

## Position description

<b>Position title:</b>	<i>Occupational Therapist (Paediatric Services)</i>
<b>Job reference no:</b>	<i>25397</i>
<b>Salary:</b>	<i>As per qualifications and experience</i>
<b>Classification:</b>	<i>As per qualifications and experience</i>
<b>Award:</b>	<i>Victorian Stand Alone Community Health Centres, Health Professionals Multi-Employer Enterprise Agreement 2012 – 2016</i>
<b>Hours:</b>	<i>76 hours per fortnight (or 80 hours per fortnight with an ADO every 4 weeks)</i>
<b>Position tenure:</b>	<i>Permanent Ongoing</i>
<b>Remuneration benefits:</b>	<ul style="list-style-type: none"> <li>• <i>9.5% Superannuation</i></li> <li>• <i>Salary Packaging (including novated leasing)</i></li> <li>• <i>Access to discounted private health insurance</i></li> </ul>
<b>Work unit / location:</b>	<i>Latrobe Valley based, travel across Inner Gippsland may be required.</i>
<b>Reports to:</b>	<i>Manager Specialist Services</i>
<b>Program:</b>	<i>Specialist Services</i>
<b>Contact person:</b>	<i>Karen Pettifer, Acting Manager Specialist Services on 1800 424 696</i>

### Why choose this role at Latrobe Community Health Service?

At Latrobe Community Health Service you'll be part of a positive and passionate workplace.

We're dedicated to providing you with career opportunities through work that is rewarding and meaningful within the community.

Our integrated service model means you'll provide your specialist expertise as part of a holistic solution for patients.

We respect your professional abilities and trust in your work ethic. We provide a high degree of autonomy in deciding how you do your job, manage your workload and make decisions about patients.

You can learn more about Latrobe Community Health Service at [www.lchs.com.au/careers](http://www.lchs.com.au/careers)

**Scope of role**

The paediatric occupational therapist role provides a holistic approach to health for children aged 0-17, their families/carers and the local community to ensure our clients receive the best outcomes possible.

Paediatric Occupational Therapists are exposed to a wide range of services including but not limited;

### **Children's Service**

As part of the community health paediatric allied health team the role will involve the provision of services utilising an interdisciplinary model of care as well as the provision of individual occupational therapy consultations. The role involves mostly centre-based work, including the assessment, diagnosis, development and management of paediatric clients in partnership with their families, carers and other service providers.

### **School Readiness**

School readiness funding is an exciting new initiative that enables kindergartens to access quality programs and supports to help children get the most out of their early learning. Occupational Therapists in this program will be required to work with kindergarten educators and families to build their capacity to support young children's learning in the areas of communication and wellbeing (social and emotional development) and ensure children are able to access and be included in kindergarten and get the most out of it.

### **Speech Pathology in Schools**

The Speech Pathology in Schools initiative is targeting teachers who work with children in the foundation stage of primary school and will seek to increase teacher understanding, skills and confidence to support and teach children with speech, language and communication difficulties. This team works in partnership with a team of skilled Occupational Therapists and Speech Pathologists. This initiative aims to improve the quality of the language learning environment and teaching interactions for students with speech, language and communication difficulties.

## ***Key objectives, duties and responsibilities***

### **Children's Services**

1. Assessment, planning, delivery, evaluation and continuous improvement related to the provision of paediatric occupational therapy services, including those provided as part Medical Benefits Scheme (MBS) funding.
2. Provide supervision and delegation to Allied Health Assistants involved in the provision of services.
3. Contribute to the team direction by identifying areas of capability that the organisation will need in order to achieve strategic goals, and develop strategies to meet these needs.
4. Contribute to the development of initiatives that support individual wellbeing, autonomy and independence.
5. Provision of quality interventions within a multidisciplinary collaborative practice model of care.
6. Maintain accurate statistical information as required by the organisation and high quality client records.
7. Grade 2 - Provide ongoing support to grade 1 staff in the team and initiate quality improvement activities and participate in research.

### **Speech Pathology in Schools**

1. Be a driving force in the development and implementation the Speech Pathology in schools team.
2. Work with school educators and families, using evidence based practice, to build their capacity to support young children’s learning in the areas of speech, language and communication
3. Focus on language learning environment and teaching interactions for students with speech, language and communication difficulties.
4. Develop and sustain rich language learning environments that are communication friendly classrooms.
5. Provide quality teaching interactions that promote the acquisition of skill for students with speech, language and communication difficulties.
6. Identify children’s needs and provide feedback to schools and carers regarding children’s developmental levels.
7. Up-skilling and implementation of basic speech pathology interventions, with support from speech pathologists.
8. Contribute to up-skilling of speech pathologists in the core business areas of occupational therapy.

**School Readiness**

1. Work with kindergarten educators and families to build their capacity to support young children’s learning in the areas of communication (speech and language development) and wellbeing (social and emotional development) and ensure children are able to access and be included in kindergarten and get the most out of it.
2. Enhance the professional and parenting practices of educators and families – using evidence-based practices to benefit all children they work with or care for.
3. Build the capability of educators and families to support children through coaching, modelling, group training, case consultation support and other discipline specific services
4. Provide allied health support to kindergartens in the kindergarten setting, and to families and communities.
5. Provision of quality interventions within a multi-disciplinary collaborative practice model of care. Up-skilling and implementation of basic speech pathology and psychology interventions, with support from Speech Pathologist and Psychologist.
6. Contribute to up-skilling of Speech Pathologists and Psychologists in the core business areas of Occupational Therapists.

**Selection criteria:**

Applicants must address the selection criteria for consideration.

1. Demonstrated sound knowledge of Paediatric Occupational Therapist theory and practice with a particular interest in delivering services within community health, including centre based and outreach services.
2. An understanding of the impact communication difficulties can have on children’s achievement, wellbeing and engagement, with particular relevance to lower socio-economic areas
3. Demonstrated ability to build rapport and network effectively with people of all ages and backgrounds. Strong relationship building and negotiation skills.
4. Demonstrated ability to plan, deliver and measure services for individual clients and group education.
5. The ability to communicate clearly both in verbal and written forms.
6. Demonstrated interest in participation in interprofessional collaborative practice

- 7. Knowledge and experience in the use of Microsoft Office suite of programs and familiarity with internet and web-based applications.

**Job requirements:**

Applicants must meet the following job requirements:

**Mandatory:**

1. Bachelor’s Degree in Occupational Therapy
2. AHPRA Registration
3. A current Victorian driver license.
4. Working with Children Check
5. Experience in paediatric Speech Pathology
6. Eligible to be a Medicare Benefit Scheme provider

**Desirable:**

1. Previous experience in a community setting

1. Latrobe Community Health Service is a child-safe organisation. The successful applicant will be required to undergo a satisfactory criminal record check from the Australian Federal Police or country of residence.
2. Prior to appointment, a police record check will be undertaken. This will be updated every three years.
3. Prior to appointment, credentialing documentation must be completed and verified.
4. Prior to appointment, preferred applicants must disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.
5. This Position Description and Letter of Agreement will be reviewed from time to time in keeping with changing requirements.

*We are a diverse and inclusive workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people from culturally diverse backgrounds and identities, LGBTIQ+ people, people with a lived experience of disability and service personnel and their families, to name a few. We will make reasonable adjustments when required.*

<b>Approved (Job title):</b>	Executive Director Primary Health
<b>Date:</b>	8 May 2019

***Incumbent statement***

I have read, understand and accept the Position Description and this Position Description Attachment

Incumbent’s Name: \_\_\_\_\_

Incumbent’s Signature: \_\_\_\_\_

Date:    /    /