



POSITION	University Program Coordinator (UniSA)
SALARY	\$63,100 pa inclusive of super
EMPLOYMENT TYPE	Full-time
LOCATION	Adelaide
START	April 2020

batyr is a 'for purpose' preventative mental health organisation, created and driven by young people, for young people. We run programs that help smash the stigma surrounding mental health and empower young people to reach out for support. We help create supportive communities.

We are an energetic, fun and dynamic team who are passionate about changing the way we speak about mental health. Excitingly, we are on the hunt to build our team with even more passionate, skilled and driven people to continue to develop our high-performance culture and expand the reach and impact of batyr. If you want a workplace where you can bring all of your full, weird and wonderful self to the office each day, this is the place.

#### working with us

At batyr, we make sure we have fun while doing important work. We care deeply about those we welcome into our work-family and do our best to support our team. We do this by:

- providing all permanent staff with a wellbeing budget that you can use for the gym, new surfboard, pottery class, ukulele lessons... almost whatever you need to help keep you feeling good
- providing ongoing professional training and wellbeing sessions
- structured internal and external mentoring
- wellbeing leave - your personal leave doesn't just have to be for sick days, at batyr you can also use this leave to support your mental health and wellbeing
- mid-year and start-of-year retreats
- flexible working arrangements

batyr is committed to providing a safe, culturally appropriate, inclusive environment for all people, regardless of their ethnicity, faith, disability, sexuality, or gender identity. We believe that everyone's voice is valid and worthy of being heard and because of this we strongly encourage people from all backgrounds to apply, especially those from minority or marginalised communities.

#### about you

You love to immerse yourself in uni life, and get amongst it to help create events and activations that get students pumped. You know how to connect with people, and love supporting the people around you to succeed. You're super organised, have a brain for planning and logistics, and take a positive approach to solving problems. Mostly, you want to make sure everyone gets around having positive conversations about mental health, and make the students at UniSA feel part of the batyr herd!

As with all of our employees, you will have an active interest in tackling the stigma in young people around mental health, and are aligned to batyr's five values; empathy, inclusive, balance, positive and bold.

#### position summary

The University Program Coordinator (UniSA) will be the batyr rep on the University of South Australia campuses, working alongside contacts at the university to deliver the batyr@uni program across faculties, colleges, residential halls, and societies. The university program at UniSA is aimed at reducing stigma and increasing help seeking behaviour for young people and promoting the message that it's ok to not be ok.

The role will play an important part in nurturing and developing batyr's relationships with key stakeholders within the university, and in the success of the partnership more broadly. This role will assist in the direction of batyr's core university program at UniSA, identifying needs and helping the team continue to improve how we do things at batyr's partner universities.

This role will report directly to the State Manager (VIC/SA) based in Melbourne.

All candidates will need to hold a current Working with Children Check and Police Check, or be willing to obtain these within one (1) month of starting the role.

#### key responsibilities

- Booking and coordinating batyr@uni programs across all UniSA campuses, and securing attendance at those programs
- Working with the wider uni team to drive Exec (volunteer) recruitment, as well as oversight, training and guidance of the batyr@UniSA Exec to deliver engaging events and campaigns to reach as many students on campus as possible
- Working with stakeholders at UniSA to build strong relationships with faculties, unions, societies, accommodation services, counselling services and students
- Providing reports and feedback to university contacts and stakeholders
- Ensuring successful completion of key deliverables outlined in the batyr@UniSA partnership agreement, within clearly established timelines, procedures and guidelines
- Assisting the Being Herd team in the recruitment of students for the Being Herd (speaker training) workshops
- Attending and/or presenting at workshops, meetings, forums and conferences relating to the program and batyr

#### essential selection criteria

- Demonstrable experience communicating with a wide variety of stakeholders
- A proven ability to work well in a small team, as well as working independently with little supervision
- Experience engaging, training and coordinating groups of people
- Top notch planning, organisation and time management skills, with experience working under pressure
- Experience coordinating or planning events
- Public speaking skills, with experience putting together presentations and engaging audiences
- An ability to be flexible and adaptable in a fast-paced environment

#### desirable selection criteria

- Experience in preventative mental health, the youth sector, Universities and/or the Not-for-Profit sector
- Experience using Confluence, Google Drive and Salesforce (or other CRM platforms)

#### how to apply

Please email your cover letter and CV to [careers@batyr.com.au](mailto:careers@batyr.com.au) by 9am on Monday 2nd March with the job title and where you saw this ad in the subject line.

batyr is a safe and inclusive workplace. Those from minority or marginalised communities are encouraged to apply. This includes, but is definitely not limited to, people with a lived-experience of mental ill health, Aboriginal and Torres Strait Islander people, culturally and linguistically diverse people, LGBTQIA+ people, and people with disabilities.