please provide your Providers Name, Office Location, Name of your Employment Consultant.

What is your Centerlink reference number (CRN) of Job Seeker ID Number?

## DECLARATION

I declare that to the best of my knowledge the information given is true and correct. I understand that inaccurate, misleading or untrue statements or knowingly withheld information may result in termination of employment with this organisation. I understand that this application does not constitute an offer of employment. I understand that, in some cases, police and credit checks will be required and I will be notified if this applies to this application.

Signed

Date

**CONFIDENTIAL** For Office Use Only

## COMMENTS