



## POSITION DESCRIPTION

**Title:** Program Specialist (Humanitarian)

**Location:** Australia, Melbourne preferred.

**Duration:** One year contract, extension dependent on funding.

**Type:** Full-time (37.5 hours/week)

**Salary:** AUD85800k annually (plus 9.5% superannuation)

**Apply:** By 6 December 2019 (extended from 30 November) to [emilydwyer@edgeeffect.org](mailto:emilydwyer@edgeeffect.org), quote ref: PS3, with your CV, and a letter addressing the selection criteria.

## EDGE EFFECT

Edge Effect seeks to ensure that the rights, needs and strengths of people with diverse SOGIESC\* (aka LGBTIQ+) people are addressed in international humanitarian aid and development programs. Edge Effect is an Australia-based organisation, our work is currently focused in Asia and the Pacific, with potential for projects in other regions. We understand that people are not defined solely by their SOGIESC and may have many other intersecting experiences – for example as women, people with disabilities, as indigenous people, as sex workers, amongst many others – and that we need to engage people as whole people.

\* Sexual Orientation, Gender Identity, Gender Expression and Sex Characteristics.

## HOW WE WORK

There are many reasons why people of diverse SOGIESC are often left out of international humanitarian and development programs. We're looking for people who bring energy, creativity and a commitment to facilitating change. But we're just as concerned about how we work: in solidarity with communities and CSOs, and in partnership with humanitarian and development actors. We are looking for people who are comfortable in the dynamic and sometimes unpredictable environment of a relatively new organisation. If you enjoy learning, taking on new responsibilities, and dreaming up new ideas, we'll make a good fit for each other. We also know this work can be taxing, and we do our best to look after each other.

## POSITION

Working with staff in research, learning and other programs roles, the Program Specialist (Humanitarian) will:

- Implement a range of humanitarian projects with diverse SOGIESC inclusion components.
- Work with diverse SOGIESC CSOs in Asia and the Pacific to strengthen their engagement with the humanitarian system.
- Contribute to the development of diverse SOGIESC inclusive humanitarian policy and good practice guidance.
- Contribute to the development diverse SOGIESC inclusive humanitarian training and mentoring resources, and deliver humanitarian components of learning and mentoring projects.
- Work with humanitarian actors on diverse SOGIESC inclusive frameworks and tools.
- Support business development and stakeholder relations with humanitarian actors.



## **SELECTION CRITERIA**

### *Required*

- Commitment to diverse SOGIESC inclusion.
- Awareness of issues faced by people with diverse SOGIESC in humanitarian settings.
- Understanding of national, regional and international aspects of humanitarian systems, humanitarian actors and humanitarian coordination mechanisms.
- CSO strengthening experience (preferably in international humanitarian or development contexts).
- Experience developing and delivering training and mentoring.
- Experience working with people in diverse linguistic and cultural contexts.

### *Desirable*

- Operational humanitarian experience in disasters, conflict or complex emergencies.
- Experience developing proposals and managing stakeholder relationships.

## **WHO SHOULD APPLY?**

- We welcome applications from anyone whose skills and experience match the criteria. If you don't meet all of the criteria, or if you have some other awesome skills and experience, then convince us why you should join the team.
- Members of diverse SOGIESC communities are encouraged to apply, as are other people who can show genuine allyship. We welcome applications from people of all backgrounds and circumstances.

## **ALSO**

- Successful candidates will need to undergo background checks.
- This position involves regular travel within Australia and to locations in Asia and the Pacific.
- Please direct questions to Emily Dwyer at [emilydwyer@edgeeffect.org](mailto:emilydwyer@edgeeffect.org).