



Expanding Ideas; Creating Change

POSITION DESCRIPTION

Position:	Consultant – <i>Families for Inclusive Education Project</i>
Reports to:	Senior Consultant
Status:	Fixed-term Contract til 30 June 2020, with extension subject to Govt funding
Hours:	Part-time (5 day fortnight)
Award:	Social, Community, Home Care & Disability Services Industry Award 2010
Classification:	Social and Community Services Employee Level 6

About Community Resource Unit (CRU):

CRU exists to create and promote positive change so that people with disabilities can belong to and participate in community. CRU's vision is to pursue full and meaningful lives for people with a disability.

CRU aims to inspire and encourage individuals and organisations to challenge ideas and practices that limit the lives of people with a disability and to influence and equip others to lead positive change.

Purpose of position:

The Consultant will work with senior CRU staff to complete a fixed term project funded by Department of Education. This project has a goal that families with students with disability will be clear, informed, confident and connected to work as respected and valued partners in their children's inclusive school experience. The project will equip families of students with disability to be more effective advocates and partners in their child's education and to increase their knowledge of inclusive education.

This position will have a specific focus on working with families of students in Queensland State Schools through individual consultations, information provision, workshops and establishing peer networks. **This position requires knowledge of contemporary inclusive education practice.** Qualifications in teaching or another relevant discipline and relevant experience is essential.

Key responsibilities for this position:

Area	Description
Contribute to the delivery of the <i>Families for Inclusive Education project</i> .	Contribute as part of a team, to the coordination and implementation of all aspects of the <i>Families for Inclusive Education Project</i> with respect to the timely achievement of deliverables. This will include planning, conducting and evaluating activities which will support families and further a vision of inclusive education for students with disability in Queensland.
Individual consultation	The consultant will provide individual consultation (phone, email and face to face) to parents and to schools on a range of topics, including strategies for successful inclusion and reasonable adjustments.
Information provision	The consultant will help to develop and disseminate information resources and will respond to requests for information.
Workshop delivery	The consultant will be involved in workshop delivery throughout the project, subject to capacity.
Connection and link with other CRU activities	Work to ensure that the project is closely linked with other CRU work and that the participants are linked to the rest of CRU's resources.
Undertake community and alliance building	Work in a community-building way. This way of work recognises the importance of relationships, networks and alliances. It fosters connections between people and builds capacity at local, state and / or national levels. In particular, this project seeks to foster development of peer support networks and local alliances to further inclusive education.

Key responsibilities for all CRU staff:

Area	Description
Organisational activities	Work collaboratively with the CEO, team members and Board to further evolve the work of CRU. Work is prioritised to complete tasks when
Quality compliance and improvement	Contribute to ensuring CRU's compliance with standards and quality systems as part of ongoing accreditation. Contribute to the continuous improvement of the organisation by identifying opportunities for improvement.
Policy compliance	Adhere to the requirements of CRU's policies and procedures.
Workplace health & safety	Be aware of and ensure that WH&S policies and procedures are fully complied with.
Risk management	Take all necessary steps to control and minimise risk when undertaking activities on behalf of CRU.

Key selection criteria:

1. Demonstrated commitment to values and principles that strengthen and uphold the dignity of people with a disability and their families and their inclusion in community life and evidence of authentic connection with people with disabilities and their families.
2. Qualifications in teaching/education or another relevant discipline, and professional experience in education settings.
3. Demonstrated in-depth knowledge of contemporary inclusive education practice, including reasonable adjustments which help students with disability to participate alongside their peers, and a well-developed analysis of barriers and enablers to more effective inclusion in schools.
4. Experience in working in teams to complete complex projects on time and on budget.
5. Excellent oral, written and listening communications skills across a range of situations and contexts including communicating with people with disabilities.
6. Experience in working with individuals and families to build their knowledge and capacity both one on one and in peer support groups.
7. Experience in sharing information, utilising a range of adult learning techniques, including face to face teaching and individual consultation.

Specifications:

- The successful applicant will be required to produce or apply for a Positive Notice blue card before engagement.
- The ability to undertake some planned travel in Queensland is essential.
- The ability to undertake some work outside usual office hours is essential. Flex- time can be taken at a later time that is mutually agreed by the employee and Senior Consultant.
- The employee and the Senior Consultant will ensure the employee is aware of their level of performance outcomes and support required to achieve outcomes. The process includes regular supervision, a review at the end of the probation period and an annual performance appraisal.

Applicants are asked to provide a current resume, response to selection criteria and specifications and the names and contact details of two referees by 4pm Friday 16th August 2019. We are seeking someone to start as soon as possible.

Please send your application to Lisa Bridle, Senior Consultant, Community Resource Unit Ltd, at lisabridle@cru.org.au

If you have any questions, please contact Lisa Bridle on lisabridle@cru.org.au