

NIPAPANHA

COMMUNITY ABORIGINAL CORPORATION

Nepabunna Community, Via Copley, SA 5732

Ph: (08) 8648 3764 Fax: (08) 8648 3742

Position Description: Land Management Coordinator
Reporting To: NIPAPANHA COMMUNITY ABORIGINAL CORPORATION
(Board of Directors)

Our Organisation

Nipapanha Community Aboriginal Corporation (NCAC) is responsible for the management of all governance, programs and services at the community of Nepabunna in South Australia. Nepabunna is nestled in the picturesque northern Flinders Ranges region, 65km east of Leigh Creek on Adnyamathanha traditional lands. NCAC also manages the 58,000ha Nantawarrina, Australia's first officially declared Indigenous Protected Area (IPA).

Background

Integral to the traditional homelands of the Adnyamathanha peoples. Nantawarrina IPA is located in the far northern Flinders Ranges of South Australia between the Gammon Ranges and Flinders Ranges National Parks. It is approximately 10 kilometres east of Nepabunna Community and 70 kilometres east of Leigh Creek.

The Nantawarrina was Australia's first IPA declared in 1998. Since the inception of the IPA, the Nepabunna Community have implemented land management programs to reduce the population of feral animals, protect natural waterholes, improve fencing, build and utilize community capacity, control erosion, undertake re-vegetation, repair infrastructure and improve water infrastructure.

The Australian Government supports NCAC landowners through the Nantawarrina IPA and Working on our Yarta in the Northern Flinders Ranges of SA (Rangers) Activities. Funding is provided to NCAC to manage these activities, including the protection, conservation and management of environmental and cultural values and threats, natural and cultural resource management, including Indigenous knowledge transfer, and protection of species. Funding for the Nantawarrina IPA activity will continue until 30 June 2023 and funding for the Indigenous Rangers activity will continue until 30 June 2021.

Responsibilities

Coordination Function

- Provide day-to-day coordination and on-ground supervision of the Indigenous Rangers, trainee rangers, and admin support positions in undertaking natural and cultural resource management activities in accordance with the International Union for Conservation of Nature (IUCN) categories II, IV, V & V protected areas, the agreed Plan of Management, and the Yarta Warndu Ngarlpurla Nguthandha 'Our Community Caring for Good Country' 2013 - 2023 Healthy Country Plan;

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- Develop and implement monthly work plans for Rangers and trainees, and provide leadership, motivation and mentoring support to develop their workplace effectiveness and capacity;
- Provide information on Ranger group activities and related matters as required to meet the reporting and contractual requirements of the IPA and Indigenous Rangers activities, including implementing and reporting on the Healthy Country Plan;
- Oversee resource management as well as the effective and safe management of equipment; and
- Support Budget management relevant to the effective operations of the Indigenous Protected Area / Indigenous Rangers activities , including compliance with funding agreements and internal NCAC procedures and requirements.

People Development and Management

- Be an active, positive member of the community;
- Provide support for assessing the training needs of the Indigenous Rangers and assist in sourcing and delivering training appropriate for effective workforce participation in natural and cultural resource management;
- Promote and maintain a safe working environment by developing and implementing appropriate policies and procedures according to legislation outlined in the SA Work, Health and Safety Act 2012; and
- Oversee staff management, including timesheets, performance reviews and leave applications.

Partnerships, Networks and Relationships Functions

- Preparing funding applications for other funding sources that can support the IPA and Ranger planning and implementation;
- Liaise with government departments, non-government agencies, community organizations and suppliers, regional stakeholders and the general public on matters relevant to indigenous land use and management of the region and the requirements of the Nantawarrina IPA/Ranger projects; and
- Build and maintain strong networks with funding bodies, private sector, philanthropic organisations, research partners, conservation groups and other stakeholders who can support IPA and Ranger planning and implement and aid informed decision-making as it relates to the IPA, including addressing traditional owner aspirations and concerns.

Reporting Relationships

This position works under the guidance of NCAC and the NCAC CEO and with advice from the Senior Ranger/Cultural Adviser and traditional owners to provide day-to-day coordination and on-ground supervision of the Nantawarrina IPA/Indigenous Rangers project and staff. This role is formally accountable to the NCAC Board of Directors.

Selection Criteria

Essential

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1. Demonstrated cross cultural communication skills and an understanding of issues associated with working in remote and isolated indigenous communities.
2. Demonstrated ability in supervising and building a team, resolving conflicts, and developing and implementing work plans to effectively organize resources and monitor performance.
3. Understanding of SA Work, Health and Safety legislative requirements and the capacity to apply them in the workplace.
4. Competent computer skills, experience with the preparation of a range of reports and the ability to prepare funding submissions to attract additional resources into the projects.
5. Possession of a current driver's licence, four-wheel drive experience and a current senior first aid certificate.
6. Willingness to live in a remote Aboriginal community.

Desirable (but not essential)

1. Formal qualifications and/or equivalent experience in Conservation and Land Management or related field.

General Benefits Package Information & Conditions

- Salary \$75000 - \$80000 per year will be negotiated (depending on qualifications and experience) with the successful applicant.
- This is an ongoing position depending on Government funding.
- Plus, statutory superannuation payments (currently 9.5%)
- Furnished accommodation at Nepabunna Community provided at a nominal rent.
- Access to salary sacrifice facilities
- Home internet service at a nominal cost.
- Shared vehicle access for work purposes.
- Six weeks annual leave and 10 days personal leave per annum.
- Some flexibility in hours of work arrangements

It is also expected that the successful candidate may also benefit professionally from valuable network opportunities forged through future partnerships with other funding bodies, professional visitors and research institutions as well as professional recognition for work completed in this unique and internationally awarded IPA.

It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.