

Project Workers

who have lived experience of intellectual disability



Job Guide

This guide has 3 parts

- 1 About this job
- 2 Skills you need for this job
- 3 How to apply for this job

Please read all the information before you apply

1

About this job

We are looking for 2 people with intellectual disability

You will help people to have more power to make choices and decisions for themselves.

These are casual jobs



- You will work up to 15 hours in a fortnight
- You will be paid \$45.23 an hour

COVID 19 safe work info

The CID office is near Central station in Sydney **but**



- you may need to work at home using Zoom or Microsoft Teams.



- in the future you may be asked to travel around NSW for work. CID will pay for this.

Your boss will be the Manager of Inclusion Projects

The Job is with CID (Council for Intellectual Disability)



- We speak up for the rights of people with intellectual disability
- We make information and support people to learn
- We help make the lives of people with intellectual disability better

The projects you will work in are about supported decision making.

The projects will do these things:



Build the skills of people who live in group homes

- to make decisions
- to speak up



Make and share information about

- rights and decisions
- Good support to make decisions

What you will do in this job



- Talk with people with a disability about choices and decisions
- Share good ways to get and to give support



Make information about support to make choices.

This could be things like easy read books and videos



Make training programs for groups like

- people with a disability
- disability service providers
- family members and carers
- people in the community



Lead groups or run workshops face-to-face or on Zoom.

2

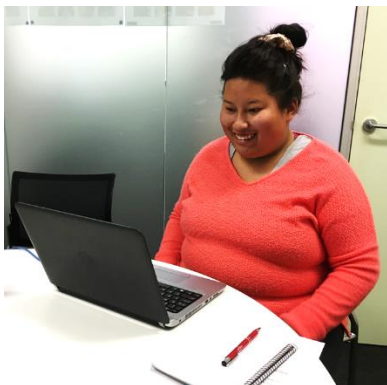
Skills you need for this job



- Know about supported decision making
- Speak up for the rights of people with intellectual disability
- Be confident to talk to groups of people
- Support other people to speak up



- Work as a team with the Inclusion Project Officers
- Share your ideas
- Speak up if you need help

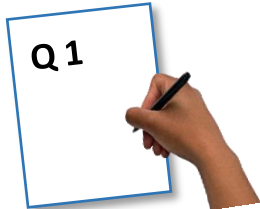


- Use a computer and email
- Work by yourself sometimes
- Be on time for work

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How to apply for this job

If you decide to apply for this job



- Answer the questions on the next pages.



- Email your answers to Cathy Fiden at cathy@cid.org.au
- Send a resume if you have one



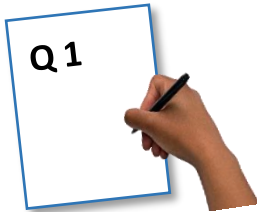
- by Tuesday 28 July 2020 at 5pm

To ask questions or get support to apply



- Call the CID office number
- 1800 424 065
- Ask for Rhiannon or Yvette.
- They will call you back.

Questions you must answer to apply



You can choose to

- write the answers with pen and paper and scan

OR



- you can type answers in a Word document

1. What is your name?

2. What is your address?

3. How can we contact you?

- Your phone number
- Your email address

4. What does support to make decisions mean to you?

5. What experience have you had with support to make decisions

6. Why do you want to do this job?

7. What are you good at?

8. What jobs have you had before?

9. What does being a good team member mean to you?

10. What can you do on computers?

Please tick which ones you can do

Emails

Make a Word document

Get onto Zoom or Microsoft Teams

This is the end of the questions.

About the interviews



If you are asked to do an interview, it could be

On Zoom

OR

Face to face



If you are offered a job

All people who come to work for CID must get

- a Police Record Check and
- a Working with Children Check