

Position Description

Practise Supervisor

Location:	Roma or Toowoomba	Reports To:	Program Coordinator
Award:	Social, Community, Home Care and Disability Services Industry Award, Level 6	Salary Range:	\$86,060- \$89,869 per annum plus superannuation (pro-rata for part time)
PD Date:	January 2020		

About us

Act for Kids is a prominent provider of free prevention, professional therapy and support services for children who have suffered abuse and support for families at risk. With over 25 centres nationally, we have supported thousands of children and their families for more than 30 years. In 2018 - 2019 we provided services to 46,084 people, including over 31,000 children; a 15% increase from the year before.

Our unique multidisciplinary teams provide integrated therapy, sexual abuse counselling, safe houses in remote Indigenous communities, information, advice and referral services, intensive family support and preschools designed for children with additional development needs to ensure we set them up for success at school.

About our commitment

- Our vision is that all kids have a safe and happy childhood, free from abuse and neglect.
- We are a child safe organisation and all children who come into contact with our services will be provided with a welcoming and safe service.
- We prioritise working with Aboriginal and Torres Strait Islander peoples to grow our cultural expertise and deliver excellent services to children, families and communities.
- We endeavour to provide a work environment that ensures the health, safety and wellbeing of all team members is embedded in our everyday work practices.

About our values

At Act for Kids our exceptional organisational culture is aligned to our values. You will be part of a **team** that is **professional, ethical, caring, courageous** and **collaborative** and we expect you to demonstrate these behaviours throughout your career with us.

About the position

Overseeing the practice of a small team of Family Support Practitioners and In-home Support Workers that provide early intervention and case management services to families that are at risk of entering or re-entering the child protection system. The team are located across Roma and Toowoomba and service the South West Queensland Region, therefore, this position requires regular travel across the Toowoomba and Roma region.

Key responsibilities

- Lead the professional practice of your team.
- Manage a restricted caseload which involves delivering our family case-management program to families, caregivers, kids and young people.
- Be an active consultant in your area of expertise.
- Regularly attend and participate in case consultations and reviews.
- Facilitate social learning, community connectedness, good health and wellbeing in families.
- Work with and refer to other professionals and stakeholders utilising an ecological model.

- Engage families, obtaining consent and developing a case plan in conjunction with the family which addresses identified needs and child protection concerns.
- Work collaboratively with other professionals and stakeholders to ensure families goals are achieved.
- Promote the Intensive Family Support role and functions to key partner agencies and the community.
- Ensure team members maintain records and data in accordance with organisational expectations and assist the Program Manager to ensure service agreement hour and client number targets are being met.
- Assist the Program Coordinator to compile monthly and quarterly reports on the IFS program in compliance with service agreement and Act for Kids' requirements.
- Comply with all Act for Kids policies and procedures.
- Maintain confidentiality and privacy in all matters relating to staff, clients, and procedures.
- Fulfil other tasks that your manager/s may reasonably ask you to perform.
- Act as a client/customer focused, values based team member and work collaboratively with other staff to achieve strong results across all activities at Act for Kids.
- Ensure behaviour during all work interactions is aligned to our values of being *professional, ethical, team oriented, caring, courageous* and *collaborative*.
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About you

Qualifications

- A tertiary degree in a relevant discipline (allied health, social work, human services).
- Professional registration (if required).
- Membership of a relevant professional association (desirable).

Skills and experience

- At least 5 years' experience providing case-management and therapeutic services to families, caregivers, young people and children in a child protection framework.
- Relevant experience leading and supervising team members in similar practice related positions.
- Cultural awareness and an understanding of how to communicate and work effectively with families from different socio-economic and cultural backgrounds, including Aboriginal and Torres Strait Islander people.
- Ability to lead and build a strong, cohesive team in alignment with Act for Kids' values.
- Ability to support teams that are located rurally and geographically dispersed.
- Highly developed communication, problem solving and teamwork skills
- An ability to manage personal emotions and stress.
- Excellent time management and organisational skills.

Other requirements

- Eligibility for a Suitability Card for Child Related Employment (Blue Card registration) or exemption based on professional qualifications and registration.
- A current driver's licence.
- Applicants must be eligible to legally work in Australia and proof of eligibility may be requested.
- Ability to travel regularly across the Toowoomba and Roma region to support the team.